



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

OFFICE MEMORANDUM

No. 01, s. 2026

TO : All Members of the Executive Committee (ExeCom)
Schools Division Office of Bataan

FROM : **CAROLINA S. VIOLETA, EdD., CESO V**
Schools Division Superintendent

DATE : January 12, 2026

SUBJECT : **Executive Committee (ExeCom) Meeting on
January 16, 2026**

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1. Please be informed that an Executive Committee (ExeCom) Meeting is hereby scheduled on **January 16, 2026 (Friday), at 9:00 AM onwards**, to be held at the **Conference Room, 3rd Floor**, Schools Division Office of Bataan.
2. Attendance of the following members is mandatory:
 1. Jerry Dimla Cruz, DEM, CESO VI
 2. Atty. Hazel G. Dilig-Carandang
 3. Milagros M. Peñaflor, PhD
 4. Ramon C. Perez
 5. Myra V. Dilig
 6. Rhodora C. Ganzon
 7. Dr. Jennifer M. Alip
 8. Engr. Merck Bryan Gragasin
 9. Richard M. Alboro
 10. Nico M. Mangaliman
 11. Lorena L. Inlong
 12. Ma. Liza Manuel
 13. Rosalie Joy Trinidad
 14. Ethel Joyce Bartolome
 15. Jethro M. Nocom
 16. Abraham S. Tria
 17. Jobelle S. Antonio
 18. Paul John D. Dimla



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3. Concerned personnel are directed to prepare and present their respective updates and status reports as indicated in the agenda below.
4. The AGENDA of the said meeting are as follows:
 - A. Direction of SDO Bataan for 2026
 - B. Programs/Projects/Activities of CID and SGOD
 - C. Innovations of the Three Functional Units
 - D. PRIME-HRM
 - E. Other Matters
4. All concerned are enjoined to be punctual and to actively participate in the discussions for effective decision-making and timely implementation of division programs and activities.
5. Expenses for the meals of the participants shall be charged against the Division MOOE funds, subject to the usual accounting and auditing rules and regulations.
6. For information, guidance, and strict compliance.



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