



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

JUN 02 2026

No. 248, s. 2026

DIGITAL TOOLS FOR MONITORING AND EVALUATION

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Select SGOD and CID Personnel
All Others Concerned

1. In line with the implementation of DepEd Order No. 29, s. 2022 or the Basic Education Monitoring and Evaluation Framework (BEMEF), this Office announces the conduct of the **Digital Tools for Monitoring and Evaluation** on **July 6-7, 2026**, at a venue to be announced through a separate issuance.
2. This activity aims to strengthen the capacity of division personnel in utilizing digital tools for data collection, data management, analysis, visualization, and reporting to support evidence-based decision-making and enhance accountability in governance.
3. Specifically, the activity seeks to:
 - a. introduce commonly used digital tools for Monitoring and Evaluation (M&E);
 - b. develop participants' skills in digital data collection, encoding, and cleaning;
 - c. provide hands-on experience in designing digital M&E templates applicable to division-level reporting; and
 - d. promote efficiency, transparency, and accountability through streamlined digital reporting systems.
4. The participants to this activity are the Assistant Schools Division Superintendent, SGOD Chief, Education Program Supervisors (SGOD), and select SGOD and OSDS Personnel.
5. The activity will be funded through **SGOD MOOE**, subject to existing accounting and auditing rules and regulations.



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6. All concerned participants are enjoined to actively participate and bring their respective laptops to ensure full engagement during the hands-on workshops.
7. The following are enclosed in this Memorandum:
 - a. Enclosure 1 – List of Participants
 - b. Enclosure 2 – Matrix of the Activity
8. This Memorandum shall serve as Travel Authority of all concerned.
9. Immediate and wide dissemination of this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 

SO3/hgd
May 14, 2026

References: as stated
Enclosures: as stated
To be included in the Perpetual Index
Under the following categories

DIGITAL
EVALUATION
MONITORING
TOOLS



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LIST OF PARTICIPANTS
Digital Tools for Monitoring and Evaluation
July 6-7, 2026

No.	Name	Position	Office/Unit
1	Carolina S. Violeta, EdD, CESO V	SDS	OSDS
2	Jerry Dimla-Cruz, DEM, CESO VI	ASDS	OSDS
3	Ramon C. Perez	SGOD Chief	SGOD
4	Mar-Elen Fe G. Reñosa, EdD	EPS SGOD	SGOD
5	Hermie G. Duran, EdD	SEPS, Speaker	SGOD
6	Francez Paulene T. Likwong	EPS II, Speaker	SGOD
7	Richard Alboro	DITO, Speaker	OSDS
8	Jennifer M. Alip, DDM	OIC-SHN	SGOD
9	Richelda Lucas, DDM	Dentist	SGOD
10	Jethro M. Nocom	SEPS	SGOD
11	Jessalyn Ann Linsangan	SEPS	SGOD
12	Raymond Joseph Mendoza	SEPS	SGOD
13	Misty dela Cruz, EdD	EPS II	SGOD
14	Evangeline Gallardo	EPS II	SGOD
15	Kharl John Cruz	PDO I	SGOD
16	Renato Mylon de Guia	PDO I	SGOD
17	Gerald Lingad	PDO II	SGOD
18	Engr. Merck Bryan Gragasin	Division Engineer	SGOD
19	Rowena Vanadero	NIC	SGOD
20	Roy Vincent Malicdem	Technical Asst.	SGOD
21	Fredo Santos	ADA I	SGOD
22	Mark Anthony Sobrevinas	ADA IV	ICTU



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MATRIX OF THE ACTIVITY
 Digital tools for Monitoring and Evaluation
 July 6-7, 2026

Time	Activity	Person-in-Charge
Day 1 – July 6, 2026		
9:00 – 9:30	Registration	TWG
9:30 – 9:45	Opening Program - Prayer - Roll Call - Energizer - Welcome Remarks - Messages - Presentation of Objectives	
9:45 – 10:00	Health Break	
10:00 – 11:00	Overview of BEMEF and Division M&E Directions	Hermie G. Duran, EdD SEPS
11:00 – 12:00	Gallery Walk: Common Monitoring Challenges	Hermie G. Duran, EdD SEPS
12:00 – 1:00	Lunch Break	
1:00 – 2:30	Session 1: Digital Transformation in M&E	Francez Paulene T. Likwong PS II
2:30 – 4:00	Session 2: Digital Data Collection Tools, Data Cleaning and Basic Data Management	Richard Alboro DITO
4:00 onwards	Synthesis and Reminders	
Day 2 – July 7, 2026		
8:30 – 9:00	MOL	
9:00 – 11:00	Workshop 1: Digitizing Monitoring Tools	Hermie G. Duran, EdD SEPS Francez Paulene T. Likwong EPS II
11:00 – 12:00	Presentation and Critiquing of Outputs	Richard Alboro DITO
12:00 – 1:00	Lunch Break	
1:00 – 2:00	Session 3: Building and Automated Monitoring Database	Francez Paulene T. Likwong EPS II
2:00 – 3:30	Session 4: Using	Hermie G. Duran, EdD



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CSC PRIME-HRM BRONZE AWARD
 CSC Resolution No. 201100



PHILIPPINE QUALITY STANDARD
 EXCELLENCE
 COMMITMENT TO QUALITY MANAGEMENT LEVEL 4
 2022



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	of Monitoring Results for Technical Assistance and Decision-Making	SEPS
3:30 – 4:00	Closing Program	



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