



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

No. 309 s. 2026

JUL 01 2026

**DISSEMINATION OF MEMORANDUM OASF-2026-1237
RE: DISCONTINUATION OF THE ISSUANCE OF ST11
FORM AND ACCEPTANCE OF BANK CERTIFICATE AS
ITS SUBSTITUTE FOR GASTPE BILLING PURPOSES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Private School Principals/ Administrators
All Others Concerned

1. This Office disseminates to all concerned **Memorandum OASF-2026-1237** dated May 26, 2026, signed by Armando C. Ruiz, Director IV/ OIC, Office of the Assistant Secretary for Finance.
2. This Memorandum informs all *Government Assistance to Students and Teachers in Private Education (GASTPE) Program participating schools* in the Education Service Contracting (ESC) and Senior High School Voucher Program (SHS VP), that the Landbank of the Philippines (LBP) shall discontinue the issuance of ST11 Form printouts. Instead, private schools may request a Bank Certificate from any LBP branch for billing purposes.
3. For reference and guidance, kindly refer to the attached copy of the Memorandum, Indorsement from DepEd Region III Regional Director Tolentino G. Aquino, and Letter from LBP.
4. Immediate dissemination and strict compliance with this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

Encl.: as stated

To be included in the Perpetual Index under the following subjects:

GASTPE
PRIVATE SCHOOLS

SO2/mgr



Kabukiran, Calaylayan, Abucay 2114 Bataan
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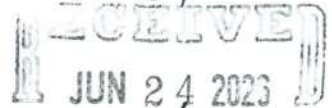
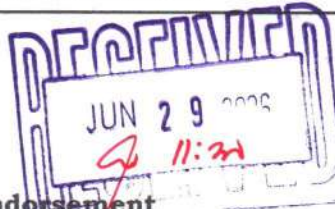
bataan@deped.gov.ph

"We Mould Heroes"





Republic of the Philippines
Department of Education
 REGION III-CENTRAL LUZON



1st Indorsement
 June 16, 2026

BY: _____

177407

Respectfully referred to the Schools Division Superintendent, Division of **Bataan** (Attention: Private Schools Focal Person), is the attached **Memorandum OASF-2026-1287** from the **Office of the Undersecretary for Finance**, relative to the discontinuation of the issuance of STI1 Form printouts by all Landbank of the Philippines branches and the acceptance of Bank Certificate as substitute document for GASTPE billing purposes.

The memorandum provides that private schools participating in the ESC and SHS VP under the GASTPE Program may request a Bank Certificate from any Landbank branch, containing the required details such as the school's name, account number, and a statement that the certificate is issued for billing purposes. It is further noted that the ₱200.00 bank certification fee is waived when the request is for the processing of voucher subsidies.

The Schools Division Office is requested to immediately disseminate this information to all concerned GASTPE-participating private schools and provide technical assistance, as necessary, to ensure proper guidance and compliance with the updated procedure.

For immediate dissemination and strict compliance.

TOLENTINO G. AQUINO
 Regional Director

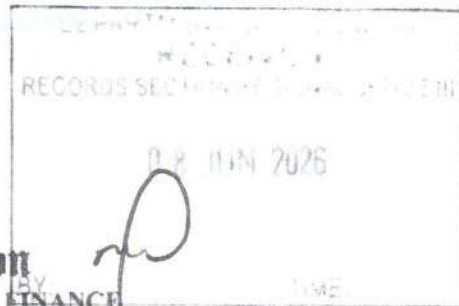
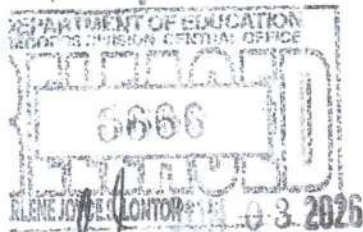
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Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
 OASF-2026-1237
 MAY 25 2026



FOR : REGIONAL DIRECTORS

**ATTENTION : GOVERNMENT ASSISTANCE AND SUBSIDIES (GAS) PROGRAM
 REGIONAL FOCAL PERSONS**

FROM : ATTY. EDSON BYRON K. SY, Assistant Secretary for Finance
 Officer-in-Charge
 Office of the Undersecretary for Finance

ARMANDO C. RUIZ
 Director IV
 OIC, Office of the Assistant Secretary for Finance

**SUBJECT : DISCONTINUATION OF THE ISSUANCE OF STII FORM AND
 ACCEPTANCE OF BANK CERTIFICATE AS ITS SUBSTITUTE FOR
 GASTPE BILLING PURPOSES**

This refers to the letter from the Landbank of the Philippines-DepEd Branch Head, dated May 15, 2026, informing this Office that all LBP branches nationwide have discontinued the issuance of STII Form printouts, as the said document is intended for bank use only.

In lieu thereof, all private schools participating in the Educational Service Contracting (ESC) and Senior High School Voucher Program (SHS VP) under the Government Assistance to Students and Teachers in Private Education (GASTPE) Program may request a Bank Certificate from any LBP branch. The certificate shall contain the required details, including the school name, account number, and a statement confirming that it is issued for billing purposes.

Furthermore, the LBP has waived the Php 200.00 fee for the issuance of the Bank Certificate when requested for the processing of voucher subsidies.

In this regard, dissemination of this information to all concerned GASTPE-participating private schools is respectfully requested to ensure proper guidance and compliance with the updated procedure.

For reference and guidance, a copy of the aforementioned letter is hereto attached.

Should you require further clarification, you may contact the Government Assistance and Subsidies Service - Operations and Data Management Division (GASS-ODMD) through gass.odmd@deped.gov.ph.

odmd/tpvs



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 Email Address: usec_financebpm@deped.gov.ph

May 15, 2026

ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
Officer-in-Charge
Office of the Undersecretary for Finance
DepEd Compound, Meralco Ave.,
Pasig City, Metro Manila

Dear Atty. Sy,

Greetings from LANDBANK!

This refers to your letter dated April 29, 2026, requesting a formal written confirmation of the policy on the discontinuation of the issuance of the ST11 print-out and the acceptance of a Bank Certificate as its substitute.

Pursuant to bank policy, all branches are hereby instructed to discontinue providing the ST11 print-out to clients, as this document is solely for bank use only. In lieu thereof, branches shall issue a Bank Certificate instead.

Kindly be informed that the waiver of the Php 200.00 Bank Certification fee in relation to the processing of voucher subsidies has been approved. Accordingly, all private schools participating in the ESC and SHS-VP Programs may now request a Bank Certification from any LANDBANK branch free of charge containing the required details, including the account name and account number and that it is issued for billing purposes.

Should you have further concerns or require additional clarification, please do not hesitate to contact LANDBANK DepEd Branch at 8636-4850 or email us at depedbranch@landbank.com.

Thank you

JOYCE L. ECLAVEA
Head, DepEd Branch