



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

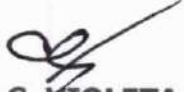
DIVISION MEMORANDUM

NO. 401, s. 2026

AUG 25 2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public School Heads
School Property Custodian
All Others Concerned

1. Pursuant to Unnumbered Memorandum from the Office of the Undersecretary for Philippine Qualifications Framework Secretariat, Policy and Planning Service, Education Center for Artificial Intelligence Research entitled "Guidelines on the Conduct of the National School Building Inventory (NSBI) for SY 2024-2025," this Office announces the **NSBI Validation Schedule** from **August 25, 2026**, to **September 4, 2026**.
2. See Enclosure 1 for the schedule of validation.
3. All concerned are hereby directed to ensure the **immediate dissemination** of and **strict compliance** with the provisions of this Memorandum.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 

Encl.: as stated

S017 



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Enclosure No. 1 to Division Memorandum No. _____, s. 2026

**SCHEDULE OF NATIONAL SCHOOL BUILDING INVENTORY VALIDATION
FOR SCHOOL YEAR 2025-2026**

Municipality	School	Schedule
Abucay	Abucay North ES	August 25, 2026
Abucay	Bangkal ES	August 25, 2026
Abucay	Bangkal Resettlement ES	August 25, 2026
Abucay	Capitangan ES	August 25, 2026
Abucay	Jose Abejar MES	August 25, 2026
Abucay	Mabatang ES	August 25, 2026
Abucay	P. Rubiano ES	August 25, 2026
Abucay	Tomas Pinpin Mem. ES	August 25, 2026
Abucay	Wawa ES	August 25, 2026
Samal	Adamson ES	August 25, 2026
Samal	Asuncion Consunji MES	August 25, 2026
Samal	Calaguiman ES	August 25, 2026
Samal	F.C. Del Rosario IS	August 25, 2026
Samal	Gugo ES	August 25, 2026
Samal	Lalawigan ES	August 25, 2026
Samal	Palili IS	August 25, 2026
Samal	Samal North ES	August 25, 2026
Samal	Samal South ES	August 25, 2026
Samal	Sapa ES	August 25, 2026
Abucay	Hacienda ES	August 26, 2026
Abucay	Kabukiran ES	August 26, 2026
Pilar	Bagumbayan ES	August 26, 2026
Pilar	Balut ES	August 26, 2026
Pilar	J.S. Herrera Sr. MES	August 26, 2026
Pilar	Panilao ES	August 26, 2026
Pilar	Pilar ES	August 26, 2026
Pilar	Sta. Rosa ES	August 26, 2026
Pilar	Wakas ES	August 26, 2026
Orion	Arellano ES	August 26, 2026



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Orion	Bantan ES	August 26, 2026
Orion	Calungusan ES	August 26, 2026
Orion	Camachile ES	August 26, 2026
Orion	Capunitan ES	August 26, 2026
Orion	Pablo R. Roman ES	August 26, 2026
Orion	Sabatan ES	August 26, 2026
Orion	Sto. Domingo ES	August 26, 2026
Orani	Alikabok ES	August 27, 2026
Orani	Doña IS	August 27, 2026
Orani	Kabalutan ES	August 27, 2026
Orani	Kaparangan ES	August 27, 2026
Orani	Legua IS	August 27, 2026
Orani	Orani North ES	August 27, 2026
Orani	Orani South ES	August 27, 2026
Orani	Pag-asa ES	August 27, 2026
Orani	Pantalan Bago ES	August 27, 2026
Orani	Pantalan Luma ES	August 27, 2026
Orani	Paraiso ES	August 27, 2026
Orani	Sibul ES	August 27, 2026
Orani	Tala ES	August 27, 2026
Orani	Talimundoc ES	August 27, 2026
Orani	Tapulao ES	August 27, 2026
Hermosa	Almacen ES	August 27, 2026
Hermosa	Culis ES	August 27, 2026
Hermosa	Hermosa ES	August 27, 2026
Hermosa	Mabuco ES	August 27, 2026
Hermosa	Mambog ES	August 27, 2026
Hermosa	Pandatung ES	August 27, 2026
Hermosa	Pulo IS (Agapito Martin Castillo IS)	August 27, 2026
Hermosa	Sumalo IS	August 27, 2026
Dinalupihan East	Dalao ES	August 28, 2026
Dinalupihan East	Daang Bago ES	August 28, 2026
Dinalupihan East	Dinalupihan ES	August 28, 2026
Dinalupihan East	Layac IS	August 28, 2026
Dinalupihan East	New San Jose ES	August 28, 2026
Dinalupihan East	Old San Jose ES	August 28, 2026



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Dinalupihan East	Pagalanggang ES	August 28, 2026
Dinalupihan East	Pita ES	August 28, 2026
Dinalupihan East	San Simon ES	August 28, 2026
Dinalupihan East	Sapang Balas ES	August 28, 2026
Dinalupihan East	Sta. Isabel ES	August 28, 2026
Dinalupihan East	Sto. Niño ES	August 28, 2026
Dinalupihan East	Tucop IS	August 28, 2026
Hermosa	Balsik ES	August 28, 2026
Hermosa	Casupanan ES	August 28, 2026
Hermosa	Saba IS	August 28, 2026
Dinalupihan West	Colo ES	September 1, 2026
Dinalupihan West	Happy Valley ES	September 1, 2026
Dinalupihan West	Jose C. Payumo Jr. ES	September 1, 2026
Dinalupihan West	Luakan ES	September 1, 2026
Dinalupihan West	Magsaysay ES	September 1, 2026
Dinalupihan West	Maligaya ES	September 1, 2026
Dinalupihan West	Naparing ES	September 1, 2026
Dinalupihan West	Pag-asa ES	September 1, 2026
Dinalupihan West	Payangan IS	September 1, 2026
Dinalupihan West	Pinulot ES	September 1, 2026
Dinalupihan West	Roosevelt ES	September 1, 2026
Dinalupihan West	Saguing ES	September 1, 2026
Dinalupihan West	San Benito ES	September 1, 2026
Dinalupihan West	San Pablo ES	September 1, 2026
Dinalupihan West	San Ramon ES	September 1, 2026
Dinalupihan West	Tubo-Tubo IS	September 1, 2026
Hermosa	Bacong ES	September 1, 2026
Hermosa	Bamban ES	September 1, 2026
Hermosa	Mabiga IS	September 1, 2026
Hermosa	Maite IS	September 1, 2026
Hermosa	Parapal ES	September 1, 2026
Hermosa	Pastolan IS	September 1, 2026
Hermosa	St. Ma. Virginia P. Leonzon MIS	September 1, 2026
Hermosa	Tipo ES	September 1, 2026
Morong	Binaritan ES	September 2, 2026
Morong	Facundo Angeles MES	September 2, 2026



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Morong	Mabayo ES	September 2, 2026
Morong	Minanga ES	September 2, 2026
Morong	Morong ES	September 2, 2026
Morong	Nagbalayong ES	September 2, 2026
Morong	Panibatuhan ES	September 2, 2026
Morong	Sampaloc IS	September 2, 2026
Bagac	Bagac ES	September 2, 2026
Bagac	Banawang ES	September 2, 2026
Bagac	Binukawan ES	September 2, 2026
Bagac	Overland ES	September 2, 2026
Bagac	Parang ES	September 2, 2026
Bagac	Paysawan ES	September 2, 2026
Bagac	Pinagsumilan ES	September 2, 2026
Bagac	Saysain ES	September 2, 2026
Pilar	Alauli ES	September 2, 2026
Pilar	Diwa ES	September 2, 2026
Pilar	Liyang ES	September 2, 2026
Pilar	Nagwaling ES	September 2, 2026
Pilar	Pantingan ES	September 2, 2026
Orion	Bilolo IS	September 3, 2026
Orion	Daang Pare ES	September 3, 2026
Orion	Eva Aeta ES	September 3, 2026
Orion	General Lim ES	September 3, 2026
Orion	Puting Buhangin ES	September 3, 2026
Orion	Sta. Elena ES	September 3, 2026
Limay	Alangan ES	September 3, 2026
Limay	Arsenal ES	September 3, 2026
Limay	BLISS IS	September 3, 2026
Limay	Carbon ES	September 3, 2026
Limay	Duale ES	September 3, 2026
Limay	Gabaldon ES	September 3, 2026
Limay	Kinaragan IS	September 3, 2026
Limay	Kitang ES	September 3, 2026
Limay	Lamao ES	September 3, 2026
Limay	Limay ES	September 3, 2026
Limay	Luz ES	September 3, 2026



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Limay	Peas ES	September 3, 2026
Limay	St. Francis II ES	September 3, 2026
Limay	St. Francis ES (Bacong)	September 3, 2026
Mariveles	A. G. Llamas ES	September 4, 2026
Mariveles	Alasasin ES	September 4, 2026
Mariveles	Alion ES	September 4, 2026
Mariveles	Balon ES	September 4, 2026
Mariveles	Baseco ES	September 4, 2026
Mariveles	Batangas 2 ES	September 4, 2026
Mariveles	Bayview ES	September 4, 2026
Mariveles	BEPZ ES	September 4, 2026
Mariveles	Biaan Aeta IS	September 4, 2026
Mariveles	Cabcaben ES	September 4, 2026
Mariveles	Ipag ES	September 4, 2026
Mariveles	Lucanin IS	September 4, 2026
Mariveles	Marina Bay ES	September 4, 2026
Mariveles	Mt. View ES	September 4, 2026
Mariveles	Renato L. Cayetano MES	September 4, 2026
Mariveles	Sisiman ES	September 4, 2026
Mariveles	Sto. Niño Biaa ES	September 4, 2026
Mariveles	Townsite ES	September 4, 2026

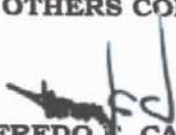


Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR PHILIPPINE QUALIFICATIONS FRAMEWORK SECRETARIAT,
POLICY AND PLANNING SERVICE, EDUCATION CENTER FOR ARTIFICIAL INTELLIGENCE RESEARCH

MEMORANDUM

FOR : **MINISTER OF BASIC, HIGHER, AND TECHNICAL
EDUCATION, BARMM
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL AND DIVISION PLANNING OFFICERS
REGIONAL AND DIVISION ENGINEERS
SCHOOL HEADS OF PUBLIC ELEMENTARY AND
SECONDARY SCHOOLS
ALL OTHERS CONCERNED**

FROM : 
WILFREDO T. CABRAL
Undersecretary
Human Resource and Organizational Development
and Infrastructure


MARIA CLARISSE T. LIGUNAS-ROQUE
Director IV
Officer-in-Charge
Office of the Undersecretary for Philippine Qualifications
Framework Secretariat, Planning Service, and Education
Center for Artificial Intelligence Research

SUBJECT : **NATIONAL SCHOOL BUILDING INVENTORY DATA
COLLECTION**

DATE : July 24, 2026

The Department of Education (DepEd) remains committed to improving learning outcomes by providing safe, conducive learning environments supported by adequate school facilities. Central to effective planning, resource allocation, and decision-making is the availability of quality data on school buildings, classrooms, facilities, and furniture.

The National School Building Inventory (NSBI) serves as the primary source of official statistics on these assets. It shall also serve as one of the official references of the Education Facilities Division (EFD) in determining infrastructure priorities, school building programming, repair and rehabilitation requirements, disaster response planning, and the monitoring of education facilities nationwide.

In line with this, DepEd shall conduct the NSBI data collection from 01 August 2026 to 31 August 2026 and validation from 10 August 2026 to 04 September 2026.

All public schools are instructed to report accurate data in the system through their respective School Heads. This Memorandum provides the instructions, processes, and timeliness for the conduct of the NSBI data collection and validation.

I. PROCEDURE

The school head shall be responsible for the collection, encoding, validation, and submission of high-quality data in the NSBI and shall:

- a. Lead the conduct of the school building inventory, review, encoding, and validating all data entries in the system, which shall be supported by actual physical inspection of all school buildings and facilities; and
- b. Submit two (2) signed copies of duly accomplished NSBI forms to the Schools Division Office (SDO) supported by existing school records and actual site conditions, Attention: Division Engineer. These copies should be generated from the NSBI.

If errors are identified in the submitted NSBI data, the School Head shall immediately rectify the data in the system and notify the Schools Division Office (SDO) of the corrections made. The notification shall be addressed to the Division Planning Officer for system-related concerns and the Division Engineer for matters concerning the NSBI Forms.

II. ROLES AND RESPONSIBILITIES

All concerned personnel shall be guided according to their roles and responsibilities, as enumerated below:

ROLES AND RESPONSIBILITIES	OFFICE/PERSONEL-IN-CHARGE
Central Office	
• Provide technical assistance on the implementation and orientation of Regions and Schools Division Offices (SDOs) on NSBI	• Education Facilities Division (EFD) • Policy and Planning Service Education Management Information System Division (PPS-EMISD) • Information and Communications Technology Service – User Support Division (ICTS-USD)
• Develop, maintain, and update the system to ensure that it functions according to purpose and can be accessed by all authorized users	• Information and Communications Technology Service – Solutions Development Division (ICTS-SDD)

Regional Office	
• Provide technical assistance on NSBI implementation for all SDOs • Monitor the status of submissions of SDOs	• Policy, Planning and Research Division (PPRD) • Education Support Services Division
Schools Division Office	
• Provide technical assistance to schools on concerns related to NSBI forms, system, and processes	• School Governance Operations Division – Planning and Research Unit (SGOD-PRS)/Division Planning Officer • Division Engineer • Supply Office
• Create Basic Education Information System (BEIS) accounts for Engineers (Plantilla) with editing facilities (provided that necessary clearances from School Head and SGOD are secured) For SDOs without plantilla engineers, the Division Planning Officer shall create an account for the SGOD Chief.	• Division Planning Officer
• Monitor and validate submissions of schools	• Division Planning Officer • Division Engineer
School	
• Conduct accurate school building inventory • Accomplish and submit signed NSBI Forms to SGOD • Encode the data in the NSBI Module • Maintain documentary evidence, photographs, and supporting records for all reported infrastructure data	• School Head

III. NSBI FORMS

The NSBI Form has eight (8) tables::

Table	Title
Table 1	Summary of Existing Building
Table 2	Existing Rooms
Table 3	Number of Temporary Learning Spaces and Makeshift Rooms
Table 4a	Existing Number of Water and Sanitation Facilities
Table 4b	Existing Number of Stand-Alone Water and Sanitation Facilities

Table 5	Existing Number of Usable Furniture
Table 6	Other Facilities or Amenities
Table 7	Access Going to School

The revised NSBI form includes inventory of 1-Seater Table and Chair in Table 5, and the inclusion of Guidance Office and Principal's Office in the dropdown option for non-instructional rooms in Table 2.

NSBI data to be encoded in the system shall be based on the inventory **as of 31 May 2026**.

IV. PROCESS IN DETERMINING THE SCHOOL COORDINATES (LATITUDE AND LONGITUDE)

All schools that have previously submitted their school coordinates in the NSBI SY 2024-2025 may retain their previous submission if said information is deemed accurate. Additionally, for newly established schools in School Year 2025-2026, they need to report this data in the NSBI.

In determining the school coordinates, the location of the flagpole shall serve as the reference point. The School Head may use devices such as smartphones (iOS or Android phones), tablets, or laptops to access Google Maps and obtain accurate latitude and longitude information for the school.

Using smartphones or tablets:

1. Turn on the GPS of your device.
2. Open Google Maps.
3. Navigate to the location you want to find the coordinates. You can scroll and zoom to locate it.
4. Tap and hold the specific location. A red pin will appear at the determined location.
5. The coordinates will appear on the search bar; then, copy or take a screenshot of the coordinates.

Using laptops:

1. Open your browser (Google Chrome, Mozilla Firefox, or any other browser).
2. Type Google Maps in the search bar.
3. Navigate to the location you want to find the coordinates. You can scroll and zoom to locate it.
4. Right-click on the location.
5. Click on the coordinates and copy them.

Please get the whole decimal number and do not round it off, since each numeral number corresponds to a certain kilometer. You can verify the accuracy of the school location obtained by inserting the determined school coordinates, in both latitude and longitude, into Google Maps.

V. DATA VALIDATION

To improve data quality, the Division Engineers shall conduct onsite validation, and the Division Planning Officers shall conduct online validation in the system following the validation criteria/quota, as shown below:

Category/Size	Criteria/Quota
Small	100% of schools data validated
Medium	At least 80% of schools data validated
Large	At least 60% of schools data validated
Very Large	At least 40% of schools data validated

VI. TIMELINES

All concerned personnel across all levels of governance shall adhere to the following timelines for the NSBI data collection activities:

Activity	Timeline
Online Orientation on NSBI	July 30 - 31, 2026
NSBI Facility Deployment	August 01, 2026
Encoding of NSBI Data	August 01 - 31, 2026
Validation of NSBI Data (<i>including the field validation of engineers</i>)	August 10, 2026 – September 04, 2026

Corrections resulting from the validation process shall be completed within five (5) working days from receipt of the validation findings or notification.

VII. MONITORING AND EVALUATION

The PPRD, through the RPO, shall monitor the status of submissions by SDOs and the Regional Engineers to track the status of onsite validation by Division Engineers. Meanwhile, the SDOs shall monitor the status of submissions of all schools under their respective jurisdiction. Necessary technical assistance shall be provided to schools with difficulties in encoding NSBI data by the DPOs and Division Engineers.

The PPS-EMISD and EFD shall inform all Regional and Schools Division Offices of their respective statuses of submission and validation in coordination with the RPOs.

VIII. CONTACT INFORMATION

For any clarifications and assistance required from the Central Office, please contact the following offices, depending on the nature of the concern.

- For engineering or infrastructure-related concerns, please contact EFD through efd@deped.gov.ph.
- For NSBI Data reporting concerns, please contact the PPS-EMISD through ps.emisd@deped.gov.ph
- For NSBI system-related concerns, please contact ICTS-USD through icts.usd@deped.gov.ph

Thank you.