



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

May 14, 2026

**DIVISION MEMORANDUM**

No. 218, s. 2026

**AUTOMATIC PAYROLL DEDUCTION SYSTEM (APDS) LOAN VERIFIERS**

**To:** Assistant Schools Division Superintendent  
Chiefs of CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Teaching and Non-Teaching Personnel  
All Private Lending Institutions  
All Others Concerned

1. In view of the return to duty of Ms. Pilar C. Ignacio, Administrative Officer V, dated May 12, 2026, this Office informs all concerned that Ms. Ignacio is hereby designated as the primary verifier for APDS Loan Verification.
2. In addition, please be informed that Ms. Jobelle S. Antonio, Administrative Officer II - Payroll Unit Head, is the alternate verifier for APDS Loan Verification.
3. Effective immediately, all APDS loan verification emails and related communications shall be sent to the following official email address:

 [verifier.r3.pignacio@deped.gov.ph](mailto:verifier.r3.pignacio@deped.gov.ph)

4. Immediate dissemination and compliance therewith are earnestly desired.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent 

Enclosure: As stated  
To be included in the Perpetual Index  
Under the following subjects

APDS

PERSONNEL

DESIGNATION



Kabukiran, Calaylayan, Abucay 2114 Bataan

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[www.depedbataan.com](http://www.depedbataan.com)

[bataan@deped.gov.ph](mailto:bataan@deped.gov.ph)

"We Mould Heroes"

