



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

JUL 07 2026

DIVISION MEMORANDUM

No. 318, s. 2026

SUBMISSION OF SCHOOL PRIORITY NEEDS FOR SY 2026-2027

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary Principals
All Others Concerned

1. In order to provide accurate assistance to schools through partnerships, this Office informs all concerned regarding the submission of **School Priority Needs** according to the DepEd 5 Point Reform Agenda.
2. The suggested timeline for this is as follows:

Date	Activity	Person/s Involved
July 2026	Evaluation of School Priority Needs for SY 2026-2027	School Heads, School Property Custodian, School Coordinators, Head Teachers and all other concerned
July 31, 2026	Deadline of Submission Accomplished SPN template	School Heads
December 2026	Mid Evaluation of School Priority Needs for SY 2026-2027	School Heads, School Property Custodian, School Coordinators, Head Teachers and all other concerned
January 15, 2027	Deadline of Submission of Mid Evaluation of School Priority Needs	School Heads
March 2027	Final Evaluation of School Priority Needs for SY 2026-2027	School Heads, School Property Custodian, School Coordinators, Head Teachers and all other concerned
March 31, 2027	Deadline of Submission of Final Evaluation of School Priority Needs	School Heads



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3. The template for the **School Priority Needs** can be accessed and downloaded through this link: <https://tinyurl.com/SPNTemplate>.
4. The accomplished template must be uploaded through this link: <https://tinyurl.com/SchoolPriorityNeeds2627> on or before **July 31, 2026**. Please make sure to rename the file using the following format: SchoolName_PriorityNeeds (e.g., BagongSilangES_PriorityNeeds).
5. Attached is the template for the **School Priority Needs**.
6. Immediate dissemination of this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:
Coordinators School Needs School Heads
SC4
July 5, 2026



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Department of Education
Region III
Schools Division Office of Bataan

SCHOOL PRIORITY NEEDS

District: _____

School: _____

School ID: _____

School Head: _____

Date Accomplished: _____

No.	Agenda	Specific Category	Item	Quantity	Estimated Amount per Unit	Total Amount
1						₱0.00
2						₱0.00
3						₱0.00
4						₱0.00
5						₱0.00
6						₱0.00
7						₱0.00
8						₱0.00
9						₱0.00



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SCHOOL PRIORITY NEEDS

District:

School:

School ID:

School Head:

Date Accomplished:

No.	Agenda	Specific Category	Item	Quantity	Estimated Amount per Unit	Total Amount	Remarks
1	Learners_Physical_and_Mental_well_being_Protected	School Feeding Program	Feeding 40 days	36	P200.00	P7,200.00	
2	High_Performing_Teachers	Teacher Welfare	Vitamin C	45	P300.00	P13,500.00	
3	Efficient_and_supportive_governance_structure	Classrooms	Classrooms	2	P2,500,000.00	P5,000,000.00	
4	High_Quality_Education	Science and Math Equipment	Science Equipment Set	5	P10,000.00	P50,000.00	