



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM
No. 125 s. 2026

MAR 10 2026

**CLARIFICATION AND SETTLEMENT MEETING ON ERRONEOUSLY REFUNDED
GSIS LOAN REMITTANCES FOR THE MONTH
OF FEBRUARY 2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Division Unit Heads
All Division Office Personnel
Public School Principals
All Others Concerned

1. To ensure compliance to Republic Act No. 8291 (Government Service Insurance System Act of 1997) and the GSIS Revised Implementing Rules and Regulations (RIRR) of RA 8291, this Office announces the conduct of **the Clarification and Settlement Meeting on Erroneously Refunded GSIS Loan Remittances for the Month of February 2026** on **March 12, 2026, at 4:00 PM** at the Bulwagan ng mga Bayani at Banal (BBB), SDO Bataan, Kabukiran, Calaylayan, Abucay, Bataan.
2. Attached herewith is the list of participants for clarification and settlement.
3. This Memorandum shall serve as the Travel Authority of the participants.
4. Immediate dissemination of and strict compliance with this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

References: As stated
Encls.: As stated
To be indicated in the Perpetual Index
under the following subjects: GSIS Loan Remittances

03/09/2026
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LIST OF PARTICIPANTS:

SN	NAME	POSITION	SCHOOL
1	Ms. Marilyn C. Abella	TEACHER III	Kabukiran ES
2	Ms. Catalina E. Arabos	TEACHER II	Bagac ES
3	Ms. Manolette L. Bugay	TEACHER III	Binaritan ES
4	Ms. Annaliza T. De Leon	TEACHER II	Gen Lim ES
5	Ms. Ma Gemma C. Dela Fuente	TEACHER III	Limay ES
6	Ms. Rizelle N. Delos Reyes	TEACHER III	Mabuco ES
7	Ms. Gloria H. Diego	TEACHER II	Orani North ES
8	Ms. Elvira M. Duran	TEACHER II	Sibul ES
9	Ms. Imelda C. Estrada	HEAD TEACHER III	Pantingan ES
10	Ms. Rosemarie C. Laxa	TEACHER III	Capitangan ES
11	Mr. Erickson M. Maneclang	TEACHER III	Morong ES
12	Ms. Jennifer A. Menta	TEACHER II	Parapal ES
13	Ms. Rose Ann F. Pangilinan	TEACHER II	Naparing ES
14	Ms. Leah C. Paras	TEACHER II	Pulo Is Hermosa
15	Ms. Evelyn R. Ramos	TEACHER II	Capitangan ES
16	Ms. Perlita L. Salabao	TEACHER III	Cabcaben ES
17	Ms. Noela Theresa L. Salonga	TEACHER III	Limay ES
18	Ms. Isabelita D. Sanchez	TEACHER III	Orani North ES
19	Ms. Christy Aryen R. Santos	TEACHER III	Sisiman ES
20	Ms. Ailene F. Sulangi	MASTER TEACHER II	Morong ES
21	Ms. Ruthie Hazel R. Padilla	TEACHER I	AgLES
22	Ms. Jannette C. Angeles	MASTER TEACHER I	Arellano ES
23	Mr. Joven B. Aparejado	TEACHER III	Doña IS
24	Ms. Andrea Faye G. Arcano	SPET I	Hermosa ES
25	Ms. Michelle A. Bautista	TEACHER II	Morong ES
26	Ms. Hazel Marie R. David	TEACHER I	Pagalanggang ES
27	Ms. Nelia B. Divina	TEACHER II	Orani North ES
28	Ms. Heidi J. Garutcho	MASTER TEACHER I	Tapulao ES
29	Ms. Rhenezl D. Hachero	TEACHER I	Facundo Angeles Mem ES
30	Ms. Alpha G. Manalili	TEACHER III	Paraiso ES
31	Ms. Shena B. Mariano	TEACHER III	Cabcaben ES
32	Ms. Maria Carmela E. Medina	TEACHER I	Sapa ES
33	Ms. Elani A. Mojica	TEACHER III	Hermosa ES
34	Ms. Rosalie D. Morales	TEACHER I	Lucanin IS
35	Mr. Jayson Y. Odruña	SPET I	A.G. Llamas ES
36	Ms. Jocelyn G. Peralta	TEACHER III	Hermosa ES
37	Ms. Nympha T. Vergara	TEACHER III	Batangas II ES



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38	Ms. Rachel T. Villablanca	TEACHER I	Bagac ES
39	Ms. Erlinda O. Bihasa	TEACHER III	Lucanin IS
40	Ms. Milany R. Manalansan	SPET I	Kaparangan ES
41	Ms. Maria Cristina A. Ramos	TEACHER III	Daang Bago ES
42	Ms. Ma Leonora C. Balcos	MASTER TEACHER I	Gabalton ES
43	Ms. Rendel P. Bantugan	MASTER TEACHER I	Paysawan ES
44	Ms. Joni G. Bernardo	TEACHER III	Bangal ES
45	Ms. Dorie B. Bugay	TEACHER II	Samal North ES
46	Ms. Nora A. Eludo	MASTER TEACHER I	Alauli ES
47	Ms. Catherine E. Lopez	TEACHER II	Samal North ES
48	Ms. Helen L. Paule	TEACHER VI	Bangal ES
49	Ms. Estrella R. Abadia	SPET I	Arellano ES
50	Ms. Sheryl P. Alonzo	ADM OFFICER II	Sta Rosa ES
51	Ms. Joy B. Aparijado	TEACHER III	Talimundoc ES
52	Mr. Marlon S. Baluyot	TEACHER I	Lamao ES
53	Ms. Maria Agnes J. Cabasag	TEACHER III	Bagac ES
54	Mr. Jordan G. Pacle	TEACHER I	Casupanan ES
55	Ms. Teresita H. Rodriguez	TEACHER III	Sto Niño Biaan ES
56	Ms. Hershey D. Ronario	TEACHER III	Casupanan ES
57	Ms. Maribeth B. Sison	TEACHER I	Bangkal Resettlement ES
58	Ms. Acelyn M. Aparilla	TEACHER III	Arellano ES
59	Ms. Gelli S. Estrella	ADM OFFICER II	Balut ES
60	Ms. Mary Antoniette M. Valenzuela	TEACHER III	Gugo ES

ATTENDEES FROM THE SDO:

SN	NAME	POSITION	UNIT
1	Ms. Myra V. Dilig	ACCOUNTANT III	SDO - Accounting
2	Ms. Rosalie Joy G. Trinidad	AO IV/CASHIER	SDO - Cashier
3	Ms. Sarah Joy M. Sison	Accounting Rep	SDO - Accounting
4	Ms. Jobelle S. Antonio	AOII/Payroll Unit TL	SDO - Payroll
5	Mr. Jumel V. Caraig	ADAS III/Payroll Encoder	SDO - Payroll
6	Ms. Ma. Patricia R. Constantino	ADAS III/GSIS Rem	SDO - Payroll

ADDITIONAL ATTENDEES:



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SN	NAME	POSITION	SCHOOL
1	Ms. Darlene S. Ablao	TEACHER I	St Francis II Elem School
2	Ms. Maria Theresa C. Angeles	TEACHER III	Facundo Angeles MES
3	Mr. Erwinson S. Bernaldo	TEACHER II	Tapulao Elem School
4	Ms. Irene M. David	TEACHER II	Pandatung Elem School
5	Ms. Clarisse T. Deang	TEACHER I	Orani North Elem School
6	Mr. Odielon O. Gamboa	SCHOOL PRINCIPAL I	Roosevelt NHS
7	Ms. Heidi N. Gatchula	MASTER TEACHER I	Bayview Elem School
8	Ms. Maria Teresita S. Lapada	TEACHER I	Arsenal Elem School
9	Ms. Edlyn D. Manalansan	TEACHER III	Kabukiran Elem School
10	Ms. Maria Lourdes D. Mungcal	ADMIN AIDE VI	SDO
11	Ms. Joanna V. Parrera	TEACHER III	Abucay North Elem School
12	Ms. Julie-Ann C. Samson	TEACHER III	Pantalan Bago Elem School
13	Mr. Enrico S. Susi	SCHOOL PRINCIPAL II	Pandatung Elem School
14	Ms. Maricel T. Tancio	TEACHER III	Mabatang Elem School

REMINDER:

- Please bring your February 2026 Payslip as reference for deductions