



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

JUL 16 2026

DIVISION MEMORANDUM

No. 336, s. 2026

**PERSONNEL INVENTORY OF LIS COORDINATORS
IN THE SCHOOLS DIVISION OFFICE OF BATAAN**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary, Junior, and Senior High School Principals
LIS Coordinators
All Others Concerned

1. To facilitate the updating and consolidation of personnel records, all LIS Coordinators are hereby requested to accomplish the Personnel Inventory Form.
2. All concerned personnel are required to provide accurate and complete information on or before July 23, 2026, 5:00 pm, through the online form provided using this link: <https://tinyurl.com/SDO-BTN-LISCoor>.
3. Immediate dissemination and compliance of this Memorandum are desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

To be included in the Perpetual Index
Under the following subjects:
INVENTORY
LIS COORDINATOR

SOO/NMM
July 16, 2026