



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

FEB 04 2026

DIVISION LETTER
No. 018, s. 2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Administrative Officer
All Others Concerned

This Office informs all concerned that a 2nd joint coordination meeting with NSpire for the PRIME-HRM System will be conducted on **Thursday, February 5, 2026, 2:00 PM, at DepED SDO-Bataan Conference Room.**

The following DepEd Personnel and NSpire members are expected to attend the meeting:

Name	Position
1. Carolina S. Violeta, EdD, CESO V	Schools Division Superintendent
2. Jerry Dimla Cruz, DEM, CESO VI	Assistant Schools Division Superintendent
3. Evangeline Gallardo	OIC-Administrative Officer IV
4. Synder Calderon	Administrative Aide IV
5. Nerissa Viscayno	Administrative Aide I
6. Merlissa Carlos	Administrative Aide I
7. Raymond Joseph V. Mendoza	Senior Education Program Specialist
8. Melbourne L. Salonga	Information Technology Officer I, BHSA
9. Abraham S. Tria	Administrative Assistant III
10. Rennor C. Clavel	Information Systems Analyst II, BHSA
11. Richard M. Alboro	Information Technology Officer I
12. Jess Garcia	Administrative Assistant II
13. George Bryan C. Pampo	Technical Assistant II
14. Jiro A. Cruz	Technical Assistant II
15. John Louise Olmo	Administrative Aide VI
16. Kim Sychelle Faustino	Special Project Manager
17. Gelenn Rivera	Project Manager



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Name	Position
18. Richard Earl Lazaro	PCS Head
19. Tristan Lloyd Geli	Operations Coordinator
20. Josemari Burgos	System Analyst
21. Aira Takahashi	System Analyst
22. Ian Dela Cruz	Business Analyst
23. Anna Sophia Isabel Mataco	System Analyst
24. John Patrick Ordoveza	Training and Enablement Officer

Please be guided accordingly.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

IT1/rma
February 2, 2026