



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OFFICE OF BATAAN

OFFICE MEMORANDUM

JUN 23 2026

No. 022, s. 2026

**RECONSTITUTION OF THE PROGRAM TO INSTITUTIONALIZE
 MERITOCRACY AND EXCELLENCE IN HUMAN RESOURCE MANAGEMENT
 (PRIME-HRM) TEAM**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Public and Private Elementary, Junior, and Senior High School Principals
 All Others Concerned

1. In line with the continuing efforts of the Schools Division Office to strengthen and sustain the implementation of the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM), and to ensure the effective delivery of human resource management systems and practices, the PRIME-HRM Team is hereby reconstituted.
2. The reconstituted PRIME-HRM Committee shall:
 - a. Maintain and enhance HR systems and practices in line with the standards of the CSC PRIME-HRM.
 - b. Oversee the implementation of HR programs and initiatives to ensure sustained excellence in human resource management.
 - c. Conduct regular assessments and audits to ensure compliance with CSC guidelines.
 - d. Facilitate capacity-building activities for HR personnel to support continuous improvement.
3. The reconstituted members are as follows:

PRIME-HRM PILLAR	PERSON RESPONSIBLE	MEMBERS
	Overall Chairperson	
	Carolina S. Violeta, EdD, CESO V	
	Co-Chairperson	
	Jerry D. Cruz, DEM, CESO VI	



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CSC PRIME HRM BRONZE AWARD

DEPARTMENT OF EDUCATION



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RECRUITMENT, SELECTION, PLACEMENT (RSP)	Chairperson: Pilar C. Ignacio	Ramon C. Perez
	Co-Chairperson: Mar-Elen Fe G. Reñosa, EdD	Roberto R. Pantig, PhD
	Documenter: Edwin R. Bermillo, EdD	Jumel V. Caraig
		Abraham S. Tria
LEARNING AND DEVELOPMENT (L&D)	Chairperson: Raymond Joseph V. Mendoza	Hermie G. Duran, EdD
	Co-Chairperson: Ruel D. Lingad, EdD	Francez Paulene C. Tabije
	Documenter: Misty B. Dela Cruz, EdD	All EPSS
		All PSDSS
PERFORMANCE MANAGEMENT (PM)	Chairperson: Roberto R. Pantig, PhD	All Unit Heads
	Co-Chairperson: Ramon C. Perez	All EPSS
	Documenter: Jesus B. Franco	All PSDSS
REWARDS AND RECOGNITION (R&R)	Chairperson: Raymond Joseph V. Mendoza	All Praise Committee Members
	Co-Chairperson: Jethro M. Nocom	Nico M. Mangaliman
	Documenter: Jessalyn Anne M. Linsangan	
OVERALL DOCUMENTER	Chairperson: Hermie G. Duran, EdD	Anthony Glenn Gacutan
		Richard Alboro
		Jess Garcia

4. The PRIME-HRM Silver Committee shall have the following responsibilities:
 - a. Chairperson: Leads the committee, provides direction, and ensures the implementation of all PRIME-HRM related activities.
 - b. Vice Chairperson: Assists the Chairperson and assumes responsibilities in their absence.
 - c. Members: Participate in decision-making, assist in the implementation of activities, and contribute to monitoring and evaluation efforts.
 - d. Secretariat: Provides administrative support, records minutes of meetings, and manages documentation related to the committee's activities.

5. This reconstitution shall take effect immediately upon the issuance of this Memorandum and shall remain in force until otherwise reconstituted.



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6. Immediate and wide dissemination of this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 

To be included in the Perpetual Index
Under the following subjects:

PRIME-HRM

S05/rjvm



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