



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

AUG 25 2026

DIVISION MEMORANDUM
No. 402, s. 2026

**UPSKILLING OF GRADE 3 TEACHERS IN TEACHING
LANGUAGE TRANSITION PROCESS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals
All Others Concerned

1. As part of the Schools Division Office of Bataan's Learning Recovery Plan, this Office announces the conduct of the **"Upskilling of Grade 3 Teachers in Teaching Language Transition Process"** on **September 2-4, 2026, 8:00AM–5:00 PM**, at **Abucay Multi-Purpose Cooperative, Magtanong St., Calaylayan, Abucay, Bataan**.
2. This activity aims to:
 - a. enhance Grade 3 teachers' competence in teaching language transition process from Filipino to English;
 - b. deepen the participants' conceptual understanding of content using key strategies in teaching language transition;
 - c. improve learners' vocabulary development; and
 - d. promote and sustain a culture of reading in schools and commitments to mentoring and sharing teaching experiences to improve instruction and outcomes.
3. All participants are expected to bring a laptop and other necessary materials for the training activities.



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4. Expenses relative to the conduct of this activity shall be charged against SDO HRTD Fund, subject to the usual accounting and auditing rules and regulations, while travel expenses shall be charged to the School MOOE or any available local funds.
5. Attached are the Program Matrix and List of Participants.
6. This Memorandum shall serve as the Travel Authority of the Participants.
7. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

CI9/jmn

References: As stated.
To be included in the Perpetual Index
Under the following subjects:
ENGLISH
LEARNING AND DEVELOPMENT



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**Upskilling of Grade 3 Teachers in
Teaching Language Transition Process**

Abucay Multi-Purpose Cooperative
September 2-4, 2026

Time	Day 1	Day 2	Day 3
8:00 – 8:30	Registration	MOL	MOL
8:30 – 9:00	Opening Program	Language Transition Process Kristine Joy Matilla <i>School Principal</i> <i>St. Francis Elementary School</i>	Crafting of School Reading Plan/ Application Plan Jethro M. Nocom <i>Education Program Supervisor</i>
9:00 – 9:30	Health Break		
9:30 – 12:00	Phonics Instruction and Workshop Mariquita A. Banal <i>School Principal</i> <i>Ipag Elementary School</i>	Cont. Language Transition and Workshop Kristine Matilla <i>School Principal</i> <i>St. Francis Elementary School</i>	Cont. Reading Plan and Application Plan Jethro M. Nocom <i>Education Program Supervisor – English</i>
12:00 – 1:00	Lunch Break		
1:00 – 2:30	Vocabulary Development and Workshop Carolyn R. Reyes <i>School Principal</i> <i>Tapulao Elementary School</i>	Reading Comprehension in the Early Years Joed T. Rodriguez <i>School Principal</i> <i>Tipo Elementary School</i>	Demo Teaching and Critiquing
2:30 – 3:00	Health Break		



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3:00 – 4:30	Fluency Mila D. Calma <i>Education Program Supervisor – Filipino</i>	Reading Comprehension in the Early Years Workshop Joed T. Rodriguez <i>School Principal Tipo Elementary School</i>	Closing Program
4:30 – 5:00	Open Forum and Clearing House	Open Forum and Clearing House	Open Forum and Clearing House
In-Charge of the Day	District 1	District 2	District 3



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LIST OF PARTICIPANTS

Upskilling of Grade 3 Teachers in Language Transition Process from Filipino to English

GRADE 3 TEACHER-PARTICIPANTS

No.	District	School (Do not Abbreviate)	Name (First Name, M.I, Surname)	Position (Do not Abbreviate)
1	Dinalupihan East	Dinalupihan ES	Joana S. Ramos	Master Teacher II
2	Dinalupihan East	Pagalanggang ES	Shairene D. Fabian	Teacher I
3	Dinalupihan East	Sapang Balas ES	Coralyn Pada	Teacher III
4	Dinalupihan East	Layac Integrated School	Rishelle G. Landagan	Teacher III
5	Dinalupihan West	Tubo-Tubo Integrated School	Axl Jayvie D. Antonio	Teacher I
6	Dinalupihan West	Jose C. Payumo Jr. Elementary School	Niño Paulo C. Guevarra	Master Teacher I
7	Dinalupihan West	Colo Elementary School	Ruby B. Salvador	Teacher VI
8	Dinalupihan West	Kataasan Elemenentary School	Edilyn L. Penaflor	Master Teacher II
9	Hermosa	Tipo Elementary School	Angela Patrice Obra	Teacher I
10	Hermosa	Hermosa Elementary School	Melanie S. Lapid	Master Teacher II
11	Hermosa	Casupanan Elementary School	Kris Ann R. Gaza	Teacher VI
12	Hermosa	Mabuco Elementary School	Gizelle M. Sunglao	Teacher II
13	Orani	Orani North Elementary School	Myrna S. David	Teacher III



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14	Orani	Kaparangan Elementary School	Jennifer F. Mendiola	Master Teacher I
15	Orani	Paraiso Elementary School	Ma. Leonora M. Dimayuga	Teacher III
16	Orani	Tapulao Elementary School	Heidy J. Garutcho	Master Teacher I
17	Samal	Asuncion Consunji Memorial Elementary School	Niña Romela V. Cabang	Teacher I
18	Samal	Lalawigan Elementary School	Melody C. Gonzales	Teacher III
19	Samal	Samal South Elementary School	Felmar D. Magpoc	Master Teacher I
20	Samal	Adamson Elementary School	Edelyn M. Bebida	Teacher I
21	Abucay	Mabatang Elementary School	Josephine F. Forbes	Teacher I
22	Abucay	Tomas Pinpin Memorial Elementary School	Helen Lourdes V. Dela Rosa	Teacher III
23	Abucay	Tomas Pinpin Memorial Elementary School	Elizabeth T. Olubia	Teacher I
24	Abucay	Abucay North Elementary School	Aileen O. Magat	Teacher II
25	Pilar	Pilar Elementary School	Maricelle L. Madriaga	Master Teacher I
26	Pilar	Panilao Elementary School	Aileen C. Tolentino	Teacher I
27	Pilar	JSHSr. Elementary School	Arriane C. Navarro	Master Teacher I
28	Pilar	Sta. Rosa Elementary School	Angielyn M. Ventura	Teacher III
29	Orion	Daan Pare Elementary School	Rosemarie M. Cruz	T-III
30	Orion	Capunita ES	Catherine A. Valencia	T-III
31	Orion	Sto Domingo ES	Celex Joy De Guzman	T-VI
32	Orion	Arellano ES	Helen Malana	T-III
33	Limay	Kinaragan Integrated School	Blesilda S. Ambrocio	Teacher III



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34	Limay	Arsenal Elementary School	Judith E. Tanael	Master Teacher II
35	Limay	Gabadon Eementary School	Ma. Leonora C. Balcos	Master Teacher I
36	Limay	Carbon Elementary School	Emmanda C. Cruz	Master Teacher I
37	Mariveles	Mt. View Elem. School	Elsa T. Bumatay	Master Teacher I
38	Mariveles	Townsite Elem. School	Jennifer D. Lungcay	Teacher III
39	Mariveles	Sisiman Elem. School	Raquel S. Calma	Master Teacher II
40	Mariveles	AGLES	Ricardo Jr. G. Vidal	Teacher III
41	Bagac	Binuangan Elementary School	Ruby Ann S. Pinlac	Teacher I
42	Bagac	Quinawan Integrated School	Michelle A. Nojadera	Teacher I
43	Bagac	Paysawan Elementary School	Orly M. Villanueva	Teacher III
44	Bagac	Bagac Elementary School	Maribeth A. Landicho	Teacher III
45	Morong	Minanga Elementary School	Dyesabel A. Valdez	Teacher II
46	Morong	Binaritan Elementary School	Lerry P. Ramos	Teacher V
47	Morong	Morong Elementary School	Armeline B. Viado	Teacher III
48	Morong	Facundo Angeles Memorial ES	Lisette B. Ellano	Master Teacher I
49	SDO Bataan		CAROLINA S. VIOLETA, EdD, CESO V	Schools Division Superintendent
50	SDO Bataan		JERRY DIMLA CRUZ, DEM, CESO VI	Assistant Schools Division Superintendent
51	SDO Bataan		Roberto R. Pantig, PhD	CID Chief
52	SDO Bataan		Jethro M. Nocom	EPS/ Speaker
53	SDO Bataan		Mila D. Calma	EPS/ Speaker



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54	Ipag Elementary School	Mariquita A. Banal	Speaker
55	Tapulao Elemetnary School	Carolyn R. Reyes	Speaker
56	St. Francis Elementary School	Kristine Joy Matilla	Speaker
57	Tipo Elementary School	Joed T. Rodriguez	Speaker
58	SDO Bataan	To be Identified	Nurse-On-Duty
59	SDO Bataan	To be Identified	Nurse-On-Duty