



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

**DIVISION MEMORANDUM**  
No. 30, s. 2026

**January 18, 2026**

**CORRIGENDUM/ADDENDUM TO DIVISION MEMORANDUM NO. 29, S. 2026**  
**RE: CONDUCT OF DIVISION OPEN RANKING FOR TEACHING, OTHER**  
**RELATED TEACHING AND NON-TEACHING POSITIONS**  
**AT THE SDO BATAAN**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary, Junior and Senior High School Heads  
All Others Concerned

1. In reference to Division Memorandum No. 29, s. 2026, this Corrigendum/Addendum is hereby issued to correct, clarify, and supplement provisions therein to ensure accuracy and proper implementation.
2. The position of Project Development Officer I (PDO I) is scheduled for ranking; however, it was inadvertently omitted in the summary of the schedule. The PDO I position shall be deemed included in the ranking schedule.
3. Correct Classification of Positions
  - 3.1 The position of School Principal shall be categorized under School Administration.
  - 3.2 The position of Guidance Counselor shall be classified as Related Teaching.
4. It is hereby clarified that applicants previously indicated as coming from **Dinalupihan East** shall be correctly referred to as coming from **Dinalupihan West**. This correction is issued to ensure accuracy of school assignments in all official records and during the conduct of the ranking process.
5. Pursuant to Division Memorandum No. 573, s. 2025, the correct Salary Grade of Librarian II is Salary Grade 15 (SG 15), not SG 14.
6. Considering the expected number of participants, the venue is hereby changed from the 3rd Floor Conference Room to the Bulwagan ng Bayan at Banal (BBB).



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7. Based on data from the Human Resource Management Office (HRMO), the following applicants for Head Teacher III who met the minimum Qualification Standards (QS) set by the Civil Service Commission (CSC) are hereby added:

**A. Head Teacher III (TLE)**

- Bryan Jake C. Mangune – Teacher III, MNHS–Poblacion
- Floricel A. Segundo – Teacher III, MNHS–Poblacion

**B. Head Teacher III (English)**

- Martinez, Cyner James – Teacher III, B. Camacho NHS

**C. Head Teacher III (Mathematics)**

- Cindy L. Castro – Teacher III, MNHS–Cabcbaben

8. All other provisions of Division Memorandum No. 29, s. 2026 not affected herein shall remain in full force and effect.

9. For information and strict compliance.

**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

Enclosure: As stated

To be included in the Perpetual Index

Under the following subjects

RANKING	QUALIFIED	APPLICANTS	TEACHING	NON-TEACHING
RELATED TEACHING	PERSONNEL			