Republic of the Philippines
# Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

**DIVISION MEMORANDUM**
**No. 360 s. 2026**

JUL 30 2026

**DISSEMINATION OF REGIONAL MEMORANDUM NO. 219, S. 2026, TITLED SUBMISSION OF APPLICATION FOR GOVERNMENT RECOGNITION OF PRIVATE BASIC EDUCATION INSTITUTIONS OFFERING THE SENIOR HIGH SCHOOL PROGRAM**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
SDO Bataan Monitoring and Evaluation Inspectorate Team
Private School Administrators and Principals
All Others Concerned

1. This Office hereby disseminates **Regional Memorandum No. 219, s. 2026, titled Submission of Application for Government Recognition of Private Basic Education Institutions Offering the SHS Program.**

2. Pursuant to DepEd Order No 012, s. 2026, titled Government Recognition of Private Basic Education Institutions Offering the Senior High School (SHS) Programs, DepEd Regional Office III is now accepting applications for government recognition of all private schools offering SHS programs, following the timeline of submission below:

| Category | Automatic Recognition (for SY 2026-2027) | | Recognition for Regular Process (Preceding the School Year) | |
|---|---|---|---|---|
| | To | From | To | From |
| A. SHS Implementers with FAAP/ PEAC Accreditation | July 13, 2026 | December 31, 2026 | | |
| B. SHS Implementers without FAAP/ PEAC Accreditation | | | August 1 | December 31 |

3. In line with this, the submission of application for SHS Recognition to the **Schools Division Office of Bataan** for review and evaluation of documents and on-site validation (if applicable) is on or before **October 29, 2026**. This will ensure complete, correct, and timely submission of documentary requirements to the Regional Office.

4. In addition, the submission to **SDO Bataan** of application for new SHS permit and additional tracks and electives, as well as the application for new government permit to operate, renewal of government permit, and government recognition for Kindergarten, Elementary, and Junior High School, is on or before **August 27, 2026.**

5. All private schools must strictly adhere to the prescribed timeline. Applications submitted **beyond the deadline** will not be processed and acted upon.

6. Attached to this Memorandum are the copies of RM No. 219, s. 2026 and Regional Memorandum No. 248, s. 2026 titled Composition of the Regional Office- Schools Division Office Monitoring and Evaluation Inspectorate Team (RO- SDO MEIT) and Alternate Representatives for the Onsite Validation for PBEIs Applying for Recognition of SHS Programs, for reference and guidance.

7. This Memorandum is issued for information and compliance.

**CAROLINA S. VIOLETA, EdD, CESO V**
Schools Division Superintendent

Encl.: as stated

References: as stated

To be included in the Perpetual Index under the following subjects:
GOVERNMENT PERMIT
GOVERNMENT RECOGNITION
MONITOR
PRIVATE SCHOOLS

SO2
July 30, 2026

Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

DEPARTMENT OF EDUCATION
JUL 08 2026

**REGIONAL MEMORANDUM**
No. 219, s. 2026

**SUBMISSION OF APPLICATIONS FOR GOVERNMENT RECOGNITION OF PRIVATE BASIC EDUCATION INSTITUTIONS OFFERING THE SENIOR HIGH SCHOOL (SHS) PROGRAM**

To : Assistant Regional Director
Chiefs, RO Functional Divisions
Schools Division Superintendents
Private School Administrators/Principals
All Other Concerned

1. In line with DepEd Order No 012, s. 2026, titled Government Recognition of Private Basic Education Institutions Offering the Senior High School (SHS) Programs, this announces that the Regional Office III is now accepting applications for government recognition of all private schools offering SHS programs, following the timeline of submission below:

| Category | Automatic Recognition (for SY 2026-2027) | | Recognition for Regular Process (*Preceding the School Year*) | |
|---|---|---|---|---|
| | From | To | From | To |
| A. SHS Implementers with FAAP/ PEAC Accreditation | July 13, 2026 | December 31, 2026 | | |
| B. SHS Implementers without FAAP/ PEAC Accreditation | | | August 1 | December 31 |

2. Applications must be complete and accompanied by the following **initial documentary requirements and mandatory documentary requirements:**

**A. SHS Implementers with FAAP/PEAC Accreditation.**

1. Letter of Intent. Submit a formal letter addressed to the Regional Director expressing the school's intent to apply for recognition of its SHS program.

2. Copy of the SHS Permit. Provide a certified photocopy or a true copy of the Senior High School Provisional Permit/s (SHSP) issued to the school.
3. Curriculum Certification. Obtain certification from the SDO Curriculum and Instruction Division (CID) on the tracks, strands, and specializations of the old SHS curriculum and their equivalent tracks (Academic and/or Tech-Pro) and Cluster Electives in the Strengthened Curriculum. **Only tracks, strands, and specializations currently active in the e-BEIS are required to identify their corresponding tracks and electives.**
4. Copy of the Articles of Incorporation. Include a certified copy of the Articles of Incorporation bearing the registered name and clearly indicating the purpose of offering Senior High School.
5. Accreditation Certificate. Attach certification or proof that the school is accredited by any accrediting body under the Federation of Accrediting Bodies of the Philippines (FAAP) or the Private Education Assistance Committee (PEAC):

a. A copy of the FAAP Accreditation Certificate for private SHSs with FAAP-accredited JHS, or
b. A copy of the PEAC Certification Report for private SHSs with PEAC-certified JHS; or
c. A copy of the PEAC Certification Report issued under the SHS Voluntary Certification (SHS VC) for private SHSs certified through the SHS VC.

6. For Private SHSs that are Strengthened SHS Pilot Schools:

a. The official list of Strengthened SHS Pilot Schools

7. Superintendent's Endorsement. Secure an endorsement from the Schools Division Superintendent to validate the application before submission to the Regional Office.

In addition, all schools applying for recognition are expected to submit the following **mandatory documentary requirements** (Annexes B, C, D, E, G, H, I, J, K, and L of DO 12, s. 2026) on or before the end of SY 2027-2028. Failure to submit these mandatory documentary requirements before the end of SY 2027-2028 may result in the revocation of the issued SHS Government Recognition.

**B. SHS Implementers without FAAP/PEAC Accreditation.**

1. Please refer to Items No. 1, 2, 3, 4, and 7 of the **initial documentary requirements.**
2. Please refer to Annexes B, C, D, E, G, H, I, J, K, and L of the **mandatory documentary requirements.**

3. The SDO shall assign the application code to these private SHSs in accordance with the standard format prescribed in DO 012, s. 2026.

4. All applications must be submitted to the Regional Office through the Quality Assurance Division within the prescribed deadline. Incomplete submissions will not be processed.

5. For clarification, please contact Ariel M. Culala, Education Program Supervisor, Quality Assurance Division, at 598-8580 Local 111 or via email at qad.ro3@deped.gov.ph.

6. For guidance and compliance.

**TOLENTINO G. AQUINO**
Regional Director

Encl: As stated
References: DepEd Order No. 12, s. 2026
To be indicated in the Perpetual Index
under the following subjects:

SENIOR HIGH SCHOOL GOVERNMENT RECOGNITION APPLICATION

QAD/qad5
July 6, 2026

To send feedback regarding any of our services, kindly scan the QR Code.

RECEIVED
JUL 22 2026
BY:

Republic of the Philippines
Department of Education
REGION III-CENTRAL

RECEIVED
JUL 22 2026

**REGIONAL MEMORANDUM**
No. 248, s. 2026

**COMPOSITION OF THE REGIONAL OFFICE-SCHOOLS DIVISION OFFICE MONITORING EVALUATION INSPECTORATE TEAM (RO-SDO MEIT) AND ALTERNATE REPRESENTATIVES FOR THE ONSITE VALIDATION OF PRIVATE BASIC EDUCATION INSTITUTIONS (PBEIs) APPLYING FOR RECOGNITION OF SENIOR HIGH SCHOOL (SHS) PROGRAMS**

To : Assistant Regional Director
Schools Division Superintendents
Schools Governance and Operations Division (SGOD)
Curriculum Implementation Division (CID)
SDO Private School Focal Person
All Others Concerned

1. In line with the Department of Education's policies on the establishment, recognition, and operation of private basic education institutions offering the Senior High School (SHS) Program, this Office hereby announces the composition of designated Monitoring Evaluation Inspectorate Team (MEIT) members and their alternate representatives from each Schools Division Office (SDO) and Regional Office (RO) who shall conduct the onsite validation of Private Basic Education Institutions (PBEIs) applying for government recognition of their SHS programs.

2. The designated MEIT members shall perform the following functions:

   a. Conduct onsite validation of applicant private basic education institutions in accordance with DepEd Order No. 12, s. 2026;
   b. Validate the PBEI's compliance with the prescribed requirements for the grant of recognition of the SHS Program;
   c. Prepare and submit the required inspection reports, findings, and recommendations within the prescribed timelines.

3. To ensure continuity of operations, the Regional Office and each Schools Division Office shall have an officially designated MEIT member and their alternate representative who shall perform the duties of the MEIT member whenever the designated member is unavailable.

4. The composition of the Regional Office Monitoring Evaluation Inspectorate Team (RO-MEIT), in collaboration with the SDO-MEIT, shall conduct review and pre-evaluation of all submitted MOVs and conduct official inspection and evaluation of the applicant-school.

Address: Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P)
Telephone Number: (045) 598-8580 to 89
Email Address: region3@deped.gov.ph
Website: https://region3.deped.gov.ph

5. The list of the designated Schools Division Office MEIT members, as well as the composition of the Regional Office MEIT, is enclosed in Annex A. Designated SDO-MEIT and RO-MEIT.

6. All concerned are enjoined to provide the necessary support and cooperation to facilitate the efficient, objective, and timely conduct of the onsite validation activities.

7. For Inquiries, don't hesitate to get in touch with Ariel M. Culala, Education Supervisor, Quality Assurance Division, at 589-8580 local 111 or via e-mail at qad.ro3@deped.gov.ph.

8. Immediate dissemination of and strict compliance with this Memorandum are desired.

**TOLENTINO G. AQUINO**
Regional Director

Encl: As stated
References: DepEd Order No. 12, s. 2026
To be indicated in the Perpetual Index
under the following subjects:

| | |
|---|---|
| Private Education | Senior High School |
| Recognition | Monitoring |
| Inspection | |

QAD/qad5
July 20, 2026

**Annex A. Designated SDO-MEIT and RO-MEIT**

| SCHOOLS DIVISION OFFICE- MONITORING EVALUATION INSPECTORATE TEAM (SDO-MEIT) | | | | | | |
|---|---|---|---|---|---|---|
| **SDO** | **Lead: SGOD Representative** | **Alternate Representative** | **Co-Lead: CID Representative** | **Alternate Representative** | **Member: SDO Private School Focal Person** | **Alternate Representative** |
| Angeles City | Marilou Q. Castro | Irene Lusung | Josephine Figueroa | Amelita L. Pineda | Elizabeth C. David | Percival Y. Capitulo |
| Aurora | Keren Joy B. Wigan | Jenuel B. Lagarto | Jonalyn O. Calado | Jeffrey C. Resueno | Alfredo M. Lopez, Jr. | Jouie C. De Leon |
| Balanga City | Maila M. Capulong | Gemma Rose D. Layola | Merlinda T. Tablan | Malrilou J. Tanada | Cherry Joy M. Enriquez | Charito S. Tuazon |
| Baliwag City | Cecille E. Cruz | Tiffany Joy Gonzales | Myrisa I. Balondo | Maverick V. Catahan | Joselito P. Mendoza | Edelberto C. Ramos |
| Bataan | Hermie G. Duran | Francez Pauline T. Likwong | Edgar E. Garcia | Danilo C. Caysido | Mar-Ellen Fe G. Renosa | Jessalyn Ann M. Lisangan |
| Bulacan | Rainelda M. Blanco | Jay-Arr C. Tayao | Cecilia S. Custodio | Joel I. Vasallo | Ma. Lourdes J. Patag | Mark Joven V. Ramos/Paolo Eduardo C. Cruz |
| Cabanatuan City | Wifredo R. Sison | Arvin E. Flores | Alexander D. Neri | Mary Jane P. Santos | Sheila B. Prieto | Darwin B. Manalastas |
| City of San Fernando (P) | Lawrence G. Agapito | Ma. Luisa T. Cabigting | Jean R. Canlas | Dharyl C. Bucad | Ma. Remalyne G. Cruz | Marie Jaicar S. Carreon |

| | | | | | | |
|---|---|---|---|---|---|---|
| City of San Jose Del Monte | Esperanza Diaz-Cruz | Robesa R. Hilario | Rolando T. Sotelo | Maria Cristina H. Nogoy | Ruby M. Kagadas | Esperanza D. Espanola |
| Gapan City | Astrida M. Bernabe | Daneth A. De Guzman | Mary Ruth S. Salonga | Ryan Lawrence De Guzman | Arvin D. Dizon | Lucia M. De Guzman |
| Mabalacat | Jennifer Q. Cunanan | Rachelle D. Lumboy | Ericson P. Cabrera | Angelito S. Cabrera | Anthony Rayley M. Cabigting | Jeffrey R. Yumang |
| Malolos City | Cynthia Briones | Antonio M. Isidro | Fatima M. Punongbayan | Erwin C. Pagtalunan | Marco Rhonel M. Eusebio | Melandro N. Pascual |
| Meycauayan City | Ramilo C. Cruz | Marc Jan C. Tacdol | Julius V. Sarabia | Reychelle A. Serrano | Marvin P. Delos Reyes | Jeremias B. Trinidad |
| Nueva Ecija | Diosalyn A. Azarcon | Jet Lee L. Ocampo | Laberne A. Ladignon | Rogelio L. Domingo | Reneo S. Hernandez | Ezer Guillermo |
| Olongapo City | Ricardo E. Ednave | Ramil G. Gonzales | Corazon B. Dumlao | Jonathan F. Bada | Elaine Rose L. Joson | Rodel J. Martinez |
| Pampanga | Arceli S. Lopez | Jane P. Valencia | Celia R. Lacanlale | June D. Cunanan | Michelle D. Mejia | Nerisse Nicole B. Torres |
| San Jose City | Romeo R. Vicmudo | Sheena Lee V. Bautista | Darius P. Tolentino | Lordennis T. Leonardo | Vizmark T. Manuel | Roy C. Vizon |
| Science City of Munoz | Lamberto P. Corpuz | Joel A. Dizon | Mercedita D. Saldero | Novalyn C. Rodolfo | Winnie W. Poli | Aileen G. Mactal |
| Tarlac City | Ruth D. Jimenez | Diana I. Ugay | Robert E. Osongco | Sunshine C. Castro | Isagani H. Lopez | Edna V. Domingo |

**Address:** Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P)
**Telephone Number:** (045) 598-8580 to 89
**Email Address:** region3@deped.gov.ph
**Website:** https://region3.deped.gov.ph

| | | | | | | |
|---|---|---|---|---|---|---|
| Tarlac Province | Lovella G. Paragas | Lawrence M. Santiago | Richard V. Ancho | Joemar J. Bancifra | Maria Zita P. Guerero | Sharon S. Cardenas |
| Zambales | Ronald Ryan L. Sion | Bryan Jester S. Balmero | Charlie T Carreon | Ahester Allan P. Matienzo | Nexon D. Relopez | Adora D. Matias |

| REGIONAL OFFICE- MONITORING EVALUATION INSPECTORATE TEAM (RO-MEIT) | | | | | | |
|---|---|---|---|---|---|---|
| **RO** | **Lead: QAD** | **Alternate Representative** | **Co-Lead: QAD** | **Alternate Representative** | **Member: CLMD** | **Alternate Representative** |
| QAD/CLMD | Edwin T. Marcos | Zandra Z. Paruginog<br>Anthony S. Dela Cruz<br>EPS-QAD<br>(Currently Vacant) | Ariel M. Culala | Glenn P. Sarmiento<br>Kim Jayson G. Villezca<br>EPS-QAD<br>(Currently Vacant) | Ma. Joseph Patrick M. Enriquez | Pedro P. Ramos<br>Narciso I. Ambrosio, Jr.<br>Joseph P. Reyes |