



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

MAR 31 2026

**DIVISION ADVISORY**

No. 106, s. 2026

**WORK ARRANGEMENTS ON APRIL 1, 2026 IN OBSERVANCE OF MAUNDY THURSDAY AND GOOD FRIDAY**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

- In line with **Memorandum Circular No. 116** issued by the Office of the President, Malacañang, dated March 31, 2026, government offices are directed to adopt the following work arrangements on **April 1, 2026**:
  - Work from Home** – From 8:00 a.m. to 12:00 p.m., government employees shall render work from home, subject to existing laws, rules, and regulations;
  - Suspension of Work** – From 12:00 p.m. onwards, work in government offices shall be suspended to provide employees full opportunity to properly observe Maundy Thursday and Good Friday (April 2–3, 2026) and to allow travel to and from different regions.
- On the other hand, agencies whose functions involve the delivery of basic and health services, disaster preparedness and response, and other vital services shall continue their operations under usual working arrangements.
- This Advisory is issued for the guidance and compliance of all concerned.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

Reference:

**Memorandum Circular No. 116**



Republic of the Philippines  
**Department of Education**  
 REGION III  
**SCHOOLS DIVISION OFFICE OF BATAAN**



**Office of the President**  
 Malacañang

**MEMORANDUM CIRCULAR NO. 116**

To provide government employees full opportunity to properly observe Maundy Thursday and Good Friday on 02-03 April 2026, and to allow them to travel to and from the different regions in the country, the following arrangements are hereby adopted in government offices on 01 April 2026: (a) work from home from 8:00 in the morning to 12:00 in the afternoon, subject to existing laws, rules and regulations; and (b) suspension of work in government offices, from 12:00 in the afternoon onwards.

However, agencies whose functions involve the delivery of basic and health services, preparedness/response to disasters and calamities, and/or the performance of other vital services shall continue with their operations under usual working arrangements and render the necessary services.

The adoption of work from home and suspension of work for private companies and offices is left to the discretion of their respective employers.

This Circular shall take effect immediately.

By authority of the President:

**RALPH G. RECTO**  
 Acting Executive Secretary



Manila, 31 March 2026

Office of the President  
 MALACANANG RECORDS OFFICE  
**CERTIFIED COPY**  
**ATTY. LOVELY V. TOLENTINO-NAVA**  
 DIRECTOR IV  
 Encl. 1-11-26






Republic of the Philippines  
**Department of Education**  
OFFICE OF THE SECRETARY

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**MEMORANDUM**

**TO :** Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

**FROM :**   
**ATTY. FATIMA LIPP D. PANONTONGAN**  
Undersecretary and Chief of Staff  
Office of the Secretary

**SUBJECT :** Observance of Half-Day Work-from-Home Arrangement on April 1, 2026 (Holy Wednesday)

**DATE :**

In view of Memorandum Circular No. 116, s. 2026, issued by the Office of the President on March 31, 2026, the Department of Education (DepEd) directs the observance of the following arrangements in all DepEd offices:

- a. Work-from-home from 8:00 a.m. to 12:00 noon, and
- b. Suspension of work from 12:00 noon onwards.

This arrangement is intended to provide DepEd personnel sufficient opportunity to properly observe Maundy Thursday and Good Friday on April 2-3, 2026, and to allow time for travel to and from various regions of the country.

For guidance and strict compliance.

JMC, M. Observance of Half-Day WFH Arrangement on April 1, 2026  
0130 - March 31, 2026