



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

JUL 23 2026

DIVISION MEMORANDUM

No. 343, s. 2026

**MONITORING OF THE EARLY LANGUAGE LITERACY
AND NUMERACY (ELLN) IN SDO BATAAN**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals
All Others Concerned

1. In line with the Division's continuing thrust to strengthen English Language Literacy and Numeracy (ELLN) across all grade levels, this Office hereby directs all schools to intensify efforts in monitoring, training, and reporting related to ELLN implementation. The initiative shall cover both elementary and secondary levels.
2. On the other hand, an online meeting of all District Elementary and Secondary English and Filipino School Head/Head Teacher Coordinator shall be conducted on July 27, 2026, 1:30pm, via MS Teams.
3. Further, all District Coordinators are instructed to consolidate the names of teachers who remain untrained in ELLN for the elementary level, together with a list of teachers currently handling English, Filipino, and Numeracy subjects who are non-majors of the respective subjects, as well as a list of the ELLN coordinators of schools within their respective district.
4. To ensure systematic monitoring, a standardized tool is hereby attached. This monitoring instrument shall measure the implementation of ELLN strategies, track teacher participation in training, and assess the impact of ELLN on teaching practices and learner outcomes. Particular attention shall be given to indicators such as learner performance in reading



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comprehension, fluency, and numeracy problem-solving, as well as teacher preparedness and confidence in delivering ELLN lessons.

5. The results of monitoring shall be consolidated to the Education Program Supervisors and Public Schools District Supervisors in-charge per district during their monitoring.
6. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

Ci9/jmn



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EARLY LANGUAGE, LITERACY, AND NUMERACY (ELLN) PROGRAM MONITORING TOOL

School: _____
District: _____
School Head: _____
Date of Monitoring: _____
Division Monitors: _____
Grade Levels Covered: ☐ Kinder ☐ Grade 1 ☐ Grade 2 ☐ Grade 3

Rating Scale

Rating	Description
4	Highly Evident / Fully Implemented
3	Evident / Implemented
2	Partially Evident / Partially Implemented
1	Not Evident / Not Implemented
N/A	Not Applicable

A. Program Management

Indicators	Rating	Remarks
1. The school has an implementation plan for ELLN integrated into the SIP/AIP.		
2. The School Head regularly monitors ELLN implementation.		
3. ELLN is discussed during LAC sessions, coaching, or technical assistance activities.		
4. Reading and numeracy intervention programs are implemented and monitored.		

Subtotal: _____

B. Classroom Implementation

Indicators	Rating	Remarks
1. Teachers use developmentally appropriate language, literacy, and numeracy strategies.		
2. Differentiated instruction is evident.		
3. Learners actively participate in literacy and numeracy activities.		
4. Formative assessment is consistently used to monitor learner progress.		
5. Learning resources support literacy and numeracy instruction.		

Subtotal: _____

C. Assessment and Intervention

Indicators	Rating	Remarks
1. Learner reading and numeracy assessments are regularly conducted.		
2. Assessment results are analyzed and used to guide instruction.		
3. Intervention plans are prepared for struggling learners.		
4. Learner progress is regularly monitored and documented.		

Subtotal: _____

D. Impact of ELLN on Learners

Indicators	Rating	Remarks
1. Improvement in learners' oral language, literacy, and numeracy skills is evident.		
2. Learners demonstrate increased confidence and participation during classroom activities.		
3. Learners apply literacy and numeracy skills in classroom tasks.		
4. There is observable progress among struggling learners receiving intervention.		

Subtotal: _____

Qualitative Findings

What positive changes have been observed among learners as a result of ELLN?



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What learner needs or challenges still require support?

E. Impact of ELLN on Teachers

Indicators

Rating

Remarks

1. Teachers demonstrate improved competence in teaching early literacy and numeracy.
2. Teachers effectively use assessment results to improve instruction.
3. Teachers prepare and utilize appropriate instructional and intervention materials.
4. Teachers actively participate in professional learning activities related to ELLN.

Subtotal: _____

Qualitative Findings

How has ELLN improved teachers' classroom practices?

What challenges do teachers still encounter in implementing ELLN?

What technical assistance should be provided by the Division Office?

F. Best Practices and Recommendations

Best Practices Observed

Issues and Concerns

Recommendations

Overall Rating Summary

Area

Score

- A. Program Management
- B. Classroom Implementation
- C. Assessment and Intervention
- D. Impact on Learners
- E. Impact on Teachers

Total Score: _____

Overall Assessment

- ☐ Highly Implemented
- ☐ Implemented
- ☐ Partially Implemented
- ☐ Needs Intensive Technical Assistance

Division Monitor(s): _____

School Head: _____