



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION LETTER
No. 095, s. 2026

**REQUEST FOR THE PRESENCE OF REGISTERED GUIDANCE COUNSELORS
(RGCs) TO CONDUCT PSYCHOLOGICAL FIRST AID**

To: The Concerned Principals
All Others Concerned

In response to the request of Mr. John Quiroz, School Principal of Lamac National High School, Limay, Bataan, the Schools Division Office hereby requests the presence of your respective Registered Guidance Counselors (RGCs) to provide Psychological First Aid (PFA) to selected learners of Lamac NHS on September 17, 2026, at 8:00 a.m. onwards.

The following RGCs are requested to participate:

Name	School
April Maderas	Pagalanggang National High School
Amorfil G. Perona	JEAGMHS
Leane Kimber Rubia	EC Bernabe National High School
Ma. Lyn Torevillas	B. Camacho National High School
Raiven Kyle Palana	Mabatang National High School
Jelyn Dela Torre	Dr. Victoria National High School
Trixie Celestino	Magsaysay National High School
Gilda A. De Guzman	Luakan National High School – Main

The RGCs are authorized to report to Lamac National High School for the duration of the activity and shall coordinate with the school administration in the conduct of the PFA. They are likewise expected to observe appropriate professional and ethical standards, particularly confidentiality, learner protection, and proper referral of cases requiring further intervention.



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This Division Letter shall serve as the travel authority of the concerned personnel. Transportation expenses of the participants from and to the venue shall be charged to their respective school MOOE, subject to the usual accounting and auditing rules and regulations.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

C11/jct
September 15, 2026