



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

No. 217 s. 2026

MAY 14 2026

**2nd DIVISION MANAGEMENT COMMITTEE (MANCOM)
MEETING FOR FY 2026**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals
SDO Personnel
All Others Concerned

1. This Office announces the conduct of the 2nd Division Management Committee (MANCOM) Meeting for FY 2026 on May 21, 2026, to be conducted through an online conferencing platform. This activity aims to discuss important updates, programs, policies, and other matters relevant to the effective implementation of division initiatives and operations.
2. Details of the activity are as follows:
 - **Title:** 2nd DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING FOR FY 2026
 - **Date:** May 21, 2026
 - **Time:** 8:30 AM Onwards
 - **Link:** <https://bit.ly/2nd-MANCOM-Meeting>
3. Participants in this meeting are the Assistant Schools Division Superintendent, Chief Education Supervisors, select SDO Personnel, Public Schools District Supervisors, Elementary and Secondary School Principals, and members of the Technical Working Group (TWG). All concerned are requested to ensure their attendance and active participation throughout the duration of the meeting.
4. Participants are advised to join the online platform at least fifteen (15) minutes before the official start of the meeting to allow for attendance checking,



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technical preparations, and orientation on meeting protocols. Stable internet connectivity and appropriate audio-visual devices are likewise encouraged to ensure smooth participation.

5. The Meeting's program is enclosed in this Memorandum (*see Enclosure 2*).
6. Immediate dissemination of and strict compliance to this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

To be included in the Perpetual Index
Under the following subjects:

MANAGEMENT COMMITTEE

SOS/rvm



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PROGRAM
2nd DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING for 2026

TIME	ACTIVITY	PERSON-IN-CHARGE
8:30-8:45AM	Opening Program <ul style="list-style-type: none">National AnthemPrayerRegion III HymnBataan MarchRoll Call	AVP
Meeting Proper		
8:45-10:00AM	<ul style="list-style-type: none">Call to Order and MessageUpdates of the Regional MANCOM Meeting	CAROLINA S. VIOLETA, EdD, CESO V Schools Division Superintendent
10:00-11:00AM	<ul style="list-style-type: none">Sharing of Experience: US BenchmarkingRevised Procedure in the Processing of the Request for Personal Foreign Travel Authority	JERRY DIMLA CRUZ, DEM, CESO VI Assistant Schools Division Superintendent
11:00-12:00AM	<ul style="list-style-type: none">Updates on Issuances of DepEd Orders and Revised Procedures	ATTY. HAZEL G. DILIG-CARANDANG Legal Officer
12:00-1:00PM	LUNCH BREAK	
1:00-1:30PM	<ul style="list-style-type: none">Updates on Filling up of Positions	PILAR C. IGNACIO Administrative Officer V
1:30-2:00PM	<ul style="list-style-type: none">Status of Extension Position	NICO M. MANGALIMAN Planning Officer / Secretariat
2:00-2:30PM	<ul style="list-style-type: none">1st Quarter Budget Utilization	RHODORA C. GANZON Budget Officer
2:30-3:00PM	<ul style="list-style-type: none">PSB-SEF Utilization	JETHRO M. NOCOM English Supervisor/PSB Secretariat



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3:00-4:00PM	<ul style="list-style-type: none">• CID Program Projects and Activities	ROBERTO R. PANTIG, PhD Chief Education Supervisor, CID
4:00-4:30PM	<ul style="list-style-type: none">• SGOD Program Projects and Activities• HANDA PROJECT (School Readiness)	RAMON C. PEREZ Chief Education Supervisor, SGOD
4:30-5:00PM	<ul style="list-style-type: none">• Other Matters• Ways Forward• Adjournment	NICO M. MANGALIMAN Planning Officer / Secretariat
EVANGELINE D. GALLARDO Education Program Specialist II Master of Ceremony		