



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

FEB 26 2026

DIVISION MEMORANDUM

No. 102, s. 2026

**IMPLEMENTATION OF DEPED ORDER NO. 003, S. 2026
FOUNDATIONAL GUIDELINES ON ARTIFICIAL INTELLIGENCE (AI)
IN BASIC EDUCATION**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals
All Others Concerned

1. The increasing **availability of Artificial Intelligence (AI) tools in education presents both opportunities and risks**. While AI can enhance teaching, learning, assessment, and school operations, its unregulated use may compromise learner agency, academic integrity, data privacy, and child protection. In view of this, and consistent with national policy directions, clear guidance is necessary to ensure that AI use in schools remains ethical, responsible, transparent, and human-centered.
2. In reference to **DepEd Order No. 003, s. 2026**, entitled **“Foundational Guidelines on Artificial Intelligence (AI) in Basic Education,”** this Memorandum is hereby issued to guide all public schools and offices in the Schools Division of Bataan on the proper use of AI in basic education.
3. **This Memorandum applies to all public elementary and secondary schools, school heads, teachers, non-teaching personnel, and learners in the Division.** AI may be utilized only as a support tool to enhance teaching, learning, assessment, and administrative operations. Under no circumstance shall AI replace professional judgment, learner agency, or institutional accountability. All AI-related activities shall strictly comply with existing DepEd policies, the Data Privacy Act of 2012, and the DepEd Child Protection Policy.
4. **School Heads shall ensure the dissemination of this policy and the conduct of appropriate orientations for teachers, learners, and parents on responsible AI use.** They shall monitor classroom-level and school-based AI utilization to ensure adherence to ethical, pedagogical, and legal standards, and shall promptly report any AI-related concerns, incidents, or risks to the Division Office through proper channels.
5. **Teachers may use AI tools only to support lesson planning, instructional material development, feedback, remediation, and enrichment.** All AI-assisted instructional materials and assessment tools shall be reviewed,



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validated, and contextualized prior to use. Teachers shall ensure transparency by requiring AI Use Declarations, when applicable, and shall not use AI as the sole basis for grading, learner evaluation, or academic decisions.

6. **Learners shall use AI tools responsibly, ethically, and transparently.** When AI is used in schoolwork, projects, or academic outputs, learners shall submit the required AI Use Declaration and remain fully accountable for the originality, accuracy, and integrity of their work.
7. The **Curriculum Implementation Division (CID), Learning Resources Management and Development Section (LRMDS), and Information and Communications Technology (ICT) Unit** shall provide coordinated instructional, quality assurance, and technical support to schools to ensure consistent and compliant implementation of this policy, in accordance with their respective functions.
8. **The use of AI for social scoring, learner profiling, biometric surveillance without proper authority, manipulation of learners, or as the sole basis for grading, promotion, discipline, or personnel evaluation is strictly prohibited.** Likewise, the uploading, sharing, or processing of confidential learner, personnel, or institutional data through AI platforms without proper safeguards and authorization is prohibited.
9. **Compliance with this Memorandum shall be monitored by the Division Office.** Any violation shall be dealt with in accordance with existing DepEd rules, civil service regulations, and other applicable laws. This Memorandum shall take effect immediately upon issuance.
10. Immediate and widest dissemination of this Memorandum is directed.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

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Enclosure: As stated

Reference: DepEd Order No. 003, s. 2026

To be indicated in the Perpetual Index under the following subjects:

ARTIFICIAL INTELLIGENCE
BASIC EDUCATION
CURRICULUM
LEARNERS
POLICY
RULES AND REGULATIONS
TEACHERS



Republic of the Philippines
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DepEd ORDER
No. 003, s. 2026

FOUNDATIONAL GUIDELINES ON ARTIFICIAL INTELLIGENCE IN BASIC EDUCATION

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary School Heads
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **Foundational Guidelines on Artificial Intelligence in Basic Education** to encourage technological advancement towards accessible and quality education aligned with the Department's goals as stated in the Quality Basic Education Development Plan and the Philippine Development Plan.
2. This Order aims to provide foundational principles and standards to ensure that artificial intelligence is used to enhance learning experience and basic education services, promote academic integrity, foster inclusive, safe, and meaningful learning experiences for all learners, and strengthen governance processes—without replacing human agency.
3. All provisions and any other previous issuances inconsistent with these guidelines are repealed, rescinded, or modified accordingly.
4. This Order shall take effect upon its approval, issuance, and 15 days after its publication in the Official Gazette or in a newspaper of general circulation and after its publication on the DepEd website. Three (3) certified copies of this Order shall be registered with the Office of the National Administrative Register (ONAR) at the University of the Philippines Law Center (UP LC), UP Diliman, Quezon City.
5. For more information, please contact the **Office of the Assistant Secretary for Strategic Management**, Department of Education, 16th Floor, TechZone Building, 213 Senator Gil Puyat Avenue, San Antonio Village, Makati City, through email at oassm@deped.gov.ph or telephone number (02) 8638-4044.
6. Immediate dissemination of and strict compliance with this Order is directed.


SONNY ANGARA
Secretary



Encl.:

As stated

Reference:

None

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under the following subjects:

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JDMC, MPC, DO Foundational Guidelines of AI
0452 - December 11, 2023

