



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

MAR 10 2026

**DIVISION MEMORANDUM**

No. 126 s. 2026

**ADMISSION GUIDELINES FOR INCOMING GRADE 1 PUPILS TO THE  
SPECIAL SCIENCE ELEMENTARY SCHOOL (SSES) PROGRAM  
FOR SY 2026–2027**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public and Private School Heads  
All Others Concerned

1. This Office hereby issues the guidelines in the screening, selection, and admission of incoming Grade 1 pupils to the Special Science Elementary School (SSES) Program for School Year (SY) 2026–2027 to ensure a fair, transparent, and merit-based selection process in all SSES implementing schools in the Schools Division of Bataan.

2. This Memorandum covers all Kindergarten learners enrolled in SY 2025–2026 who intend to apply for admission to any of the following SSES implementing schools:

- a) Cabcaban Elementary School, Cabcaban, Mariveles;
- b) San Ramon Elementary School, San Ramon, Dinalupihan;
- c) Orani North Elementary School, Balut, Orani;
- d) Limay Elementary School, Townsite, Limay;
- e) Dinalupihan Elementary School, Padre Dandan, Dinalupihan;
- f) Colo Elementary School, Colo, Dinalupihan;
- g) San Pablo Elementary School, San Pablo, Dinalupihan;
- h) Tomas Pinpin Memorial Elementary School, Gabon, Abucay; and
- i) Morong Elementary School, Poblacion, Morong.

3. Interested applicants shall submit the following documentary requirements to their chosen SSES implementing school on or before April 30, 2026:

- a) photocopy of PSA/NSO-issued Birth Certificate;
- b) photocopy of Progress Report Card or Kindergarten Certificate of Completion;
- c) Certified True Copy of the Early Childhood Development (ECD) Assessment Checklist duly signed by the School Head; and
- d) duly accomplished SSES Application Form.

4. Each SSES implementing school shall organize a School Selection Committee (SSC) composed of the School Head as Chairperson, SSES Focal Person as Vice Chairperson, and members consisting of a Master Teacher, Year Level Coordinator, and Guidance Counselor or designate. The SSC shall ensure strict compliance with the prescribed procedures and uphold integrity throughout the selection process.



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5. The selection process shall consist of documentary screening, interview, and administration of the Standardized School Ability Test. The SSC shall verify the authenticity, completeness, and accuracy of submitted documents. Only applicants who pass the documentary screening shall proceed to the interview and admission test, and shall be notified through official communication channels of the school.
6. The interview shall be conducted on May 4–8, 2026, or as scheduled by the SSC, using standardized and developmentally appropriate assessment tools covering English, Mathematics, and Science readiness, with emphasis on literacy, numeracy, communication skills, reasoning ability, and scientific aptitude. The interview component shall comprise forty percent (40%) of the total rating.
7. The Standardized School Ability Test shall be administered on May 15, 2026, and shall measure cognitive ability, analytical thinking, abstract reasoning, and problem-solving skills appropriate for incoming Grade 1 pupils. The test shall comprise sixty percent (60%) of the total rating.
8. Final ranking of applicants shall be computed based on sixty percent (60%) from the Standardized School Ability Test and forty percent (40%) from the interview. In case of a tie, the stanine score in the Standardized School Ability Test shall serve as the tiebreaker.
9. The Division Selection Committee composed of the Curriculum Implementation Division (CID) Chief, Education Program Supervisor in Science, and School Monitoring and Evaluation Specialist (SGOD) shall validate and confirm the final list of qualified pupils.
10. The official list of qualifiers per school shall be issued through a separate Division Memorandum. Each SSES section shall accommodate a maximum of thirty-five (35) pupils. In cases where qualified applicants decline enrollment, the next ranked applicant shall be offered admission based on the official results.
11. All SSES implementing schools are directed to strictly adhere to the provisions of DepEd Order No. 57, s. 2011 entitled "Policy Guidelines in the Implementation of the Special Science Elementary Schools (SSES) Project" and DepEd Order No. 41, s. 2005 entitled "Implementing Guidelines on Admission, Retention, and Grading System for Special Programs.
12. Immediate and wide dissemination of this Memorandum is hereby directed.

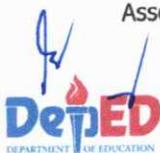
  
**CAROLINA S. VIOLETA, EdD, CESQ V**  
Schools Division Superintendent

Encls.: As stated

To be indicated in the Perpetual Index  
under the following subjects:

Admission Guidelines      Special Curricular Program

Assessment      Interview



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