



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM
No. 321, s. 2026

JUL 08 2026

**ORIENTATION ON HOT MEAL PREPARATION AND
FOOD SAFETY PROTOCOLS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public School District Supervisors
All Public School Heads
All Public School Canteen Workers
All Others Concerned

1. In line with the DepEd Order No. 013, s. 2026, titled "Institutional Guidelines on the Implementation of the School-Based Feeding Program", this Office announces the conduct of a seminar on **"Orientation on the Hot Meal Preparation and Food Safety Protocol"** on **July 10, 2026, 8:00 am to 4:00 pm**, at **Abucay Multipurpose Cooperative Building (AMPC), Magtanong st., Calaylayan, Abucay, Bataan.**
2. This activity aims to:
 - 2.1 Promote safe food handling and preparation among school canteen food handlers;
 - 2.2 Help reduce the risk of foodborne disease outbreaks in schools; and
 - 2.3 Discuss the procedure of preparation and serving size of hot meals, and possible modifications of ingredients depending on the availability of ingredients and food restrictions of the beneficiaries.
3. The participants to this activity are the Administrative Officers or Feeding Coordinator and School Canteen/Kitchen workers directly involved in the food preparation of the SBFP Hot Meal. Enclosed in this Memorandum is the List of Participants. (Enclosure 1. List of participants).
4. **No registration** shall be collected from the participants. Meanwhile, travel expenses of the school-based participants shall be charged against School MOOE and school local funds, subject to usual accounting and auditing rules and regulations.



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5. This Memorandum shall serve as the Travel Authority of all concerned.
6. Immediate dissemination of this Memorandum is directed.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 

Ends: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects:

HOT MEAL
PREPARATION
FOOD
SAFETY

 *S09/MLDJG*
July 7, 2026



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Enclosure 1 to Division memorandum No. ____, s. 2026

LIST OF PARTICIPANTS

SCHOOLS DIVISION OFFICE OF BATAAN		
NO.	NAME	DESIGNATION
1	Carolina S. Violeta	Schools Division Superintendent
2	Jerry Dimla Cruz	Assistant Schools Division Superintendent
3	Ramon C. Perez	SGOD-Chief
4	Jennifer M. Alip	Dentist II
5	Luigi C. Mendoza	Medical Officer III
6	Wilfredo D. Santos Jr.	Administrative Aide I/ TWG
7	Angelica V. Pantaleon	Administrative Support II/ TWG
8	Nicko Manalansan	Administrative Aide IV/ TWG
9	Camille H. Edquibal	Nutritionist Dietitian/ TWG
10	Lara Mei U. Lao	Nutritionist Dietitian/ TWG
11	Ma. Lourdes DJ. Gabaya	Nurse II – Abucay District/ Nurse on duty
12	Emily P. Cantilano	Nurse II – Bagac District/ Nurse on duty
13	Michelle B. Villaflores	Nurse II – Limay District
14	Maria Bernadette A. Companero	Nurse II – Hermosa District
15	Catherine D. Reyes	Nurse II – Samal District
16	Nona R. Mayoralgo	Nurse II – Dinalupihan East District
17	Rowena S. Vanadero	Nurse II – Mariveles District
18	Irene A. Velasco	Nurse II – Morong District
19	Lalaine M. Navata	Nurse II – Pilar District
20	Nerissa A. Valenzuela	Nurse II – Mariveles District
21	Maria Lourdes M. Cruz	Nurse II – Orion District
22	Joseph Sandy C. Santiago	Nurse II – Dinalupihan West District
23	Larah May M. Dela Rosa	Nurse II – Limay District
24	Leslie L. De Jesus	Nurse II – Orani District



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ABUCAY DISTRICT			
NO.	SCHOOL	AO/ Feeding Coor	Kitchen Worker
ELEMENTARY			
1	Abucay North ES	Sophia Ellis R. Atibagos	Lyn S. Flores
2	Bangkal ES	Randy Salandanan	Pilita Lacayanga
3	Bangkal Res. ES	Margie A. Carreon	Rosalee Joy R. Maano
4	Capitangan ES	Rhoda Beth P. Dumalag	Lenita C. Gloria
5	Hacienda ES	N/A	Hazel Ann M. Tolentino
6	Jose Abejar Mem. ES	Mary Ann L. Salaveria	Jayson S. Axalan
7	Kabukiran ES	Shyrene D. de Guzman	Rose Mirasol Renosa
8	Mabatang ES	Catherine V. Alarcon	Argentina Macaspac
9	P. Rubiano ES	N/A	Dorisel M. Kamantigue
10	Salian ES	Mary Ann N. Tan	Roselyn R. Guanzon
11	TPMES	Marifer T. Visda	Magnolia M. De Leon
12	Wawa ES	Marfin Loiye R. De Jesus	Analyn Flores
SECONDARY			
1	Bonifacio Camacho NHS	Mary Ann C. Roxas	N/A

BAGAC DISTRICT			
NO.	SCHOOL	AO/ Feeding Coor	Kitchen Worker
ELEMENTARY			
1	Bagac ES	Darlene Grace C. Galicia	Edwina B. Gatmen
2	Banawang ES	Lory Jane G. Gonzales	Brendalle C. Mendoza
3	Binuangan ES	Angelie B. Velasco	Davie T. Agustin
4	Binukawan ES	Jim Nor O. Cunanan	Arlene S. Lozada
5	Overland ES	Juvilyn M. Puzon	Lorena B. Reyes
6	Parang ES	Maria Cariza R. Pizarro	Everlyn D. Yambao
7	Paysawan ES	Lourdes P. Flores	Cecilia S. Javal
8	Pinagsumilan ES	Anjie Rose D. Evangelista	Janice S. Lumibao
9	Quinawan IS	Argel B. Mendoza	Noel Jr R. Delacruz



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10	Saysain ES	Almira B. Habacs	Alyssa Mae. O Areja
SECONDARY			
1	E.C. Bernabe NHS	Alliza Joyce M. Bagtas	Julieta M. Agcaoile
2	Bagac NHS	Shiela J. Grulla	Patrick James P. Nodado
3	Saysain NHS	Jean M. Gonzales	Rose Ann M. Castro

DINALUPIHAN EAST DISTRICT			
NO.	SCHOOL	AO/ Feeding Coor	Kitchen Worker
ELEMENTARY			
1	Bayan Bayanan ES	Edwin M. Ocampo	Mary Rose R. Reyes
2	Daang Bago ES	Darrelle T. Pangilinan	Rowena Dela Cruz
3	Dalao ES	Lucky M. Gesmundo	Rosario M. Salvador
4	Dinalupihan ES	Ruth Anne C. Sangalang	Ma. Veronica Tia
5	Layac IS	Leilani L. Cabigting	Ailene Rabas
6	New San Jos ES	Donabel I. Mariano	Haidee Leene W. Maninang
7	Old San Jose ES	Jerlyn P. Paguio	Jennifer B. Sabino
8	Pagalanggang ES	Maricel P. Balatbat	Maria Linda B. Muli
9	Pentor ES	Randy Philip R. De Leon	Ferdinand F. Ebidag
10	Pita ES	Rea C. Espiritu	Rosie B. Maquilan
11	San Simon ES	Fetadel T. Reyes	Judel Nicdao
12	Sapang Balas ES	Maria Teresa L. Rioperio	Cezar M. Macam
13	Sta. Isabel ES	Joel D. Cunanan	Judith D. Poblete
14	Sto. Nino ES	Reico M. Sibal	Analyn Aragon
15	Tucop IS	Maria Cristina D. Bucud	Beverly R. Garcia
SECONDARY			
1	Pagalanggang NHS	Romienel B. Malana	Carolina D. Sampang



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DINALUPIHAN WEST DISTRICT			
NO.	SCHOOL	AO/ Feeding Coor	Kitchen Worker
ELEMENTARY			
1	Bangal ES	Ariel B. Manalo Jr	Nelia C. Tumang
2	Colo ES	Kelvin John B. Ocampo	Maricar M. Atchico
3	Happy Valley ES	Ana Marie P. Marcelo	Rene Rose Ramos
4	JC Payumo Jr. ES	Ciara Kathrina F. San Jose	Michelle Manalili
5	Kataasan ES	Elias S. Aguilando Jr	Mia Magat
6	Luakan ES	Micha Ella M. Macaspac	Ramil Magpantay
7	Magsaysay ES	Donna D. Ocampo	Cheryl Lou Romero
8	Maligaya ES	Maricel Lingad	Jean Bell C. Galang
9	Naparing ES	Jhona F. Velasquez	Melody Salcedo
10	Pag- asa ES	Arvie Jane G. Balagtas	Geraldine A. Del Rosario
11	Payangan IS	Reyzhell C. Cortez	Ana Liza S. Alfonso
12	Pinulot ES	Zharmaine T. Relucano	Alyssa Marie O. Briones
13	Roosevelt ES	Rhodora M. Cortez	Roselyn F. Sy
14	Saguing ES	Emelinda M. Basi	Jengkie B. Gonzales
15	San Benito ES	Melvin L. Singian	Kathrina Q. Cruz
16	San Pablo ES	Gelli Ann L. Del Rosario	Normita S. Bartolome
17	San Ramon ES	Marjorie C. Diego	Sherry Ann D. Nebre
18	Tubo- tubo IS	Axl Jayvie D. Antonio	Glenda M. Agudia
SECONDARY			
1	JC Payumo Hs	Pamela Mae C. Almondia	Pilar C. Cabuen
2	Luakan Nhs-Annex	Reena Jade Asiao	Maria Joy Bonifacio
3	Luakan Nhs-Main	Carl Kessia P. Sibulo	Roselyn Roman
4	Roosevelt NHS	Melanie S. Abello	Mylenn Reyes



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HERMOSA DISTRICT			
NO.	SCHOOL	AO/ Feeding Coor	Kitchen Worker
ELEMENTARY			
1	Almacen ES	Dennis P. Guinto	Myciel Q. Lingad
2	Bacong ES	Ron Nicole A. Banting	Arlene P. Baltar
3	Balsik ES	Conery R. Beltran	Annabelle Nabong
4	Bamban ES	Faith F. Anuran	Mylene Cruz
5	Casupanan ES	Justine Charm C. Santos	Christian Jorge R. Lacap
6	Culis ES	Rovee V. Mendoza	Rosana B. Nuiqui
7	Hermosa ES	Rayssa Mae J. Sucaldito	Jocelin V. Angeles
8	Mabiga IS	Elvie P. De Lara	Jabez J. Comia
9	Mabuco ES	Marc Gail M. Marcelino	Maricon P. Atizado
10	Maite IS	Miguel R. Rivera	Earliandro F. Terrible
11	Mambog ES	Mark Christian B. Gorospe	Jeanette C. Turla
12	Mandama ES	Maria Contessa P. Nuguid	Marjorie R. Ibasco
13	Pandatung ES	Patricia Rossellini B.Guinto	Shiela Joy P. Castro
14	Parapal ES	Reylen C. Manahan	Irene M. Bautista
15	Pastolan IS	Marvin F. Liwanag	Imelda V. Malit
16	Pulo IS	Arlene S. Bantay	Ana Mae C. Agustin
17	Saba IS	Juliet Jimenez	Liezel Lingad
18	St. Ma. Virginia P. Leonzon MIS	Marie Antonette R. Teodoro	Cindy D. Velayo
19	Sumalo IS	Kevin Patrick R. Llaguni	Abigail B. Amon
20	Tipo ES	Leslie L. Encarnacion	Rosalie D. Medina
SECONDARY			
1	Balsik NHS	Angelina Amistoso	Miraflor Miguel
2	Hermosa NHS - Main	Celina M. Peña	Jennifer F. Sarmiento
3	Hermosa NHS- Annex	Cristina Elena S. Yumang	Arleena L. Atenzia



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LIMAY DISTRICT			
NO.	SCHOOL	AO/ Feeding Coor	Kitchen Worker
ELEMENTARY			
1	Alangan ES	Andrea Faye Q. Quicho	Ericka Jane S. Salandanan
2	Arsenal ES	Arjohn M. Reyes	Dezzabel C. Baluyot
3	Bliss IS	Clariza J. Calimbas	Nady J. Orquino
4	Carbon ES	Janice Francis D. Arce	Jasmin B. Kayanan
5	Duale ES	Cecilia S. Gusi	Mary Grace B. Sapico
6	Gabaldon ES	Alex Jhoey B. Adona	Bernadeth M. Enriquez
7	Kinaragan IS	Rochelle P. Bayaborda	Charlyn S. Eugenio
8	Kitang ES	Angelica A. Quitain	Rochielle A. Cruz
9	Lamao ES	Zephylyn G. Mallari	Flexilyn Angel M. Cabauatan
10	Limay ES	Judy Anne M. Tuyor	Maria Janine O. Taule
11	Luz ES	Lizandro E. Lopez	Jehan B. Fernando
12	Peas ES	Jasmine Faith Reginio	Sonia Padua
13	St. Francis ES Bacong	Levelyn T. Cruz	Jerry Demesa
14	St. Francis II	Archie R. Bagtas	Camille C. Rodriguez
SECONDARY			
1	St. Francis NHS	Fatima B. De Belen	Marissa O. Paraiso
2	Limay NHS	Jane B. Carag	Lorena A. Fernando
3	Limay SHS	Rhoda P. Parcon	Helen G. Celestino
4	Lamao NHS	Maria Vannessa B. Oconer	Angelito Q. Pangilinan

MARIVELES DISTRICT			
NO.	SCHOOL	AO/ Feeding Coor	Kitchen Worker
ELEMENTARY			
1	Bayview ES	Charmaine Loise T. Dizon	Rhodora U. Santos
2	Antonio G. Llamas ES	Donna N. Salcedo	Normie G. Ramos
3	Alasasin ES	Jonna T. Reyes	Rosanna R. Dimaisip
4	Cabcaben ES	Jezza Belle P. Navarro	Mary Ann Gajisan



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5	Balon ES	Jerome C. Solano	Edgar M. Solano
6	Townsite ES	Kimberly M. Paras	Mercedes D. Bautista
7	Lucanin IS	Joben Conrad G. Saplala	Nobleza G. Ladao
8	Sisiman ES	Lorielyn A. Manuel	Robert S. Rana
9	Baseco ES	Flor Clyne B. Mendoza	Imelda M. Mambaje
10	Sto. Niño Biaan ES	Raquel L. Dorimon	Zyra B. Remy
11	Biaan Aeta IS	Marivie S. Peralta	Vermar L. Original
12	Alion ES	Jerry V. Destura	Sheryl L. Andrion
13	Batangas II ES	Sherlyn N. Bautista	Narish H. Castellano
14	Mt. View ES	Ezekiel T. Rubic	Reinalyn Michelle G. Regalla
15	Ipag ES	Brexter C. Caballas	Elizabeth E. Abuy
16	Marina Bay ES	Lizel V. Denolgo	Marisol Laus
17	BEPZ ES	Lenneine O. Manayan	Jenelyn M. Villanueva
18	Renato L. Cayetano MES	Jeverlyn H. Villaluz	Luz T. Rubic

SECONDARY

1	Mariveles NHS- Poblacion	Janet Jane T. Ibasan	Aillen Giron
2	Mariveles NHS- Cabcaban	Josephine P. Sarmiento	Loraine Nuñez
3	Mariveles NHS- Alas- asin	Rogelicia E. Sallao	Lolita Anacma
4	Mariveles SHS- Sitio Mabuhay	Elvira A. Cruz	Suzette S. Rubias
5	Mariveles SHS- Camaya	Lorena R. Lacia	Maricar Peñaranda

MORONG DISTRICT

NO.	SCHOOL	AO/ Feeding Coor	Kitchen Worker
ELEMENTARY			
1	Morong ES	Ma. Debbie S. Limongco	Elena Frane
2	Binaritan ES	Ma Cristina B. Gueco	Maridel Del Rosario
3	Pinabatuhan ES	Clarisse E. Minor	Ashley C. Sangalang
4	Sampaloc ES	Jema Carmela R. Gaor	Rowena M. Lisay



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5	Fames	Joven Domingo	Renita Ecaldre
6	Nagbalayong ES	Febbie Yloisa B. Santos	Leonard Crisolo
7	Mabayo ES	Kriza L. Loyola	Jessa M. Flores
8	Minanga ES	Ma. Jenin V. Paguio	Bernadine Alynne C. Valdez
9	Kanawan ES	Unselma T. Agtunong	Nikko D. Pascual

SECONDARY

1	Morong NHS-JHS	Cristylyn E. Maneclang	Arnold D. Alejandro
2	Nagbalayong JHS	Angelo D. Mayo	Robelita P. Filipino
3	Mabayo NHS	Marie Fe I. Hachero	Jasmin P. Alburo
4	Morong NHS-SHS	Mirasol C. Zuniga	Debie A. Domingo

ORANI DISTRICT

NO.	SCHOOL	AO/ Feeding Coor	Kitchen Worker
ELEMENTARY			
1	Alikabok ES	Esther V. Perreras	Maria Aiza A. Dela Cruz
2	Dona IS	Christian R. Forbes	Patricia Ann M. Cruz
3	Kabalutan ES	Lliera Jane C. Garcia	Hanah Eunice S. Mangubat
4	Kaparangan ES	Christine J. Lorenzo	Erlie E. Panlaque
5	Legua IS	Carlo B. Sandiego	Micah Daphne M. Garcia
6	Orani North ES	Mirasol I. Maniquez	Jennifer Ruth S. Buenaventura
7	Orani South ES	Jo Ann J. Esluzar	Regina A. Guillermo
8	Pagasa ES	Dianne-Nicole S. Bautista	Dianna M. Carolino
9	P. Bago ES	Bessie G. Aroban	Romeo Lagaria
10	P. Luma ES	Angie Marie A. Gavino	Leonila D. Cruz
11	Paraiso ES	Arlene A. Antonio	Marnellie M. Reyes
12	Pulo IS	Jeric Manahan	Jhonna May D. Buenaventura
13	Sibul ES	Lester James J. Mojica	John Paul C. Cruz
14	Tala ES	Mary Joy T. Barba	Marilou D. Quintela
15	Talimundoc ES	Micaella Pauline P. Berania	Edelyn S. Mendoza



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16	Tapulao ES	Angelica F. Cruz	Lourdes D. Gorospe
SECONDARY			
1	ONHS-Main	Jho Andrea Hil L. Macalinao	Jemelee L. Doctor
2	ONHS-Pagasa	Allan Kaye V. Legaspi	Aimee A. Bagtas
3	ONHS-Parang2x	Cheene P. Tasic	Eunice Macalinao

ORION DISTRICT			
NO.	SCHOOL	AO/ Feeding Coor	Kitchen Worker
ELEMENTARY			
1	Arellano ES	Myra T. Isidro	Edenlita G. Cruz
2	Bantan ES	Ma. Theresa A. Morong	N/A
3	Bilolo ES	Jessamine Victoria M. De Jesus	Luisa N. Omadto
4	Calungusan ES	Donna Mabel V. Yumang	Sheryl G. Villegas
5	Camachile ES	Kristine Joy M. De Leon	Jobelle I. Gabriel
6	Capunitan ES	Christian Michael S. Samonte	Jonalyn G. Tapang
7	Daan Pare ES	Pauline Joy B. Simeon	Edna Mallari
8	Eva Aeta ES	Alicia A. Marquez	Veronica Santos
9	General Lim ES	Jura Katrina B. Manla	Marissa G. Bugay
10	Pablo Roman ES	Arlyn V. Espiritu	Vivian B. Angue
11	Puting Buhangin ES	Ivy Ethel D. Cunanan	Apple L. Macalinao
12	Sabatan ES	N/A	Catalina Agustin
13	Sta. Elena ES	Cynthia L. Agbo	Evelyn C. Forte
14	Sto. Domingo ES	Andrew King J. Pizarro	Joel D. Mendoza
SECONDARY			
1	Bataan School of Fisheries	Ana Rebecca S. Estrella	Jennet M. Macalinao
2	JEAGMHS	Bernadette Sacdalan	Erwin V. Gomez



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PILAR DISTRICT			
NO.	SCHOOL	AO/ Feeding Coor	Kitchen Worker
ELEMENTARY			
1	Alauli ES	Michelle T. Serran	Margie Q. Sacdalan
2	Bagumbayan ES	Maria Regina C. Salamanca	Erlinda C. Bahilango
3	Balut ES	Gelli S. Estrella	Mervieline R. Cortez
4	Diwa ES	Perses Veadini D. Sabino	Melanie Y. Tao
5	JSHSR Mem. ES	Rozan A. Quisay	Zenaida D. Justarez
6	Liyang ES	Argel Angelo D. Ignacio	Lyka P. Sinchongco
7	Nagwaling ES	Mary Grace P. Villanueva	Amihan A. Mangabat
8	Panilao ES	Amorsolo P. Reyes	Rysher Anne Tallorin
9	Pantingan ES	Mary Angelli Concepcion R Santiago	Maidie Q. Bunio
10	Pilar ES	Ma. Concepcion C. Ronquillo	Eleonor B. Tolentino
11	Sta. Rosa ES	Sheryl P. Alonzo	Norelie G. Merza
12	Wakas ES	Pauline T. Salaveria	KC B. Calopez
SECONDARY			
1	Dr. Victoria B. Roman MHS	Alijah Louise D. Dalde	Jorris Joy M. Jaca
2	PRNHS	Jessica G. Dimabuyo	Janet D. Lulu

SAMAL DISTRICT			
NO.	SCHOOL	AO/ Feeding Coor	Kitchen Worker
ELEMENTARY			
1	Adamson ES	Ma. Cecilia B. Bernabe	Maria Vilma G. Rabano
2	Asuncion Consunji ES	Marissa C. Cruz	Efrelyn F. Velasco
3	Calaguiman ES	Lorena Q Du	Marie Pet S. Quinto
4	FC Del Rosario IS	Karl M. Ragudos	Kimberly A Ragudos
5	Gugo ES	Lady Mae M. Esconde	Rosalie L. Aguilar
6	Lalawigan ES	Marry Conn M. Gacutan	Ramcess Joy D. Pinili
7	Palili IS	Manuel Lazarte	Alma C. Sergio



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8	Samal North ES	Avegail B. Nañasca	Rosalia N. Bacani
9	Samal South ES	Zaira Mae M. Villegas	Vilma B. Adraneda
10	Sapa ES	Marielle C. Victoria	Ilyn R. Cortez
SECONDARY			
1	Samal NHS-Annex	Ginamarie C. Ortanez	Avegail S. Asuncion
2	Samal NHS-Main	Charito S. Ebuén	Melanie M. Garcia