



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

JUN 04 2026

No. 258 s. 2026

**PILOT IMPLEMENTATION AND FIELD TESTING OF THE FORM 6 SYSTEM IN
DINALUPIHAN AND HERMOSA**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
SDO Personnel
All Others Concerned

1. This Office announces the conduct of the Field Testing of the Form 6 System, which shall be implemented on a pilot basis in the Municipalities of Dinalupihan and Hermosa. The field testing aims to assess the functionality, usability, and effectiveness of the system and to gather feedback for its further enhancement prior to wider implementation. The activity shall run for a period of two (2) weeks, beginning on June 10, 2026 and ending on June 24, 2026.
2. To formally commence the field testing, a face-to-face orientation and coordination meeting shall be conducted with the School Principals of the identified municipalities and their respective Administrative Officers. Schools without an assigned Administrative Officer shall be represented by their Administrative Assistant, who shall attend the meeting together with the School Principal.
3. For participants from the Municipality of Hermosa, the meeting shall be held on June 10, 2026, from 1:00 PM onwards at the Rooftop Conference Hall, Municipal Hall, Hermosa, Bataan. For participants from the Municipality of Dinalupihan, the meeting shall be held on June 11, 2026, from 8:00 AM to 12:00 NN at the Dinalupihan Oval Function Hall, Dinalupihan, Bataan.
4. All concerned personnel from the identified municipalities are requested to actively participate in the field testing and provide the necessary feedback and recommendations to support the improvement of the system.



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5. All participants attending the orientation are advised to secure the necessary Travel Authority prior to the scheduled date of the meeting and ensure compliance with existing policies and guidelines governing official travel.
6. Immediate and wide dissemination of this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 

To be included in the Perpetual Index
Under the following subjects:

Meeting/Orientation
SO3/rjvm



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