



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

JAN 14 2026

**DIVISION MEMORANDUM**  
No. 019, s. 2026

**DIVISION SEARCH FOR THE 2026 GAWAD PAG-GABAY "PAG-PUPUGAY SA GURONG TAGA-HUBOG, PUNONG-GURO, AT BAYANING PINUNONG MAG-AARAL"**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Learner Government Programs Student Advisers and Officers  
Leadership, Advocacy, and Campaign Development Advisers and Officers  
All Others Concerned

1. This Office announces the conduct of the Division Search for the 2026 Gawad Pag-gabay: Pag-pupugay sa Gurong Taga-hubog, Punong-Guro, at Bayaning Mag-aaral.
2. The Gawad Pag-gabay aims the following:
  - a) Recognize and appreciate the outstanding performance, accomplishments, and significant contributions of school heads, teacher-advisers, student leaders, and learner formators in implementing relevant and responsive learner formation programs contributing to the delivery of accessible and quality basic education for all and learners' holistic development;
  - b) Encourage and motivate learner program implementers to plan and implement significant learner formation programs, projects, and activities responsive to addressing the pressing issues concerning today's learner; and,
  - c) Sustain and promote high-impact learner formation programs, projects, and activities that lead learners to become agents of change and responsible citizens.
3. The Learner Formation Programs, Projects, and Activities implemented/accomplished from June 2025 to January 2026 shall only be considered for the 2026 Gawad Pag-Gabay Search.
4. The Teacher Advisers and School Heads of the winners of the Most Outstanding Student Leaders award from each school will receive the same award.



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5. All entries must be submitted in hard copy to the Schools Division Office of Bataan, Kabukiran, Calaylayan, Abucay, Bataan on or before February 2, 2026. Late submissions will not be accepted, so participants are advised to ensure that all documents are completed and submitted on time.
6. The awarding ceremony shall be held during the Graduation and Recognition Ceremony in the respective schools of the awardees.
7. The Search is open to all public elementary and secondary schools, school heads, teacher-advisers, student leaders, learner-led clubs, Division Leadership, the Advocacy and Campaign Development, and Division Federated Learner Government Programs that are excellently implementing the Learner Formation Flagship Programs.
8. All expenses incurred by the participants and the search committee in conducting this search shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
9. Attached are the enclosures for reference:
  - Enclosure 1: Criteria and Score Sheets
  - Enclosure 2: Timetable of the Search
  - Enclosure 3: Composition of the Division Selection Committee
  - Enclosure 4: Category of awards
  - Enclosure 5: Endorsement and Application Forms
  - Enclosure 6: Application Form Attachment
10. Immediate dissemination of this Memorandum is desired.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

Reference: RM No. 091, s. 2024  
To be indicated in the Perpetual Index  
Under the following subjects:  
ELEMENTARY  
LEADERS  
LEARNERS  
SEARCH  
SECONDARY

  
SOS/RMI  
January 13, 2026



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**"We Mould Heroes"**





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Enclosure 1 to Division Memorandum No. \_\_\_, s. 2026

Score Sheet for Outstanding  
 SELG/SSLG Student Leader

Criteria	MOVs	Maximum Points	Nominee Actual Points
<b>1. Excellence in Learner Governance- 30 points</b>			
a. Implementation of Mandated/Recommended PPAs: ✓ Implemented <b>1-3 PPAs = 11 points</b> ✓ Implemented <b>4-6 PPAs = 13 points</b> ✓ Implemented <b>7-10 PPAs = 15 points</b>	•Approved General Plan of Action (GPOA) •Approved Resolutions/Project Proposals •Signed School SELG/SSLG Memorandum (PPA Implementations) •Activity Completion Report duly signed by the school head.	15	
b. Efficiency in the submission of necessary reports: ✓ Submitted <b>1-3 reports= 11 points</b> ✓ Submitted <b>4-5 reports= 13 points</b> ✓ Submitted <b>7-10 reports= 15 points</b>	SPG/SSG Reports based on DO 47 s. 2014) 1. Approved General Plan of Action (GPOA) 2. Approved Resolutions 3. Approved Minutes of the Meeting 4. Duly Signed Financial Reports 5. Activity Completion /Evaluation Reports 6. Filing of List of Recognized School Clubs/Organizations 7. Approved Project Proposals 8. School Memorandum duly signed by SH/SP 9. Accomplishment Report 10. Election Reports (SSLG/SELG & Clubs)	15	
<b>2. Networking, Linkages and Collaboration-5 points</b>			
a. Initiated and Implemented community outreach/extension programs/activities for the youth: ✓ One (1) initiated and implemented	Duly approved project proposal Activity report with pictures Attendance of the participants	3	





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program/activity = <b>3 points</b>	Approved request (Endorsement from SDO)		
b. Participation in outreach/extension programs/activities for the youth: <ul style="list-style-type: none"> <li>✓ Participated in 1 outreach/extension programs/activities for the youth = <b>1 point</b></li> <li>✓ Participated in 2 outreach/extension programs/activities for the youth = <b>2 points</b></li> </ul>	Certificate of participation (in the last 2 years)	2	
<b>3. Experience as a Student Leader- 5 points</b>			
The nominee has been an SSLG/SELG officer for: <ul style="list-style-type: none"> <li>✓ 6 months but less than 10 months = <b>1 point</b></li> <li>✓ 10 months but less than 15 months = <b>3 points</b></li> <li>✓ 15 months or more = <b>5 points</b></li> </ul>	Appointment/Election Report that the name of the nominee was reflected as duly appointed/elected.	5	
<b>4. Embodiment of DepEd Core Values- 40 points</b>			
a. Initiated and implemented Maka-Diyos(upholds/respects belief and faith, Manifests moral standard, right conduct, honesty, Involvement in religious activities) PPAs: <ul style="list-style-type: none"> <li>✓ 1 PPA conducted = <b>3 points</b></li> <li>✓ 2 PPAs conducted = <b>6 points</b></li> <li>✓ 3 PPAs conducted = <b>10 points</b></li> </ul>	Approved project proposal/s School Memo on the implementation of the project  Accomplishment report/s  Approved request (Endorsement from SDO)	10	
b. Initiated and implemented Maka-Tao(charity/kindness, empathy and sympathy, compassion, human dignity)	Approved project proposal/s School Memo on the implementation of the project  Accomplishment report/s	10	





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and equality and multiculturalism) PPAs: ✓ 1 PPA conducted = <b>3 points</b> ✓ 2 PPAs conducted = <b>6 points</b> ✓ 3 PPAs conducted = <b>10 points</b>	Approved request (Endorsement from SDO)		
c. Initiated and implemented Makakalikasan (cleanliness and orderliness, proper waste management, energy conservation, environmental protection and preservation and wise use of natural resources) PPAs: ✓ 1 PPA conducted = <b>3 points</b> ✓ 2 PPAs conducted = <b>6 points</b> ✓ 3 PPAs conducted = <b>10 points</b>	Approved project proposal/s School Memo on the implementation of the project  Accomplishment report/s  Approved request (Endorsement from SDO)	10	
d. Initiated and implemented Makabansa (takes pride in being a Filipino, resiliency in times of need/crisis, obedience to existing rules and regulations, community service involvement, and promotes and patronizes local products, services, and practices) PPAs: ✓ 1 PPA conducted = <b>3 points</b> ✓ 2 PPAs conducted = <b>6 points</b> ✓ 3 PPAs conducted = <b>10 points</b>	Approved project proposal/s School Memo on the implementation of the project  Accomplishment report/s  Approved request (Endorsement from SDO)	10	
<b>5. Leadership Advocacy, Governance and Development-20 points</b>			
The nominee has been invited as a resource speaker to promote /influence other youth through his/her advocacy:	Certificate of Recognition indicated the name of the nominee as Resource Speaker  Invitation letter	5	



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✓ School Level= 1 point ✓ District Level= 2 points ✓ Division Level= 3 points ✓ Regional Level= 4 points ✓ National Level= 5 points	The activity report indicated the salient points of his/her discussion. (ACR & Copy of Slides with the Nominee's name)		
The nominee has participated in leadership workshops, seminars, and webinars:  ✓ School Level= 1 point ✓ District Level= 2 points ✓ Division Level= 3 points ✓ Regional Level= 4 points ✓ National Level= 5 points ✓ International Level = 6	Certificate of Participation indicated the name of the nominee. (in the last 2 years)  The activity report highlighted the key points of the seminar.  Plan of action on how she/he will cascade what she/he has learned from the seminar.	6	
The flagship PPA/s of the Nominee have been adopted and implemented in the:  ✓ School Level= 1 point ✓ District Level= 2 points ✓ Division Level= 3 points ✓ Regional Level= 4 points	Approved project proposal Memorandum stating the implementation of the PPAs  Accomplishment Report.	4	
Awards and Recognition, Outstanding Accomplishment Received by the Nominee regardless of organization (1 <sup>st</sup> Place only):  ✓ School Level =1 point	A certificate or Plaque of Recognition indicated the name of the nominee. (in the last 2 years)	5	





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✓ District Level = 2 points			
✓ Division Level = 3 points			
✓ Regional Level = 4 points			
✓ National Level = 5 points			
<b>Total Score</b>			

Signature over Printed Name of the Evaluator

Designation and Date







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Proofs/evidence that the problem was addressed.				
Approved request (Endorsement from SDO)				
b. Frequency of the Project Implementation (Maximum of 10 points)	Thrice per sch. quarter= 10 points	Once per month - 8 points	Twice per sch. quarter= 4 points	Once per sch. quarter = 2 points
MOVs: Approved project proposal				
School Memo on the Implementation				
Complete Number of Accomplishment Report Needed				
c. Scope of Implementation (Maximum of 5 points)	Region-wide - 5 points	Division-wide - 4 points	District-wide - 3 points	School-wide - 1 point



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MOVs: Approved proposal	project	Memorandum on the implementation of the project	Workable implementation plan	Accomplishment Report
<b>2. Team Work on the Implementation of the Project -35%</b>				
Engaged Stakeholders <b>(Maximum of 25 points)</b>	The SSLG/SELG was able to engage 100% Barangay Officials, 100% PTA Officers, and parents, and five (5) relevant Civic Society Organizations were involved in the project implementation- <b>25 points</b>	The SSLG/SELG was able to engage 80% Barangay Officials, 80% PTA Officers, and three parents, and three (3) relevant Civic Society Organizations were involved in the project implementation- <b>20 points</b>	The SSLG/SELG was able to engage 60% Barangay Officials, 60% PTA Officers, and parents, and two (2) relevant Civic Society Organizations were involved in the project implementation- <b>15 points</b>	The SSLG/SELG was able to engage 59% & below of Barangay Officials, 59% & below PTA Officers, and one (1) relevant Civic Society Organizations were involved in the project implementation- <b>10 points</b>
MOVs: Signed Pledge of Commitment Attendance in the Activity Implementation Notarized MOA with CSO				



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<p>Involvement of the School teachers and personnel, 100% SSLG/SELG officers were involved and engaged in planning and implementation of the project- <b>10 points</b></p> <p>MOVs: Attendance with a picture in the planning and implementation of the project.</p>	<p>The School Head, 100% of teachers and personnel, 100% SSLG/SELG officers were involved and engaged in planning and implementation of the project- <b>10 points</b></p> <p>MOVs: Attendance with a picture in the planning and implementation of the project.</p>	<p>The School Head, 80% of teachers and personnel, 100% SSLG/SELG officers were involved and engaged in planning and implementation of the project- <b>8 points</b></p>	<p>The School Head, 60% of teachers and personnel, 100% SSLG/SELG officers were involved and engaged in planning and implementation of the project- <b>6 points</b></p>	<p>The School Head, 59 % &amp; below of teachers and personnel, 100% SSLG/SELG officers were involved and engaged in planning and implementation of the project- <b>4 points</b></p>
<p><b>3. Creativity and Innovation of the Project- 25%</b></p>				
<p>Uniqueness of the approved project- <b>15 points</b></p> <p>MOVs: Approved project proposal- explicitly stated the background of the project in the rationale.</p>	<p>The approved project was new, unique, and beyond the mandated PPAs of the SSLG/SELG -<b>15 points</b></p> <p>MOVs: Approved project proposal- explicitly stated the background of the project in the rationale.</p>	<p>The approved project was patterned but modified on the mandated PPAs of the SSLG/SELG -<b>13 points</b></p>	<p>The approved project was patterned but modified from the other SSLG/SELG organizations -<b>9 points</b></p>	<p>The approved project was adopted from the other SPG/SSG organizations and or mandated PPAs of SSLG/SELG -<b>7 points</b></p>
<p>The project provides innovative solutions.</p> <p><b>Maximum of 10 points</b></p>	<p>The approved project solved the problem beyond its expectations, introduced a highly innovative solution, promoted the intended core</p>	<p>The approved project nearly solved the problem, it promotes the intended core</p>	<p>The approved project nearly solved the problem, it promotes the intended core</p>	<p>The approved project nearly solved the problem, it promotes the intended core</p>



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"We Model, Hence"





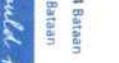
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<p><b>MOVs:</b> Accomplishment Report: how the identified problem was solved.</p>	<p>The attendance of the learners who participated in the project.</p>	<p>Narrative of the impact of the projects on the learners.</p>	<p>values, and 100% of the learners are aware of or participated in the project- <b>10 points</b></p>	<p>values, and 80% of the learners are aware of/participated in the project - <b>8 points</b></p>
<p><b>4. Effective Use of Resources- 10%</b></p> <p><b>Accountability and Transparency (Maximum of 5 points)</b></p> <p>MOVs: Signed Disbursement/ Liquidation report Receiving a copy of the report.</p>	<p>The SSLG/SELG provided/submitted the signed disbursement and liquidation report: (financial report / in-kind donation) to SPG/SSG Officers, Teacher-Adviser, and the School Head, and posted in Bulletin Boards/Official FB page of the organization - <b>5 points</b></p>	<p>The SSLG/SELG provided/submitted the signed disbursement and liquidation report: (financial report / in-kind donation) to SPG/SSG Officers, Teacher-Adviser, and the School Head - <b>4 points</b></p>	<p>The SSLG/SELG provided/submitted the signed disbursement and liquidation report: (financial report / in-kind donation) to SPG/SSG Officers, Teacher-Adviser, and the School Head - <b>3 points</b></p>	<p>The SSLG/SELG provided/submitted the signed disbursement and liquidation report: (financial report / in-kind donation) to Teacher-Adviser only - <b>2 points</b></p>





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Collaboration with other school clubs/organizations for support in the implementation of the project - <b>5 points</b>	The SSLG/SELG was able to partner and engage 100% of the listed clubs or organizations in the school in the implementation of the project - <b>5 points</b>	The SSLG/SELG was able to partner and engage 70% of the listed clubs or organizations in the school in the implementation of the project - <b>4 points</b>	The SSLG/SELG was able to partner and engage 50 % of the listed clubs or organizations in the school in the implementation of the project - <b>3 points</b>	The SSLG/SELG was able to partner and engage the 49% & below of listed clubs or organizations in the school in the implementation of the project - <b>2 points</b>
List of all clubs/organizations in the school	<b>Total Score</b>			

Signature Over Printed Name of the Evaluator

Designation and Date of Evaluation



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**Score Sheet for Outstanding  
YES-O Student Leader**

Name of Nominee: \_\_\_\_\_  
Region/Division: \_\_\_\_\_

Criteria	MOVs	Maximum points	Actual Score
<b>1. Organizational Leadership-35 points</b>			
Implementation of all mandated Programs, Projects, and Activities (PPAs): <ul style="list-style-type: none"><li>Implemented 1-3 PPAs - 5 points</li><li>Implemented 4-6 PPAs - 10 points</li><li>Implemented 7-9 PPAs - 15 points</li><li>Implemented 10 PPAs - 20 points</li></ul>	Approved proposal (Signed by SH/SP)  Activity Completion Report  Approved Request (Endorsement from SDO)	20	
Governance: <ol style="list-style-type: none"><li>Calendar of Annual Proposed Activities (CAPA)</li><li>Certificate of Registration</li><li>Registration Form</li><li>Membership Form</li><li>Biannual Accomplishment Report (BAR) SY 2025-2026 and 2026-2027</li><li>Activity Completion Report</li><li>Monitoring and Evaluation form by Division YES-O Program Coordinator</li><li>Five-Year Targets from 2025- 2030</li><li>Financial Reports</li></ol> <ul style="list-style-type: none"><li>1-2 accomplished documents- 5 points</li><li>3-4 accomplished documents- 7 points</li><li>5-6 accomplished documents- 9 points</li><li>7-8 accomplished documents-13 points</li><li>9 accomplished documents- 15 points</li></ul>	MOVs listed in Governance	15	
<b>2. Networking, Linkages and Collaboration- 40 points</b>			
Involvement and Participation in community/civic/organizations/associations and its activities	Certificate of Membership	10	



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<ul style="list-style-type: none"> <li>1-2 participations/involvement- 6 points</li> <li>3-4 participations/involvement- 8 points</li> <li>5 participations/involvement- 10 points</li> </ul>	<p>Certificate of Participation (in the last 2 years)</p> <p>Re-entry plan on how he/she can share his/her learnings on the activity</p>		
<p>Initiated and implemented outreach programs/activities in the community.</p> <ul style="list-style-type: none"> <li>1-2 initiated and implemented outreach program/activity- <b>5 points</b></li> <li>3 initiated and implemented outreach program/activity- <b>10 points</b></li> <li>4 initiated and implemented outreach program/activity- <b>15 points</b></li> <li>5 initiated and implemented outreach program/activity- <b>20 points</b></li> </ul>	<p>Approved outreach program/activity</p> <p>Accomplishment Report-Explicitly explain how the community benefited from the activity.</p> <p>Attendance of the participants</p> <p>Approved Request (Endorsement from SDO)</p>	20	
<p>Outstanding Accomplishments as Makakalikasan Advocate</p> <p>✓ Award</p> <ul style="list-style-type: none"> <li>School Level- <b>2 points</b></li> <li>District/Municipal Level – <b>4 points</b></li> <li>Division/Provincial Level- <b>5 points</b></li> </ul> <p>If the award is given by National or International giving body, it shall correspond to the highest points.</p>	<p>Certificate or Plaque of Recognition (in the last 2 years)</p>	5	
<p>Serve as Resource Speaker in any trainings, webinars, and workshops offered by DepEd and the private sectors related to Environmental Protection and Awareness</p> <ul style="list-style-type: none"> <li>School Level- <b>2 points</b></li> <li>District/Municipal Level – <b>4 points</b></li> <li>Division/Provincial Level- <b>5 points</b></li> </ul> <p>If the trainings, webinars, and workshops were organized by the National or International Entity, it shall correspond to the highest points.</p>	<p>Certificate of Recognition (in the last 2 years)</p> <p>Highlights of the Talk</p> <p>Invitation letter</p>	5	



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3. Embodiment of the Core Value Makakalikasan- 25 points			
Promoting and Practicing 5Rs (Refuse, Reduce, Reuse, Repurpose, Recycle) at <b>school, home, and in the community</b> <ul style="list-style-type: none"> <li>• 1 indicator- 1 point</li> <li>• 2 indicators- 3 points</li> <li>• 3 indicators- 5 points</li> </ul>	Video advocacy or IEC material Picto Narrative	5	
Promoting and Practicing Vegetable Gardening at <b>school, home, and in the community</b> <ul style="list-style-type: none"> <li>• 1 indicator- 1 point</li> <li>• 2 indicators- 3 points</li> <li>• 3 indicators- 5 points</li> </ul>	Video advocacy or IEC material Picto Narrative	5	
Promoting and advocating the practice of not using single-use plastic at <b>school, home, and in the community</b> <ul style="list-style-type: none"> <li>• 1 indicator- 1 point</li> <li>• 2 indicators- 3 points</li> <li>• 3 indicators- 5 points</li> </ul>	Video advocacy or IEC material Picto Narrative	5	
Promoting and practicing energy, water, and electric supply conservation at <b>school, home, and in the community</b> <ul style="list-style-type: none"> <li>• 1 indicator- 1 point</li> <li>• 2 indicators- 3 points</li> <li>• 3 indicators- 5 points</li> </ul>	Video advocacy or IEC material Picto Narrative	5	
Lead the environmental protection and preservation at <b>school, home, and in the community</b> <ul style="list-style-type: none"> <li>• 1 indicator- 1 point</li> <li>• 2 indicators- 3 points</li> <li>• 3 indicators- 5 points</li> </ul>	Video advocacy or IEC material Picto Narrative	5	
<b>Total Score</b>			

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Signature over Printed Name of the Evaluator

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**Score Sheet for YES-O Best School Implementer**

Name of Nominee: \_\_\_\_\_

Region/Division: \_\_\_\_\_

Category: ( ) Elementary ( ) Secondary

Criteria	MOVs	Maximum points	Actual Score
<b>Implementation of School Inside a Garden (SIGA) "Clean and Green Campaign"- 25 points</b>			
<ul style="list-style-type: none"> <li>Seed bank and Nursery Establishment</li> <li>✓ 25 or more varieties of seeds and seedlings- <b>5 points</b></li> <li>✓ 20 varieties of seeds and seedlings- <b>4 points</b></li> <li>✓ 15 varieties of seeds and seedlings- <b>3 points</b></li> <li>✓ 10 varieties of seeds and seedlings- <b>2 points</b></li> <li>✓ 5 varieties of seeds and seedlings- <b>1 point</b></li> </ul>	Picture of the Seed Cabinet and Nursery with a proper label	5	
<ul style="list-style-type: none"> <li>Establishment of Flowering Garden</li> <li>✓ 25 or more varieties of flowering plants- <b>10 points</b></li> <li>✓ 20 varieties of flowering plants- <b>8 points</b></li> <li>✓ 15 varieties of flowering plants- <b>6 points</b></li> <li>✓ 10 varieties of flowering plants- <b>4 points</b></li> <li>✓ 5 varieties of flowering plants- <b>2 point</b></li> </ul>	Picto-Narrative signed by the School Head	10	
<ul style="list-style-type: none"> <li>Native Endemic and Indigenous Trees Planted/Tree Seedlings</li> </ul> <p>For tree seedlings:</p> <ul style="list-style-type: none"> <li>✓ 150 pcs or more with 5 varieties of Endemic and Indigenous tree seedlings- <b>5 points</b></li> </ul>	Picto-Narrative signed by the School Head	5	



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<ul style="list-style-type: none"> <li>✓ 149-130 pcs with 5 varieties of Endemic and Indigenous tree seedlings- <b>4 points</b></li> <li>✓ 129-110 pcs with 5 varieties of Endemic and Indigenous tree seedlings- <b>3 points</b></li> <li>✓ 109-90 pcs with 5 varieties of Endemic and Indigenous tree seedlings- <b>2 points</b></li> <li>✓ 89 pcs and below with 5 varieties of Endemic and Indigenous tree seedlings- <b>1 point</b></li> </ul> <p>For planted trees:</p> <ul style="list-style-type: none"> <li>✓ 5 Endemic or Indigenous tree planted in school- <b>5 points</b></li> <li>✓ 4 Endemic or Indigenous tree planted in school- <b>4 points</b></li> <li>✓ 3 Endemic or Indigenous trees planted in school- <b>3 points</b></li> <li>✓ 2 Endemic or Indigenous trees planted in school- <b>2 points</b></li> <li>✓ 1 Endemic or Indigenous tree planted in school- <b>1 point</b></li> </ul> <p>Whichever applies to school.</p> <ul style="list-style-type: none"> <li>• Initiated and conducted Arbor Day and Earth Day Celebration</li> <li>✓ 100% of School Population Attended- <b>5 points</b></li> <li>✓ 99%-80% of School Population Attended- <b>4 points</b></li> <li>✓ 79%-60% of School Population Attended- <b>3 points</b></li> <li>✓ 59%-40% of School Population Attended- <b>2 points</b></li> <li>✓ 39% &amp; below of School Population Attended- <b>1 point</b></li> </ul>			
<p><b>2. Awareness and Outreach Programs- 25 points</b></p> <ul style="list-style-type: none"> <li>• Environmental Education, Awareness Campaigns, and Symposia on Environmental Issues and Calls to Action</li> </ul>	Activity program/matrix Signed  Accomplishment Report  Attendance of the participants	5	
<ul style="list-style-type: none"> <li>• Environmental Education, Awareness Campaigns, and Symposia on Environmental Issues and Calls to Action</li> </ul>	Video Advocacy or EIC material Approved Project Proposal Program Matrix List Winners	5	



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Indicators:	Photo documentation Activity Report		
<ul style="list-style-type: none"> <li>✓ Video Advocacy or EIC material</li> <li>✓ Seminar-Workshop, Trainings, Webinars</li> <li>✓ Enviro-related contest</li> <li>✓ One tumbler for every learner campaign</li> <li>✓ Build Material Recovery Facility (MRF)</li> </ul> <p>All indicators shall be provided to obtain the highest points; absence of the given indicators corresponds to a deduction of point/s.</p>			
<ul style="list-style-type: none"> <li>• Environmental Youth Camp</li> <li>✓ Conducted one (1) Environmental Youth Camp in collaboration with existing clubs/organizations in the school.</li> </ul>	<p>Approved Project Proposal  Program Matrix Attendance of the participants  Activity Completion report with proper photo documentation</p>	5	
<ul style="list-style-type: none"> <li>• Watershed Protection and Conservation</li> </ul> <p>Initiated and conducted one (1) Mangrove planting. Minimum of 500 mangrove seedlings planted</p> <ul style="list-style-type: none"> <li>✓ Manila Bay Conservation Program/Activity</li> </ul>	<p>Activity request Photo documentation Attendance of the participants Certificate of Number of Mangrove Seedlings Planted</p>	5	
<ul style="list-style-type: none"> <li>• Clean-up drives (coastal or community clean-up drives)</li> <li>✓ 350 kls. or more collected solid waste- <b>5 points</b></li> <li>✓ 201-250 kls. collected solid waste- <b>4 points</b></li> <li>✓ 151-200 kls. collected solid waste- <b>3 points</b></li> <li>✓ 101-150 kls. collected solid waste- <b>2 points</b></li> </ul>	<p>Activity Request Photo documentation Certification of Collected Solid Waste from the Concerned Barangay Official</p>	5	



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✓ 100 kls & below collected solid waste- <b>1 point</b>			
• Adopt a river/community/forest	Memorandum of Agreement  Implementation Plan Progress Indicators Activity Report	5	
<b>3. Solid Waste Management, Entrepreneurship and Energy Conservation- 20 points</b>			
• Promoting and Practicing 5Rs (Refuse, Reduce, Reuse, Repurpose, Recycle) in School	Video advocacy or EIC material is posted in a conspicuous location of the school.  Narratives from the students on the importance of 5Rs	5	
• Functional Material Recovery Facility (MRF)  ✓ 10 months photo documentation and Sale Report- <b>5 points</b> ✓ 8-9 months photo documentation and Sale Report- <b>4 points</b> ✓ 6-7 months photo documentation and Sale Report- <b>3 points</b> ✓ 4-5 months photo documentation and Sale Report- <b>2 points</b> ✓ 1-3 months photo documentation and Sale Report- <b>1 point</b>	Monthly photo documentation of MRF and Sale Report signed by the School Head	5	



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<ul style="list-style-type: none"> <li>Environmental Entrepreneurship</li> </ul> <p>Indicators:</p> <ul style="list-style-type: none"> <li>✓ Conduct environmental entrepreneurial skill development.</li> <li>✓ Recycled Product Corner</li> <li>✓ Sale Report of Recycled Product</li> </ul> <p>All indicators shall be provided to obtain the highest points; absence of the given indicators corresponds to a deduction of point/s.</p>	<p>Activity Request</p> <p>Photo documentation of the Recycled Product Corner</p> <p>Sale report of recycled product signed by the School Head.</p>		
<p>Indicator:</p> <ul style="list-style-type: none"> <li>✓ <b>One tumbler for every learner and school personnel</b></li> </ul> <ul style="list-style-type: none"> <li>○ 100% of School Population has a tumbler- <b>5 points</b></li> <li>○ 99%-80% of School Population has a tumbler- <b>4 points</b></li> <li>○ 79%-60% of School Population has a tumbler- <b>3 points</b></li> <li>○ 59%-40% of School Population has a tumbler- <b>2 points</b></li> <li>○ 39% &amp; below of School Population has a tumbler- <b>1 point</b></li> </ul>	<p>Approved Project Proposal</p> <p>School Memorandum</p> <p>Photo documentation</p> <p>Certification that all the learners and school personnel have a tumbler.</p>	5	
<ul style="list-style-type: none"> <li>Energy, Water, and Power Supply Conservation</li> </ul>	<p>Video advocacy or EIC material is posted in a conspicuous vicinity of the school.</p> <p>Narratives from the students on the importance of Energy, Water, and Power Supply Conservation</p>	2	
<b>4. Collaboration to Gulayan sa Paaralan Program (GPP)- 20 points</b>			
<ul style="list-style-type: none"> <li>Crop integration (fruit, leafy vegetables, root vegetables, indigenous plants)</li> </ul>	<p>Narrative report with Proper photo documentation</p>	5	
<ul style="list-style-type: none"> <li>Use of organic fertilizer and/or pest control</li> </ul>	<p>Narrative report with Proper photo documentation</p>	3	



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• Properly maintained compost pit and heap	Narrative report with Proper photo documentation	2	
• Utilization of Garden Space	Narrative report with Proper photo documentation	5	
• Utilization of Garden Produce (School Feeding)	Narrative report with Proper photo documentation	5	

**5. Partnership and Linkages- 10 points**

• Forged and engaged the community and local government unit (LGU) in the clean and green program of the school.  Indicators:  ✓ Forged partnership with Community (Barangay) and LGU (MAO, CENRO, MENRO, PENRO)- <b>5 points</b>  Absence of one indicator- <b>2 points</b>	MOA/ MOU/Letter of Understanding  Program Implementation as stated in the MOA/MOU/LOU  Accomplish the Activity Report with proper photo documentation.	5	
• Established partnership with Non-Government Organization/s and or/ Civic Society Organization/s  Indicators:  ✓ Forged partnership with 3 NGOs or CSOs- <b>5 points</b> ✓ Forged partnership with 2 NGOs or CSOs- <b>3 points</b> ✓ Forged partnership with 1 NGO or CSO- <b>1 point</b>	MOA/ MOU/Letter of Understanding  Program Implementation as stated in the MOA/MOU/LOU  Accomplish the Activity Report with proper photo documentation	5	
<b>Total Score</b>			

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Designation and Date of Evaluation



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**Score Sheet for BKB/KIDS  
 Outstanding Student Leader**

Name of Nominee: \_\_\_\_\_

Region/Division: \_\_\_\_\_

Criteria	MOVs	Maximum points	Actual Score
<b>1. Exemplary Student Leadership- 40 points</b>			
<ul style="list-style-type: none"> <li>Organized and Implemented BKB/KIDS of Programs, Projects, and Activities (PPAs) on Drug Prevention</li> <li>✓ Implemented 1-3 BKB relevant PPAs- 10 points</li> <li>✓ Implemented 4-6 BKB relevant PPAs- 15 points</li> <li>✓ Implemented 7-9 BKB relevant PPAs- 25 points</li> <li>✓ Implemented 10 BKB relevant PPAs- 30 points</li> </ul>	Approved project proposal Implementation Plan Activity Completion Report with proper photo documentation Approved request (Endorsement from SDO)	30	
<ul style="list-style-type: none"> <li>Governance</li> <li>✓ General Annual BKB/KIDS Action Plan of PPAs</li> <li>✓ Contextualized BKB/KIDS School Charter approved by the School Head</li> <li>✓ List of BKB/KIDS Officers</li> <li>✓ List of Members</li> <li>✓ Registration Form</li> <li>✓ Membership Form/Accreditation</li> <li>✓ Minutes of the Meeting</li> <li>✓ BKB/KIDS Resolutions</li> <li>✓ Communication/Request/Support Letters</li> <li>✓ Biannual BKB/KIDS Accomplishment Report (BAR) SY 2025-2026 and 2026-2027</li> <li>1-3 accomplished documents- <b>2 points</b></li> <li>4-5 accomplished documents- <b>4 points</b></li> <li>6-7 accomplished documents- <b>6 points</b></li> <li>8-9 accomplished documents-<b>8 points</b></li> <li>10 documents provided/submitted- <b>10 points</b></li> </ul>	MOVs listed in Governance	10	



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<b>2. Networking, Linkages and Collaboration on Drug Abuse Prevention- 40 points</b>			
Involvement or Participation in BKB/KIDS community/civic/organizations/associations and its activities <ul style="list-style-type: none"> <li>• 1-2 participations/involvement- <b>6 points</b></li> <li>• 3-4 participations/involvement- <b>8 points</b></li> <li>• 5 participations/involvement- <b>10 points</b></li> </ul>	Certificate of Membership Certificate of Participation (in the last 2 years)	10	
Initiated, Organized, and implemented BKB/KIDS outreach programs/ activities in the community. <ul style="list-style-type: none"> <li>• 1-2 initiated and implemented BKB-KIDS outreach program/activity- <b>10 points</b></li> <li>• 3 initiated and implemented BKB-KIDS outreach program/activity- <b>15 points</b></li> <li>• 4 initiated and implemented BKB-KIDS outreach program/activity- <b>20 points</b></li> <li>• 5 initiated and implemented BKB-KIDS outreach program/activity- <b>25 points</b></li> </ul>	Approved outreach program/activity Accomplishment Report-Explicitly explain how the community benefited from the activity. Attendance of the participants	25	
Forged Partnership <ul style="list-style-type: none"> <li>✓ NGAs (PNP, PDEA, DDB)</li> <li>✓ LGUs</li> <li>✓ NGOs,</li> <li>✓ CSO</li> <li>✓ Religious Organizations</li> </ul> At least 5 indicators are provided to obtain the highest points.	MOA/MOU/Letter of Understanding Approved Program or Activity Implementation as stated in the MOA/MOU/Letter of Understanding Activity Report with proper photo documentation	5	
<b>3. Outstanding Accomplishments – 20 points</b>			
Outstanding Accomplishments as BKB/KIDS Advocate <ul style="list-style-type: none"> <li>✓ Award <ul style="list-style-type: none"> <li>• School Level- <b>6 points</b></li> <li>• District/Municipal Level – <b>8 points</b></li> <li>• Division/Provincial Level- <b>10 points</b></li> </ul> </li> </ul> If the award is given by a National or International giving body, it shall correspond to the highest points.	Certificate or Plaque of Recognition (in the last 2 years)	10	



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Serve as Resource Speaker in BKB/KIDS-related trainings, webinars, and workshops offered by DepEd and the private sectors related to Environmental Protection and Awareness <ul style="list-style-type: none"><li>• School Level- <b>4 points</b></li><li>• District/Municipal Level – <b>8 points</b></li><li>• Division/Provincial Level- <b>10 points</b></li></ul> If the trainings, webinars, and workshops were organized by the National or International Entity, it shall correspond to the highest points.	Invitation Letter Certificate of Recognition (in the last 2 years) Highlights of the Talk	10	
<b>Total Score</b>			

Signature over Printed Name of the Evaluator

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**Score Sheet for BKB/KIDS  
 Best School Implementer**

Name of Nominee: \_\_\_\_\_  
 Region/Division: \_\_\_\_\_

Criteria	MOVs	Maximum Points	Actual Score
<b>1. Functionality of Barkada Kontra Bisyo (BKB) Program on Drug Abuse Prevention in Secondary Schools- 20 points</b>			
<ul style="list-style-type: none"> <li>General Annual Action Plan for BKB/KIDS PPAs</li> <li>✓ Achievable and responsive BKB activities</li> </ul>	<p>Signed and Approved Annual Action Plan for BKB/KIDS PPAs (SH/SP)</p>	5	
<ul style="list-style-type: none"> <li>Grand Launching of the BKB/KIDS program in School</li> <li>✓ BKB/KIDS Kick-Off Activity</li> </ul>	<p>Approved Activity Request</p> <p>School Memorandum Program Matrix</p> <p>Registration list of the participants</p> <p>Approved Request (Endorsement from SDO)</p> <p>Approved Accomplishment Report</p>	5	
<ul style="list-style-type: none"> <li>Organized and Functional BKB/KIDS School Chapter</li> <li>✓ Officers and Teacher-Adviser</li> </ul>	<p>List of BKB/KIDS Officers (elected or appointed)</p> <p>Designation of Teacher-Adviser as BKB/KIDS Coordinator</p>	5	
<ul style="list-style-type: none"> <li>Contextualized BKB/KIDS School Charter</li> <li>✓ Rationale</li> <li>✓ Roles and Responsibilities of each Officer and teacher adviser, and their members.</li> </ul>	<p>Submit a hard copy of the BKB/KIDS School Charter approved by the School Head</p>	5	
<b>2. Scope and Coverage of Implementation- 20 points</b>			
School-wide implementation	<p>School Memorandum Advocacy video posted in the official BKB/KIDS FB account of the School, and or Official</p>	10	



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	FB account of the School, or EIC materials posted in the conspicuous vicinity of the school Photo documentation		
Community involvement and partnership	Memorandum of Agreement with the Barangay/s covering the school Pledge of commitment of the Barangay Officials Roles of Barangay in the Implementation of the BKB/KIDS Program	5	
Adopt a School on the BKB/KIDS Program  <ul style="list-style-type: none"> <li>✓ 5 BKB-related activities conducted <b>-5 points</b></li> <li>✓ 4 BKB-related activities conducted <b>-4 points</b></li> <li>✓ 3 BKB-related activities conducted <b>-3 points</b></li> <li>✓ 2 BKB-related activities conducted <b>-2 points</b></li> <li>✓ 1 BKB-related activity conducted <b>-1 point</b></li> </ul>	Memorandum of Agreement  Implementation plan of the BKB/KIDS PPAs  Activity Report with proper photo documentation	5	
<b>3. Nature of Extent of Drug Abuse Prevention Activities/ Projects Initiated/Implemented and Organized- 40 points</b>			
• Information or Advocacy Campaign  Indicators: <ul style="list-style-type: none"> <li>✓ BKB/KIDS advocacy video</li> <li>✓ Film showing</li> <li>✓ BKB/KIDS jingle</li> <li>✓ Hugot lines related to BKB/KIDS</li> <li>✓ EIC material (posters)</li> </ul> Each indicator is equivalent to <b>2 points</b> .	BKB/KIDS videos Film Showing BKB/KIDS jingle Hugot lines related to BKB/KIDS EIC material (posters) Photo documentation	10	
• BKB/KIDS Education  Indicators: <ul style="list-style-type: none"> <li>✓ Integration of drug abuse prevention concepts and BKB/KIDS components in classroom instruction</li> </ul>	Approved Project proposal/ Activity Request School Memorandum Activity Report with proper photo documentation	10	





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<ul style="list-style-type: none"> <li>✓ Organizing Seminar-workshops, Webinars on Drug Abuse Prevention</li> <li>✓ Conduct BKB/KIDS Student Forum/Conference/Summit</li> <li>✓ Capacity Building for BKB/KIDS Officers</li> <li>✓ Integrate one session of BKB/KIDS (Drug Prevention) in Learning Action Cell (LAC)</li> </ul> <p>Each indicator is equivalent to <b>2 points</b>.</p>			
<ul style="list-style-type: none"> <li>• School Intervention Indicators:           <ul style="list-style-type: none"> <li>✓ Provision of guidance and counseling services to learners</li> <li>✓ Peer Coaching</li> <li>✓ Referral Services</li> <li>✓ Assistance to Student Surrenders if any</li> <li>✓ Provision of guidance and counseling services Parents/Guardians.</li> </ul> </li> </ul> <p>Each indicator is equivalent to <b>1 point</b>.</p>	<p>Process flow how to conduct each service.            Report relative to illegal drugs if any and action taken</p>	5	
<ul style="list-style-type: none"> <li>• Alternative Intervention Indicators:           <ul style="list-style-type: none"> <li>✓ Friendly Sports/Athletics Competition</li> <li>✓ Cultural Presentation</li> <li>✓ BKB/KIDS Arts and crafts</li> <li>✓ Religious Activities</li> <li>✓ Civic Engagement/Activity</li> <li>✓ <b>Other Recreational Activities</b></li> </ul> </li> </ul> <p>Each indicator is equivalent to <b>1 point</b>.</p>	<p>Approved Activity Request            Activity report with proper photo documentation            Registration of the participants            If it is contest, list of winners duly signed by authorized person.</p>	5	
<ul style="list-style-type: none"> <li>• Establish and Functional BKB/KIDS Corner/Space Indicators:           <ul style="list-style-type: none"> <li>✓ Advocacy posters on BKB/KIDS</li> <li>✓ Reading materials</li> </ul> </li> </ul>	<p>Approved request on the establishing BKB/KIDS Corner            Proper documentation of BKB/KIDS Corner</p>	10	



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✓ Output of learners on BKB/KIDS activity ✓ BKB/KIDS school news paper ✓ BKB/KIDS Accomplishment Report ✓ Other materials relevant for BKB/KIDS Corner/Space			
<b>4. Extent of Involvement of the following in terms of providing Assistance, Leadership and Support (ALS) in the implementation of the BKB/KIDS Program- 20 points</b>			
<ul style="list-style-type: none"> <li>Learners</li> </ul> <p>Indicators:</p> <ul style="list-style-type: none"> <li>Active participation in the Activity/ies.</li> <li>Minimum of four (4) (at least 1 per quarter) BKB/KIDS-related activities conducted</li> <li>✓ 90-100% of the target learners participated in the activity- <b>10 points</b></li> <li>✓ 80-90% of the target learners participated in the activity- <b>8 points</b></li> <li>✓ 60-70% of the target learners participated in the activity- <b>6 points</b></li> <li>✓ 40-50% of the target learners participated in the activity- <b>4 points</b></li> <li>✓ 39% &amp; below of the target learners participated in the activity- <b>2 point</b></li> </ul>	Approved Project Proposal Program Matrix Registration list of the participants per activity. Activity Report with proper photo documentation	10	
<ul style="list-style-type: none"> <li>Parent Teacher Association (PTA) ALS</li> </ul>	Attendance in the Activity Involvement in planning Photo documentation Financial support if applicable Pledge of Commitment	3	
<ul style="list-style-type: none"> <li>School Head, Teaching and Non-Teaching ALS</li> </ul>	Attendance in the Activity Involvement in planning Photo documentation	2	



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	Financial Support from the school budget or other source Provision of Technical assistance Pledge of Commitment		
<ul style="list-style-type: none"><li>ALS involvement of<ul style="list-style-type: none"><li>✓ NGAs (PNP, PDEA, DDB)</li><li>✓ LGUs</li><li>✓ NGOs,</li><li>✓ CSO</li><li>✓ Religious Organizations</li></ul></li></ul> <p>At least 5 indicators are provided to obtain the highest points.</p>	MOA/MOU/Letter of Understanding Program Matrix indicating the active involvement. Activity Activity Report with proper photo documentation	5	
<b>Total Score</b>			

Signature over Printed Name of the Evaluator

Designation and Date of Evaluation



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**Score Sheet for Best Child Protection School Implementer**

Name of Nominee: \_\_\_\_\_

Region/Division: \_\_\_\_\_

Category: ( ) Elementary ( ) Secondary

Criteria	MOVs	Maximum Points	Actual Score
<b>1. Functionality of Child Protection in School- 40 points</b>			
• Establish and Functional Child Protection Committee (per DepEd Order No. 40 s. 2012)	List of the Composition of the School Child Protection Committee Minutes of the Meeting	5	
• Contextualize the School Child Protection Policy, duly approved by the members of SCPC.	School Child Protection Policy	5	
• Establish School Referral and Monitoring System	Process flow of the School Referral and Monitoring System School Protocol on Reporting and Referring Child Abuse Cases	5	
• Annual Child Protection Plan of Programs, Projects, and Activities	Copy of Annual Child Protection of Activities Signed by the School Head	5	
• Conducted Child Protection Activity/ies as stated in the Annual Child Protection Plan of PPAs ✓ 10 organized and implemented CP PPAs- <b>20 points</b> ✓ 9-8 organized and implemented CP PPAs- <b>16 points</b> ✓ 7-6 organized and implemented CP PPAs- <b>12 points</b> ✓ 5-4 organized and implemented PPAs- <b>8 points</b> ✓ 1-3 organized and implemented PPAs- <b>4 points</b>	Approved Project Proposal/Activity Request Program Matrix Registration of the attendees Activity Report with proper photo documentation	20	



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**2. Capacity Building on Child Rights and Child Protection- 30 points**

<ul style="list-style-type: none"><li>Organize and implement Seminar-workshops, webinars or integrate during the Learning Action Cell/School Gender Sensitive Training</li></ul> <p>Indicators:</p> <ul style="list-style-type: none"><li>✓ Training on awareness and understanding of child maltreatment and its common contributing factors and immediate and long-term impacts.</li><li>✓ Training on classroom management and positive discipline, to minimize the use of corporal punishment and student-teacher and peer bullying.</li><li>✓ Training on how to recognize signs and symptoms of child abuse, neglect or exploitation and make appropriate reports and referrals in line with procedures established by the school child protection policy.</li><li>✓ Training for school personnel to be sensitive toward and supportive of students who have experienced child maltreatment.</li><li>✓ Capacitate school personnel to what actions to take if they suspect a child is being maltreated within or outside of school settings.</li><li>✓ Re-orientation on Personal Safety Lessons (PSL) (DepEd Order No. 45 s. 2009)</li><li>• 6 trainings conducted relative to child rights and protection- <b>30 points</b></li></ul>	Approved Project proposals  Program Matrix  Registration list of the participants  Activity Report with proper photo documentation	30
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<ul style="list-style-type: none"><li>5 trainings conducted relative to child rights and protection- <b>25 points</b></li><li>4 trainings conducted relative to child rights and protection- <b>20 points</b></li><li>3 trainings conducted relative to child rights and protection- <b>15 points</b></li><li>2 trainings conducted relative to child rights and protection- <b>10 points</b></li><li>1 training conducted relative to child rights and protection- <b>5 points</b></li></ul>			
<b>3. Networking, Collaboration and Partnership on Child Protection- 15 points</b>			
<ul style="list-style-type: none"><li>Collaboration and Coordination with other partner agencies such as NGAs, NGOs, CSO, Religious Groups and among others.</li></ul> <p>Indicators:</p> <ul style="list-style-type: none"><li>✓ Pool of external experts</li><li>✓ Network of volunteers</li><li>✓ Youth observatory</li><li>✓ Forged 5 partnerships on school child protection PPAs implementation- <b>15 points</b></li><li>✓ Forged 4 partnerships on school child protection PPAs implementation- <b>13 points</b></li><li>✓ Forged 3 partnerships on school child protection PPAs implementation- <b>9 points</b></li><li>✓ Forged 2 partnerships on school child protection PPAs implementation- <b>7 points</b></li></ul>	<p>Notarized MOA/MOU/Letter of Understanding</p> <p>Approved Project Proposal/Implementation as stated in MOA/MOU/LOU</p> <p>Program Matrix</p> <p>Registration list of the participants</p> <p>Activity Report with proper photo documentation</p>		



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✓ Forged 1 partnership on school child protection PPAs implementation- <b>5 points</b>			
<b>4. Child Protection Advocacy- 10 points</b>			
<ul style="list-style-type: none"> <li>Raise awareness of child protection issues and abuse in schools and communities</li> </ul> <p>Indicators:</p> <ul style="list-style-type: none"> <li>✓ Communication campaigns</li> <li>✓ Advocacy videos</li> <li>✓ EIC material (poster)</li> <li>✓ Newsletter</li> <li>✓ Let's protect our friends from violence and abuse campaign.</li> <li>✓ Positive Discipline booklet or pamphlet (How to handle violence and problematic student behavior)</li> </ul> <p>Scope and Coverage of the Campaign: School-wide and Community</p> <p>All indicators must be submitted/presented to obtain the highest points.</p>	<p>Copy of all the indicators</p> <p>10</p>		
<b>5. Record Keeping and Information Management- 5 points</b>			
<ul style="list-style-type: none"> <li>Mechanism of School on how the information on child protection concerns should be recorded and managed, as well as shared with persons in positions of authority, while assuring victim privacy and that such information is shared strictly on a need-to-know basis.</li> </ul>	<p>Process Flow of the Mechanism</p> <p>Reported Cases and action taken</p> <p>3</p>		
<ul style="list-style-type: none"> <li>Annual Accomplishment Report</li> <li>Plan of Action on Child Protection Implementation for the following SY.</li> </ul>	<p>Copy Annual Accomplishment Report, Plan of Action, and CP Best Practices</p> <p>2</p>		



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• Best Practices of Child Protection Implementation			
<b>Total Score</b>			

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Designation and Date of Evaluation



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**Score Sheet for Most  
 Functional Social Media  
 Award  
 School Level**

Name of Nominee: \_\_\_\_\_

Region/Division: \_\_\_\_\_

<b>NAME OF NOMINEE:</b>			
<b>DIVISION:</b>			
<b>CRITERIA</b>	<b>MOVs</b>	<b>MAXIMUM POINTS</b>	<b>PARTICIPANT'S POINTS</b>
<b>Facebook Page Community- 40 points</b>			
(1) Facebook Page Followers <ul style="list-style-type: none"> <li>• 10,000 <i>above</i> followers = <b>20 points</b></li> <li>• 9,999 – 7,001 followers = <b>15 points</b></li> <li>• 7,000 – 5,001 followers = <b>10 points</b></li> <li>• 5,000 – 1,001 followers = <b>5 points</b></li> <li>• Below 1000 followers = <b>3 points</b></li> </ul>	<p>Screenshot of the Professional Dashboard: Insights - Page Overview (Your Page Pane)</p> <p>No. of Page followers as of January 2026</p>	20 points	
(2) Facebook Page Likes <ul style="list-style-type: none"> <li>• 2,000 <i>above</i> likes = <b>20 points</b></li> <li>• 1,999 – 1,000 likes = <b>15 points</b></li> <li>• 999 – 500 likes = <b>10 points</b></li> <li>• 499 – 399 likes = <b>5 points</b></li> <li>• Below 100 likes = <b>3 points</b></li> </ul>	<p>Screenshot of the Professional Dashboard: Insights - Page Overview (Your Page Pane)</p> <p>No. of Page likes as of January 2026</p>	20 points	
<b>Facebook Page Activeness and Impact - 60 points</b>			
(1) Frequency of posting/sharing of materials and videos <ul style="list-style-type: none"> <li>• 1 post everyday = <b>20 points</b></li> <li>• 6 posts for 6 days = <b>18 points</b></li> <li>• 5 posts for 5 days = <b>15 points</b></li> <li>• 4 posts for 4 days = <b>12 points</b></li> </ul>	<p>Screenshot of the Professional Dashboard: (Posts Pane)</p> <p>Timeline: Summary of Posts from June 2025 – January 2026</p>	20 points	



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<ul style="list-style-type: none"><li>3 posts for 3 days = <b>9 points</b></li><li>2 posts for 2 days = <b>6 points</b></li><li>1 post for a day = <b>3 points</b></li></ul>			
(2) Average reach of posted/shared video <ul style="list-style-type: none"><li>More than 50,000 reached = <b>20 points</b></li><li>30,000 – 49,999 reached = <b>15 points</b></li><li>10,000 – 29,999 reached = <b>10 points</b></li><li>1,000 – 9,999 reached = <b>5 points</b></li><li>1 – 999 reached = <b>3 points</b></li></ul>	<p>Screenshot of the Professional Dashboard: (Posts Pane)</p> <p>Timeline Covered: Summary of Posts from June 2025 – January 2026</p>	20 points	
(3) Average reach of posted/shared photo <ul style="list-style-type: none"><li>More than 5,000 reached = <b>20 points</b></li><li>3000 – 4999 reached = <b>15 points</b></li><li>1000 – 2999 reached = <b>10 points</b></li><li>500 – 999 reached = <b>5 points</b></li><li>1 – 499 reached = <b>3 points</b></li></ul>	<p>Screenshot of the Professional Dashboard: (Posts Pane)</p> <p>Timeline Covered: Summary of Posts from June 2025 – January 2026</p>	20 points	
<b>TOTAL</b>		<b>100 points</b>	

Signature over Printed Name of the Evaluator

Designation and Date of Evaluation



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Name of Club: \_\_\_\_\_  
 School: \_\_\_\_\_

Number of Enrollees:

**Score Sheet for Most Innovative  
 School Club Projects  
 YHA/BERT/CGLA and Other Clubs**

Criteria	MOVs	Maximum points	Actual Score
<b>1. Implementation</b>	Approved Project Proposal	<b>25</b>	
✓ 3 years or more		25	
✓ 2 years but less than 3 years		20	
✓ 1 year but less than 2 years		15	
✓ 6 months but less than 1 year		10	
✓ 3 months but less than 6 months	Approved Request (Endorsement from SDO)	5	
<b>2. Adopted and implemented by the schools</b>		<b>25</b>	
✓ 90-100%	List of Participants	25	
✓ 70-89.99%		20	
✓ 50-69.99%		15	
✓ 30-49.99%		10	
✓ Below 29.99%	ACR	5	
<b>3. Issued policy, guidelines and standards</b>	Approved Resolution  Legal Basis (Memorandum/RA)	<b>25</b>	
<b>4. Stakeholders' Involvement</b>	MOA/MOU  Letter of Understanding  Activity report on the implementation stated in the MOA/MOU	<b>25</b>	
✓ 5 or more stakeholders		25	
✓ 4 stakeholders		20	
✓ 3 stakeholders		15	
✓ 2 stakeholders		10	
✓ 1 stakeholder		5	
<b>Total Score</b>			

Note: In order to rank as the Most Innovative School Club Projects, it should meet the minimum cut-off score, which is 70 points.

Signature over Printed Name of the Evaluator

Designation and Date



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Enclosure 2 to Division Memorandum No. \_\_, s. 2026

**Timetable for the 2026 Gawad Pag-Gabay**

DATE	ACTIVITY	OFFICER-IN-CHARGE
February 2, 2026	Submission of Entries from the Schools	Division Search Committee – Secretariat
1 <sup>st</sup> Week of February 2026	Division Level Evaluation and Validation of Entries	Division Search Committee
2 <sup>nd</sup> Week of February 2026	Announcement of Division Winners	Schools Division Office – Division Search Committee
During Recognition and Graduation	Gawad Pag-Gabay Awarding Ceremony	Schools Division Office – Division Search Committee



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Enclosure 3 to Division Memorandum No. \_\_\_, s. 2026

## **COMPOSITION OF THE SEARCH COMMITTEE FOR 2024 GAWAD PAG-GABAY**

Division-Level Search Committee	
<b>Chairperson</b>	Ramon C. Perez, SGOD Chief
<b>Vice Chairperson</b>	Renato Mylon N. De Guia/Rojomel M. Idquival, PDO I
<b>Members</b>	Jethro M. Nocom, SEPS (Planning & Research)
	Hermie G. Duran, SEPS (M&E)
	Mar-Elen G. Reñosa, EPS (SGOD)
<b>Secretariat</b>	Renato Mylon N. De Guia/Rojomel M. Idquival, PDO I





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Enclosure 4 to Division Memorandum No. \_\_, s. 2026

**CATEGORY OF AWARDS**

NO	AWARDS	CATEGORY
1	BEST IMPLEMENTER MAKAMAKADIYOS	SSLG & SELG
2	BEST IMPLEMENTER MAKAKALIKASAN	
3	BEST IMPLEMENTER MAKATAO	
4	BEST IMPLEMENTER MAKABANSA	
5	BEST BARKADA KONTRA DROGA SCHOOL IMPLEMENTER	BKB
6	BEST KABATAAN IWAS DROGA AT SIGARILYO SCHOOL IMPLEMENTER	KIDS
7	BEST CHILD PROTECTION POLICY SCHOOL IMPLEMENTER	ELEMENTARY & SECONDARY
8	BEST YOUTH FOR THE ENVIRONMENT IN SCHOOLS ORGANIZATION IMPLEMENTER	ELEMENTARY & SECONDARY (YES-O)
9	MOST OUTSTANDING STUDENT LEADER	SSLG, SELG, BKB, KIDS, YES-O
10	MOST FUNCTIONAL SOCIAL MEDIA AWARD	SSLG, SELG, BKB, KIDS, YES-O
11	MOST FUNCTIONAL SOCIAL MEDIA AWARD (LEARNER GOVERNMENT PROGRAMS) – STUDENT LEADERS	DFSSLG, DFSELG, DFBKB, DFKIDS, DFYES-O, DCGLA, DFYHA & BERT
12	MOST OUTSTANDING TEACHER ADVISER	SSLG, SELG, BKB, KIDS, YES-O
13	MOST OUTSTANDING SCHOOL HEAD	SSLG, SELG, BKB, KIDS, YES-O
14	Most Innovative School Club Projects YHA/BERT/CGLA and Other Clubs	All Learner-Led CLubs



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Enclosure 5 to Division Memorandum No. \_\_, s. 2026

Date: \_\_\_\_\_

**CAROLINA S. VIOLETA, EdD, CESO V**

Schools Division Superintendent  
Schools Division Office of Bataan

**Subject: Endorsement of the Division Entries for 2026 Gawad Pag-Gabay**

Madam:

Greetings of peace and blessings be unto you!

After a thorough evaluation, may we respectfully endorse the following entries for the 2026 Gawad Pag-Gabay "Pagpupugay sa Gurong Taga-Hubog, Punong Guro at Bayaning Pinunong Mag-aaral" for the following categories, to wit:

No.	Category	Name of Nominee
1.		

Attached are the copies of the submitted documents by the nominees and vetted score sheets by the Division Search Committee.

Thank you and God bless.

Very truly yours;

School Principal



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**Form 2**  
Application Form for  
SELG/SSLG

Region: \_\_\_\_\_  
Division: \_\_\_\_\_

**Profile**

Name of Nominee:

School Address:

Contact Number:

Email address:

Total Enrollment:

**Information of Contact Person (If applicable)**

Full Name:

Surname	Given Name	Middle Initial	Name Extension
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Home Address:

Date of Birth:

Position in the Organization:

Contact Number:

**Project Profile**

Project Title:

Project Brief Description (3 sentences only)

Project Timeframe Implemented:

**Category ( Please Check One Only)**

Maka- Diyos (Belief and Tradition)-School
Maka-Tao (Human Development, Health, Well-Being)-School
Makakalikasan (Environment and Disaster Risk Reduction Management)-School
Makabansa(Heritage, Culture, Nationalism, Patriotism and Volunteerism)-School
Most Outstanding Student Leader
Most Outstanding Teacher-Adviser
Most Outstanding School Head

I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.

In witness hereof, I am executing and signing this statement voluntarily and without compulsion.

\_\_\_\_\_  
Signature over Printed Name



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Enclosure 5 to Division Memorandum No. \_\_, s. 2026

**Form 3**  
Application Form for  
YES-O

Region: \_\_\_\_\_

Division: \_\_\_\_\_

<b>Profile</b>			
Name of Nominee:			
School Address:			
Contact Number:			
Email address:			
Total Enrollment:			
<b>Information of Contact Person (If applicable)</b>			
Full Name:			
Surname	Given Name	Middle Initial	Name Extension
Home Address:			
Date of Birth:			
Position in the Organization:			
Contact Number:			
<b>Project Profile</b>			
Project Title:			
Project Brief Description (3 sentences only)			
Project Timeframe Implemented:			
<b>Category ( Please Check One Only)</b>			
<input type="checkbox"/> Most Outstanding YES-O School Implementer			
<input type="checkbox"/> Most Outstanding YES-O Student Leader			
<input type="checkbox"/> Most Outstanding YES-O Teacher-Adviser			
<input type="checkbox"/> Most Outstanding YES-O School Head			
I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.			
In witness hereof, I am executing and signing this statement voluntarily and without compulsion.			

Signature over Printed Name



Republic of the Philippines  
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Enclosure 5 to Division Memorandum No. \_\_, s. 2026

**Form 4**

Application Form for  
BKD- Secondary only

Region: \_\_\_\_\_

Division: \_\_\_\_\_

**Profile**

Name of Nominee:

School Address:

Contact Number:

Email address:

Total Enrollment:

**Information of Contact Person (If applicable)**

Full Name:

Surname

Given Name

Middle Initial

Name Extension

Home Address:

Date of Birth:

Position in the Organization:

Contact Number:

**Project Profile**

Project Title:

Project Brief Description (3 sentences only)

Project Timeframe Implemented:

**Category ( Please Check One Only)**

Best Barkada Kontra Droga School Implementer

Most Outstanding Student Leader

Most Outstanding Teacher-Adviser

Most Outstanding School Head

I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.

In witness hereof, I am executing and signing this statement voluntarily and without compulsion.

\_\_\_\_\_  
Signature over Printed Name



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Enclosure 5 to Division Memorandum No. \_\_, s. 2026

**Form 5**

Application Form for  
CPP Best  
Implementer

Region: \_\_\_\_\_  
Division: \_\_\_\_\_

<b>Profile</b>			
Name of Nominee:			
School Address:			
Contact Number:			
Email address:			
Total Enrollment:			
<b>Information of Contact Person (If applicable)</b>			
Full Name:			
Surname	Given Name	Middle Initial	Name Extension
Home Address:			
Date of Birth:			
Position in the Organization:			
Contact Number:			
<b>Project Profile</b>			
Project Title:			
Project Brief Description (3 sentences only)			
Project Timeframe Implemented:			
<b>Category ( Please Check One Only)</b>			
<input type="checkbox"/>	Best Child Protection Policy School Implementer		
<input type="checkbox"/>	Most Outstanding Child Protection Policy School Coordinator		
<input type="checkbox"/>	Most Outstanding School Head		
I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.			
In witness hereof, I am executing and signing this statement voluntarily and without compulsion.			

\_\_\_\_\_  
Signature over Printed Name



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Enclosure 6 to Division Memorandum No. \_\_, s. 2026

**Application Form Attachment**

1. What is your project title? Describe your project entry not less than 500 words but not more than 800 words.
2. How does your project address the pressing issues of the youth/school/community? (Answer must not less than 500 words but not more than 800 words.)
3. Who and how many are the beneficiaries of the project? How did they benefit from the project? (Answer must not less than 300 words but not more than 500 words.)
4. What are the significant impacts of the projects to the stakeholders? (Answer must not less than 300 words but not more than 500 words.)
5. Who are involved and describe their role to the success of the project? How did they ensure the implementation of the project? (Answer not more than 300 words)
6. How does the project promote the idea of teamwork, solidarity and goal oriented among its stakeholders? (Answer must not less than 300 words but not more than 500 words.)
7. What innovation did the team introduce in implementing and achieving the purpose of the project? (Answer must not less than 500 words but not more than 800 words.)
8. How the team was able to fund the implementation of the project? (Answer not more than 300 words)
9. What are your plan of strategies, mechanisms and measures to sustain the implementation of the project? (Answer must not less than 500 words but not more than 800 words.)