



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

SEP 04 2026

DIVISION MEMORANDUM

No. 425, s. 2026

2026 CAPACITY BUILDING FOR CAREER GUIDANCE ADVOCATES

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
School Career Guidance Advocates
All Others Concerned

1. This Office announces the conduct of the 2026 Capacity Building for Career Guidance Advocates scheduled on September 10 to 12, 2026, from 8:00 AM to 5:00 PM at Bataan Youth Center Hall, Dinalupihan Track and Field Oval (beside the pool area), San Ramon, Dinalupihan, Bataan.
2. The activity aims to:
 - a. Strengthen the knowledge and skills of Career Guidance Advocates in providing relevant and effective career guidance services;
 - b. Equip advocates with updated tools, strategies, and resources to address the evolving needs of learners;
 - c. Enhance the capacity of advocates to guide learners in making informed choices for higher education, employment, or entrepreneurship; and
 - d. Support the Department of Education's goal of fostering holistic learner development and lifelong success.
3. Participants must bring their own laptops and extension cords to be used during the workshops.
4. Enclosed with this Memorandum are the following:
Enclosure 1: Indicative Program
Enclosure 2: List of Participants
5. This Memorandum shall serve as the Travel Authority of the participants.
6. The organizers shall provide meals; however, travel and other incidental expenses incurred in connection with the said event shall be chargeable against the School



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Maintenance and Other Operating Expenses (MOOE) or other available funds, subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of this Memorandum is directed.


CAROLINA S. VIOLETA, EdD, CESO V
S Schools Division Superintendent

SO15/KJC
September 3, 2026



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Enclosure 1 of Division Memorandum No. _____, s. 2026

2026 CAPACITY BUILDING OF CAREER GUIDANCE ADVOCATES

INDICATIVE PROGRAM

1st Day

TIME	ACTIVITY	PERSON/S INVOLVED
8:00 AM – 8:30 AM	Arrival and Registration	TWG
8:30 AM – 9:00 AM		Preliminaries
9:01 AM - 9:10 AM	Welcome Remarks	RAMON C. PEREZ SGOD Chief
9:11 AM - 9:20 AM	Message	JERRY DIMLA CRUZ, DEM, CESO VI Assistant Schools Division Superintendent
9:21 AM – 9:30 AM		CAROLINA S. VIOLETA, EdD, CESO V Schools Division Superintendent
9:31 AM – 9:40 AM	Statement of the Purpose	RENATO MYLON N. DE GUIA PDO I
9:41 AM – 10:00 AM		Roll Call
10:01 AM – 10:15 AM		Health break
10:16 AM – 12:00 PM	MODULE 1 - SESSION 1 Guidance: Principles, Goals and other related Concepts	JOANNE C. GERIO
12:01 PM – 1:00 PM		Lunch
1:01 PM – 2:45 PM	MODULE 1 – SESSION 2 Guidance Service and Clientele	JELYN DELA TORRE
2:46 PM - 4:00 PM	MODULE 1 – SESSION 3 The History of Career Guidance	AMORFIL PERONA
4:01 PM – 5:00 PM	MODULE 1 – SESSION 4 Career Education in the Context of Guidance	AMORFIL PERONA

2ND Day

TIME	ACTIVITY	PERSON/S INVOLVED
8:00 AM – 8:30 AM	Arrival and Registration	
8:30 AM – 8:45 AM	Preliminaries	
8:45 AM – 9:10 AM		MOL
9:11 AM – 10:10 AM	MODULE 1 – SESSION 5 Theories for Career Choice and Development	APRIL M. MADERAS
10:11 AM – 12:00 AM	MODULE 2 – SESSION 6 Legal Bases of Career Guidance in the	LEANE KIMBER RUBIA



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	Philippines	
12:01 PM - 1:00 PM	LUNCH	
1:01 PM – 2:45 PM	MODULE 2 – SESSION 7 The Career Advocate	JELYN DELA TORRE
2:46 PM – 4:15 PM	MODULE 2 – SESSION 8 Linkage Development	JOANNE C. GERIO
4:16 PM – 5:00 PM	MODULE 3 – SESSION 9 Developing the Career- Conscious K-12 Graduate through Instruction as the Delivery System	LEANE KIMBER RUBIA

3RD Day

TIME	ACTIVITY	PERSON/S INVOLVED
8:00 AM – 8:30 AM	Arrival and Registration	
8:30 AM – 8:45 AM	Preliminaries	
8:45 AM – 9:10 AM	MOL	
9:11 AM – 10:00 AM	MODULE 3 – SESSION 10 Guidance Service as Delivery System	CARLA JOAN GUANZON
10:01 AM – 10:15 AM	HEALTH BREAK	
10:16 AM – 12:30 PM	MODULE 3 – SESSION 10 Guidance Service as Delivery System	CARLA JOAN GUANZON
12:30 PM - 1:30 PM	LUNCH	
1:31 PM – 3:30 PM	MODULE 3 – SESSION 11 Co-curricular Activities as Delivery System	CARLA JOAN GUANZON
3:30 PM – 3:45 PM	HEALTH BREAK	
3:46 PM – 4:45 PM	MODULE 2 – SESSION 12 DO No. 30 s. 2017 (Guidelines for Work Immersion) and DO No. 39 s. 2018 (Clarification and Additional Information to DO No. 30 s. 2017)	APRIL MADERAS
4:45 PM – 5:00 PM	CLOSING PROGRAM, AWARDING OF CERTIFICATES AND PHOTO OPPORTUNITY	



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Enclosure 2 of Division Memorandum No. _____, s. 2026

2026 CAPACITY BUILDING OF CAREER GUIDANCE ADVOCATES

List of Participants

No.	Name	School/Office
1	Carolina S. Violeta, EdD, CESO V	Schools Division Superintendent
2	Jerry Dimla Cruz, DEM, CESO VI	Assistant Schools Division Superintendent
3	Ramon C. Perez	SGOD - Chief
4	Abegail A. Cruz	Ipag National High School
5	Aimee S. Bernardino	Hermosa NHS
6	Alma C. Matawaran	Doña IS
7	April Alejo- Gumayagay	Baseco NHS
8	Cris Jay T. Javal	Saysain High School
9	Elaine Krystel Mendoza	Pagalanggang HS
10	Elmo Nino L. Yumol	Sampaloc IS
11	Fatima B. Mercado	Kinaragan IS
12	Gemma Lyn De Jesus Lalic	Layac IS
13	Gina M. De Ocampo	Mar. NHS Pob.-Annex -Sisiman
14	Graciela D. Quimlat	Sampaloc IS
15	Hannah I. Gigante	Balsik NHS
16	Jamaella B. Manalo	Bagac Nat'l HS, Parang
17	Jamaia F. Mariano	F.C. Del Rosario IS
18	Janet G. Gatbonton	Tucop IS
19	Janette B. Blas	Samal NHS -Annex
20	Jennie Vee F. Pesa	Orani NHS (Pag-asa)
21	Jennifer G. Garcia	Mariveles NHS-Camaya Campus
22	Jermaine Caira L. Payao	Pulo IS
23	Jonah Q. Santod	Mar. NHS, Cab.-New Alion
24	Julie H. Buensuceso	Abucay HS
25	Justin Paul H. Magsino	Maite IS
26	Khay Star S. Juanta	Saba IS
27	Laarnie P. Oliveros	Biaan Aeta IS
28	Ma. Estrella G. Visto	St. Francis NHS
29	Madonna N. Rifol	Mariveles NHS, Alasasin
30	Maloney L. Agustin	Luakan NHS - Annex
31	Marjorie M. Lingad	Hermosa NHS- Annex
32	Mark Keben M. Lingad	Orani NHS (Pag-asa)
33	May Jane C. Jimenez	B. Camacho NHS-SHS
34	Mercidita S. Balgos	Saysain High School
35	Nierisa D. Bilbao	Pastolan IS



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36	Nika Alpes Mendoza	Bataan School of Fisheries
37	Noleen L. Adoptante	Bangkal High School
38	Patricia Norice L. Canoy	Mar. NHS, Cab.-Batangas II
39	Rellian Jay Malit	Sta. Lucia HS
40	Rhea A. Banzil	E. C. Bernabe NHS
41	Riza Mae C. Tullo	Sta. Lucia HS
42	Romelyn C. Gonzales	Morong NHS-SHS
43	Ronald S. Mingi	Mariveles NHS - Malaya
44	Ronalyn O. Cortez	Biaan Aeta IS
45	Rowella D. Umandaal	BLISS IS
46	Rudly Ann F. Baltazar	Legua IS
47	Shirley B Dela Cruz	St. Ma. Virginia P. Leonzon MIS
48	Sonny D. Villanueva	Mabatang NHS
49	Wilbert M. Dela Cruz	Mariveles NHS-Camaya Campus
50	Zaldy Carreon De Leon Jr.	Legua IS

Speaker

1	Joanne C. Gerio	Bataan School of Fisheries
2	Jelyn Dela Torre	Dr. Victoria B. Roman Mem.HS
3	Amorfil Perona	JEAGMHS
4	April Maderas	Pagalanggang NHS
5	Leane Kimber Rubia	EC Bernabe NHS
6	Carla Joan Guanzon	Luakan NHS

Technical Working Group

1	Renato Mylon N. De Guia	Project Development Officer I
2	Kharl John C. Cruz	Project Development Officer I
3	Nurse	Nurse
4	Nurse	Nurse