



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

AUG 12 2026

No. 372, s. 2026

**CONDUCT OF THE DEVELOPMENT AND QUALITY ASSURANCE OF
CONTEXTUALIZED MONITORING AND EVALUATION (M&E) TOOLS
FOR PRIORITY PPAs IN DEPED BATAAN**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Schools District Supervisors / District In-Charge
Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 29, s. 2022 titled Adoption of the Basic Education Monitoring and Evaluation Framework (BEMEF) and DepEd Order No. 26, s. 2022, Guidelines on the Establishment of the School Governance Council (SGC), the Schools Division Office of Bataan, through the Governance and Operations Division (SGOD), shall conduct the **Development and Quality Assurance of Contextualized Monitoring and Evaluation (M&E) Tools for Priority PPAs in DepEd Bataan** with the theme "*Governance in Action: Elevating School Leadership and Management Through SGC Priority PPAs*" on **August 18–20, 2026** at **The Mansion Garden, SBMA, Olongapo City**.
2. This activity aims to shift the division's organizational paradigm from superficial compliance to genuine, decentralized shared accountability by ensuring that every school council operates at peak functional efficiency. Specifically, the activity aims to:
 - a. Orient participants on Basic Education Monitoring and Evaluation Framework (BEMEF) principles;
 - b. Deepen understanding of the legal rules, structure, and composition of the School Governance Council (SGC) as mandated by DO 26, s. 2022;
 - c. Learn how to draft flawless, audit-ready SGC Means of Verification (MOVs); and
 - d. Successfully clear a mock division validation panel and produce a concrete Action Plan to secure a 100% functionality score across elementary stations.
3. The participants in this activity include Schools Division Superintendent, Assistant Schools Division Superintendent, SGOD Chief, EPS SGOD, SEPS SMME, EPS II SMME, and identified Elementary and Junior High School Heads. (List of participants and matrix of activities is enclosed)



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4. All identified participants shall bring the soft and hard copies of the minimum MOV per functional indicator from the date of establishment of their respective SGC.
5. Food, accommodation, venue, training materials, travel and other incidental expenses of participants shall be charged against **SGOD INSET Funds** subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is earnestly desired.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

References:

DepEd Order No. 29, s. 2022
DepEd Order No. 26, s. 2022

*To be indicated in the Perpetual Index
under the following subjects:*

GOVERNANCE
MONITORING AND EVALUATION
SCHOOL GOVERNANCE COUNCIL
TRAINING PROGRAMS

SO3/hgd



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PARTICIPANTS

Development and Quality Assurance of Contextualized Monitoring and Evaluation
 (M&E) Tools for Priority PPAs in Deped Bataan
 August 18-20, 2026 | Mansion Garden Hotel, SBMA, Zambales

No.	Name	Position	Office/School
1	Carolina S. Violeta, EdD, CESO V	SDS	SDO Bataan
2	Jerry Dimla-Cruz, DEM, CESO VI	ASDS	SDO Bataan
3	Ramon C. Perez	SGOD Chief	SDO Bataan
4	Mar-Elen Fe G. Reñosa, EdD	EPS SGOD/Speaker	SDO Bataan
5	Hermie G. Duran, EdD	SEPS/Speaker	SDO Bataan
6	Francez Paulene T. Likwong	EPS II/Speaker	SDO Bataan
7	Marijoy B. Mendoza, EdD	School Principal/Speaker	Mariveles NHS - Poblacion
8	Melody del Rosario, EdD	School Principal/Speaker	Morong SHS
9	Charies N. Peña, EdD	Education Program Supervisor	DepEd Region III
10	Ana Liza V. Dominguez, EdD	School Principal	Mabatang ES
11	Rodrigo S. Panlaque Jr.	School Principal	Tomas Pinpin MES
12	Norbilyn Ila	School Principal	Binuangan ES
13	Mia Ariana P. Tantiongco, PhD	School Director	Bataan High School for the Arts
14	Mayrah A. Esconde	School Principal	Dalao ES
15	Joel S. Santos	School Principal	Pentor ES
16	John Paul C. Solon	School Principal	Payangan IS
17	Dan-Emel V. Bautista	School Principal	Pinulot ES
18	Joed T. Rodriguez	School Principal	Tipo ES
19	Rosario S. Canlas	School Principal	Hermosa ES
20	Alvin D. David, EdD	School Principal	Mabuco ES
21	Arlene Vallejos	School Principal	Gabaldon ES
22	Kristine Matilla	School Principal	Kinaragan IS
23	Leann C. Luna, EdD	School Principal	Sto. Niño Biaan ES
24	Susana R. Cruz	School Principal	Baseco ES
25	Joey Silva	School Principal	Cabcaban ES
26	Blessie S. Velasco	School Principal	Binaritan ES
27	Ma. Cecilia L. Paguio, EdD	School Principal	Morong ES
28	Jeffrey V. David, EdD	School Principal	Orani North ES
29	Carolyn R. Reyes	School Principal	Tapulao ES
30	Donald Mariano	School Principal	Talimundoc ES
31	Christine Chelo P. Gabriel	School Principal	Camachile ES
32	Manuel G. Pangomlayan Jr., EdD	School Principal	Sabatan ES



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33	Kristine C. Tentia	School Principal	JS Herrera Sr. MES
34	Shiela D. Carlos, EdD	School Principal	Liyang ES
35	Virginia S. Macabuhay	School Principal	Samal South ES
36	Irene Velasco	Nurse	SDO Bataan
37	Michelle M. Calma	Nurse	SDO Bataan



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TRAINING MATRIX

Development and Quality Assurance of Contextualized Monitoring and Evaluation
 (M&E) Tools for Priority PPAs in Deped Bataan
 August 18-20, 2026 | Mansion Garden Hotel, SBMA, Zambales

Day and Time	Activity/Topic	Description / Focus Output	Speaker
DAY 1	DECONSTRUCTING THE SGC METRICS	Focus: Structure & Compliance Standard	
8:00 – 8:30	Registration		Proponent/TWG
8:30 – 9:00	Opening Program -National Anthem -Prayer -Opening Remark -Messages		
9:00 – 9:15	Health Break		
9:15 – 10:45	Session 1: Legal Anchors of DO 26, s. 2022 and its validation guidelines	Comprehensive review of DO 26, s. 2022	Mar-Elen Fe G. Renosa, EdD-EPS SGOD
10:45 – 12:00	Session 2: The SGC Functionality Tool: Structure & Composition	Deconstructing the 4 Standard Functions and the 12 specific indicators required for elementary schools.	Hermie G. Duran, EdD SEPS SMME
12:00 – 1:00	Lunch Break		
1:00 – 3:00	Session 3: Self-Assessment Protocols	Step-by-step navigation of the online and offline SGC Portal reporting requirements.	Francez Paulene T. Likwong, EPS II SMME
3:00 – 3:15	Health Break		
3:15 – 4:30	Workshop 1: Baseline Functionality Diagnostic	Schools evaluate their current baseline standing and list immediate organizational gaps.	Marijoy B. Mendoza, EdD SP IV
4:30 onwards	Clearinghouse & Day 1 Reflection	Open discussion on day 1 takeaways.	Facilitators



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DAY 2	BUILDING THE MEANS OF VERIFICATION (MOV)	Focus: Evidence & Technical Alignment	
08:00 - 08:30	Management of Learning (MOL)	Recapitulation of Day 1 concepts and insights	assigned group
8:30-10:00	Session 4: Documenting Processes & Meetings	Standardizing resolutions, meeting minutes, notices of meeting, and attendance formats that satisfy SGC validations.	Melody del Rosario, EdD P IV
10:00-10:15	Health Break		
10:15-12:00	Session 4: Documenting Processes & Preparation of MOVs	Standardizing resolutions, meeting minutes, notices of meeting, attendance formats, and other MOVs that satisfy SGC validations.	Charles N. Peña, EdD, RO3 EPS
12:00 – 1:00	Lunch Break		
1:00 – 3:00	Workshop 2: Document Audit and MOV Benchmarking	Hands-on Workshop: Participants draft localized models of resolutions, transparency boards, and stakeholder feedback channels.	Charles N. Peña, EdD, RO3 EPS
3:00 – 3:15	Health Break		
3:15 – 4:30	Peer Cross-Evaluation	Inter-school checking of drafted MOVs based on standard	Charles N. Peña, EdD, RO3 EPS,
4:30 onwards	Clearinghouse & Wrap-up	Preparations for Day 3 simulations.	Participants Facilitators
DAY 3	SIMULATION, VALIDATION, & COMMITMENT	Focus: Quality Assurance & Sustainability	
8:00 - 8:30	Management of Learning (MOL)	Recapitulation of Day 2 concepts and insights.	



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8:30 - 11:30	Simulation Exercise: Mock SGC Validation	Interactive Mock Audit: Selected schools undergo a simulated validation panel review by SDO supervisors using actual verification tools.	Charles N. Peña, EdD, RO3 EPS, All Speakers
11:30-12:00	Debriefing & Technical Feedback	Consolidation of common pitfalls found during the mock audit.	SEPS - M&E / SMME
12:00-1:00	Lunch Break		
1:00 - 2:30	Workshop 3: Designing the SGC 100% Functionality Sustainability Plan	Technical plotting of regular meeting dates, community linkage actions, and document archival strategies for school operations.	All Participants
2:30- :30	Presentation of Sustainability Blueprints	Selected elementary districts pitch their operational plan to secure a clean functional rating.	Presenting Schools
3:30 onwards	Pledge of Commitment & Closing Program	Signing of the <i>Commitment to Excellence for Shared Governance</i> to guarantee 100% SGC functionality division-wide.	All Participants