



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

AUG 13 2026

DIVISION MEMORANDUM
No. 384, s. 2026

**FACILITATION OF THE RECOMMENDATION OF TUPAD BENEFICIARIES
FOR BATAAN HEALTHY SCHOOL SETTINGS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to the **partnership among the Department of Education (DepEd), the Department of Labor and Employment (DOLE), and the three (3) Congressional District Offices of Bataan** for the implementation of the **Tulong Panghanapbuhay sa Ating Disadvantaged/Displaced Workers (TUPAD) Program** in support of the **Bataan Healthy School Settings (BHSS)**, this Office informs the field of the allocation of TUPAD beneficiaries who will be engaged as **school cooks** to support the implementation of the BHSS program in identified schools.
2. In this regard, all concerned **Public Schools District Supervisors (PSDSs) and School Heads** are hereby requested to facilitate the **identification and recommendation of prospective TUPAD beneficiaries** from their respective schools who may be assigned as cooks under the Bataan Healthy School Settings program, based on the corresponding school allocation.
3. The recommended beneficiaries shall preferably possess the necessary qualifications, skills, and experience relevant to **food preparation, cooking, sanitation, and safe food handling**. The recommendation shall likewise strictly adhere to the **qualifications, eligibility requirements, and other provisions stipulated in the applicable DOLE TUPAD Guidelines**. All recommended beneficiaries shall remain subject to validation, assessment, and approval by the Department of Labor and Employment (DOLE).
4. Accordingly, all concerned PSDSs and School Heads are enjoined to **carefully screen and recommend qualified individuals**, giving due consideration to the requirements of the TUPAD Program and the nature of the work to be performed as a school cook under BHSS.



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5. Following the verification and confirmation of the eligibility of the recommended beneficiaries, the Department of Labor and Employment (DOLE) shall conduct the necessary orientation and briefing for the qualified TUPAD beneficiaries regarding the implementation of the program, including their duties, responsibilities, work arrangements, and other pertinent guidelines.
6. The qualified beneficiaries shall be engaged under the **TUPAD Program for a period of ten (10) working days** as school cooks for the Bataan Healthy School Settings. They shall receive a **daily assistance of Six Hundred Pesos (P600.00) per day**, subject to the applicable DOLE guidelines, requirements, and procedures for the payment of TUPAD beneficiaries.
7. The concerned PSDSs and School Heads are requested to ensure the **complete and accurate accomplishment of the required beneficiary information** through this link: <https://tinyurl.com/TupadBHSS> on or before **August 18, 2026**.
8. Immediate dissemination of and compliance with this Memorandum are desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 

Encl. As stated

Reference:

To be indicated in the Perpetual Index under the following categories:

Partnership. School Tupad

SO4

08/13/2026



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Enclosure No. 2 to Division Memorandum No. _____, s. 2026

DOLE-TUPAD QUALIFICATIONS AND ELIGIBILITY REQUIREMENTS

The recommendation of beneficiaries shall be guided by the following qualifications and eligibility requirements prescribed by the Department of Labor and Employment (DOLE):

- Must be a Filipino citizen.
- Must be at least eighteen (18) years old at the time of application.
- Must belong to any of the following sectors:
 - Displaced workers;
 - Underemployed workers;
 - Unemployed individuals;
 - Seasonal workers;
 - Informal sector workers;
 - Self-employed individuals with insufficient or lost income; or
 - Other vulnerable workers as may be determined by DOLE.
- Must be physically capable of performing the assigned work under the TUPAD Program.
- Must **not be** a regular government employee.
- Must pass the validation and assessment procedures of DOLE.
- For the implementation of the **Bataan Healthy School Settings (BHSS)**, preference may be given to qualified beneficiaries who have **relevant experience or skills in cooking, food preparation, sanitation, and safe food handling**, subject to the applicable DOLE guidelines and validation.



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Enclosure No. 1 to Division Memorandum No. _____, s. 2026

LGU	BHSS Kitchen	No. of Volunteers for 360 TUPAD
ABUCAY	Bangkal ES	2
	Mabatang ES	5
	Tomas Pinpin MES	6
	Abucay North ES	3
	Capitangan ES	4
		20
LGU	BHSS Kitchen	
BAGAC	Parang ES	4
	Bagac ES	10
	Quinawan ES	2
	Saysain ES	4
		20
LGU	BHSS Kitchen	
DINALUPIHAN	Layac IS	6
	Colo ES	4
	Pinulot ES	6
	Dinalupihan ES	6
	New San Jose ES	6
	San Ramon ES	5
	Tucop IS	7
	Pita ES/Dalao ES	6
	Magsaysay ES	8
	San Benito ES	7
	Roosevelt ES	7
	San Pablo ES	5



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LGU	BHSS Kitchen	
HERMOSA	Tipo ES	8
	Balsik	4
	Casupanan ES	6
	Hermosa ES	9
	Sumalo IS	4
	Mabiga IS	3
	Culis ES	4
	Mambog ES	3
	Maite IS	4
		45
LGU	BHSS Kitchen	
MORONG	Mabayo ES	4
	Kanawan IS	2
	Panibatuhan ES	3
	Binaritan ES	3
	Facundo ES	3
	Morong ES	7
	Sampaloc IS	2
	Nagbalayong ES	3
		27
LGU	BHSS Kitchen	
ORANI	Legua IS	2
	Kaparangan ES	6
	Tapulao ES	6
	Orani North ES	9
	Orani South ES	8
	Talimundoc ES	6
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LGU	BHSS Kitchen		
ORION	Arellano ES		13
	Eva Aeta ES		3
	Pablo Roman ES		11
	Bilolo ES		21
	Sta. Elena ES		14
	Calungusan ES		8
			70
LGU	BHSS Kitchen		
PILAR	Pilar ES		14
	Panilao ES		14
	Alauli ES		8
	Nagwaling ES		14
			50
LGU	BHSS Kitchen		
Samal	Gugo ES		5
	F.C. Del Rosario IS		3
	Samal North ES		5
	Samal South ES		5
			18
Total			360