



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM
No. 107, s. 2026

MAR 03 2026

SUBMISSION OF DIPLOMA FOR SY 2025-2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
All Public School Heads
All Others Concerned

1. This Office informs all concerned that the **submission of certificate of Kindergarten, Grade 6, Grade 10, and Diploma of Grade 12 learners is on March 13, 2026.**
2. The School Review Committee shall check the information written in the certificate/diploma against the LIS Generated School Form (SF) 1 prior to the submission to the Schools Division Office (SDO). Likewise, a copy of SF 1 should also be submitted with the certificate/diploma.
3. Enclosed in this Memorandum is the list of the SGOD Personnel assigned in each district (see Enclosure 1) who will check and validate the correctness and accuracy of the data provided on the certificate/diploma before submission to the Office of the Schools Division Superintendent for signature.
4. The Schools Division Superintendent (SDS) shall affix her wet signature to the diplomas of Grade 12 graduates. Meanwhile, SDS's e-signature shall be printed on the certificates of Kindergarten, Grade 6, and Grade 10 completers before submitting them to the SDO.
5. Attached are the Diploma/Certificate Templates for Kindergarten, Grade 6, Grade 10, and Grade 12. Moreover, please be informed that the **last day of SY 2026-2027 shall be March 31, 2026.**
6. Diploma templates can be generated using this link <https://tinyurl.com/2026-SDOBTN-CERTGEN>
7. The link can only be accessed using DepEd Email Account.



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8. The translation of the following designations in Filipino are as follows:

- | | | | |
|-----|---------------------|---|-------------------------|
| 8.1 | Head Teacher | - | Ulong-Guro |
| 8.2 | Assistant Principal | - | Kawaksing Punungguro |
| 8.3 | OIC Principal | - | Nanunuparang Punungguro |

9. Immediate and wide dissemination of this Memorandum is desired.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

References: as stated
Enclosure: as stated

To be included in the perpetual index
Under the following criteria

CEREMONY
CERTIFICATE
DIPLOMA
END OF SCHOOL YEAR

SO3/hgd
March 2, 2026



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Enclosure 1 to the Division Memorandum No. _____ s. 2026

SGOD PERSONNEL DISTRICT ASSIGNMENT

DISTRICT	NAME OF SGOD PERSONNEL
Abucay	Raymond Joseph V. Mendoza
Bagac	Misty B. dela Cruz
Dinalupihan East	Jethro M. Nocom
Dinalupihan West	Hermie G. Duran
Hermosa	Raymond Joseph V. Mendoza
Limay	Kharl John C. Cruz
Mariveles	Nico M. Mangaliman
Morong	Misty B. dela Cruz
Orani	Renato Mylon N. de Guia
Orion	Gerald A. Lingad
Pilar	Mar-Elen Fe G. Reñosa
Samal	Jessalyn Ann M. Linsangan



Republika ng Pilipinas
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Department of Education

REHIYON III
REGION III

SANGAY NG BATAAN
DIVISION OF BATAAN

PUROK NG ABC
DISTRICT OF ABC



ABC ELEMENTARY SCHOOL

Pinatutunayan nito na si
This certifies that

JUAN M. DELA CRUZ

Learner Reference Number (LRN): XXXXXXXXXXXXXXXX

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Kindergarten na itinakda
has satisfactorily completed the requirements of the Kindergarten Curriculum as prescribed
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
by the Department of Education and is therefore awarded this

KATUNAYAN

CERTIFICATE

Nilagdaan sa Bayan ng Abucay, Bataan, Pilipinas nitong ika-31 ng Marso 2026.
Signed in Abucay, Bataan, Philippines on the 31st day of March 2026.

ABC
Punongguro
Principal

CAROLINA S. VIOLETA, EDD, CESO V
Pansangay na Tagapamamihala ng mga Paaralan
Schools Division Superintendent



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Department of Education



REHIYON III
REGION III

SANGAY NG BATAAN
DIVISION OF BATAAN

PUROK NG ABC
DISTRICT OF ABC

ABC ELEMENTARY SCHOOL

Pinatutunayan nito na si
This certifies that

JUAN M. DELA CRUZ

Learner Reference Number (LRN): XXXXXXXXXXXXXXXX

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Elementarya na itinakda
has satisfactorily completed the requirements of the Elementary Curriculum as prescribed for
ng Kagawaran ng Edukasyon, kaya pinagkaloban siya nitong
By the Department of Education and is therefore awarded this

KATUNAYAN
CERTIFICATE

Nilagdaan sa Bayan ng Abucay, Bataan, Pilipinas nitong ika-31 ng Marso 2026.
Signed in Abucay, Bataan, Philippines on the 31st day of March 2026.

ABC
Punongguro
Principal

CAROLINA S. VIOLETA, EDD, CESO V
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent



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REHIYON III
REGION III

SANGAY NG BATAAN
DIVISION OF BATAAN

XXXXXXXXXX HIGH SCHOOL



Pinatutunayan nito na si _____

This certifies that

FIRST NAME M.I. LAST NAME

Learner Reference Number (LRN): XXXXXXXXXXXXXXXX

ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos ng Senior High School
has satisfactorily completed the requirements for graduation in Senior High School

TRACK _____

STRAND _____

na itinakda para sa Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
Prescribed for Secondary Schools of the Department of Education and is therefore awarded this

KATIBAYAN

DIPLOMA

Nilagdaan sa Bayan ng Abucay, Bataan, Pilipinas nitong ika-31 ng Marso 2026.

Signed in Abucay, Bataan, Philippines on the 31st day of March 2026.

NAME

Punongguro
Principal

CAROLINA S. VIOLETA, EDD, CESO V

Pansangay na Tagapamanahala ng mga Paaralan
Schools Division Superintendent



Republika ng Pilipinas
Republic of the Philippines

Kagawaran ng Edukasyon
Department of Education

REHIYON III
REGION III

SANGAY NG BATAAN
DIVISION OF BATAAN



ABC NATIONAL HIGH SCHOOL

Pinatutunayan nito na si
This certifies that

JUAN C. DELA CRUZ

Learner Reference Number (LRN): 1111111111111

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Junior High School na itinakda para sa
has satisfactorily completed the requirements of the Junior High School Curriculum as prescribed for

Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
Secondary Schools of the Department of Education and is therefore awarded this

KATUNAYAN CERTIFICATE

Nilagdaan sa Bayan ng Abucay, Bataan, Pilipinas nitong ika-31 ng Marso, 2026.

Signed in Abucay, Bataan, Philippines on the 31st day of March, 2026.

ABC
Punongguro
Principal

CAROLINA S. VIOLETA, EDD, CESO V
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent