



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION LETTER
No. 004, s. 2026

JAN 19 2026

THIRD QUARTERLY EXAMINATIONS FOR GRADES 10-12

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Secondary School Heads
All Others Concerned

This Office informs the conduct of Third Quarterly Examinations for Grades 10-12 using the DepEd Bataan Learning Management System this January 22-23, 2026.

All other learning areas not available in the LMS platform will be using the teacher-made exam.

Attached is the letter from the LMS provider for your reference.

Immediate dissemination of this letter is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent


Ci4/January 19, 2026

January 13, 2026

Dr. Carolina S. Violeta, EdD, CESO VI
School Division Superintendent
Department of Education Division Office of Bataan
Abucay, Bataan

Subject: Partnership and Continued Support for the Quarter 3 Division Unified Examinations for Grades 10, 11, and 12

Dear SDS Violeta,

On behalf of Xepto Education, I would like to extend our congratulations to the Schools Division Office of Bataan for the successful conclusion of the first half of the academic year. The data gathered from the previous unified examinations has already provided a meaningful foundation for understanding student performance across the division.

As we transition into the next phase of the school year, we are pleased to reaffirm our commitment to your division by supporting the upcoming **Quarter 3 Division Unified Examinations** for Grades 10, 11, and 12. Our platform remains fully prepared to facilitate this assessment, providing the necessary tools for longitudinal analysis and evidence-based instructional adjustments.

The unified examinations will continue to cover the following subjects for each grade level:

Grade 10:

- Filipino
- English
- Mathematics
- Science
- Araling Panlipunan
- Edukasyon sa Pagpapakatao
- MAPEH
- Electrical Installation and Maintenance (EIM)
- Computer Systems Servicing (CSS)
- Garments
- Cookery

Grade 11:

- Reading and Writing
- General Biology
- Statistics and Probability
- Physical Science
- Disciplines and Ideas in the Applied Social Sciences

- Health Optimizing Physical Education

Grade 12:

- Understanding Culture, Society, and Politics
- General Chemistry
- General Physics
- Health Optimizing Physical Education

Our system continues to offer flexibility by supporting both **online and offline (print-based) modalities** to ensure every school can participate regardless of their current infrastructure. For specific technical procedures, including the updated category settings (e.g., **JHS Q3** and **SHS Q3**) and the **Q3 Assessment** tag, please refer to the attached "Guidelines on the Administration of the Quarter 3 Unified Examination".

Our team is committed to providing the same level of continuous support. Should you or any personnel encounter technical difficulties, please contact your designated school LMS Champion or Xepto Support Team for immediate assistance.

We look forward to another successful implementation of the unified examinations and continuing our fruitful partnership to foster academic excellence in the Division of Bataan.

Respectfully yours,



Ernie R. Tarroza
General Manager
Xepto Education

GUIDELINES ON THE ADMINISTRATION OF THE UNIFIED EXAMINATION

I. For Online Examination Modality

Teachers assigned to administer the unified examination online shall follow these steps to ensure proper setup and access for students:

1. Access the Examination: Log in to XEPTO Learning Management System (LMS) and navigate to the unified examination portal.
2. Set Availability: Configure the examination settings. Set the correct date and time window during which the exam will be accessible to students.
3. Confirm Grade Category:
 - For Junior High School, ensure the category is set to JHS Q3.
 - For Senior High School, ensure the category is set to SHS Q3.
4. Confirm Xepto Tags: Verify that the tag is set to Q3 Assessment. This is crucial for proper data collation.
5. Save and Publish: Once all settings are confirmed, save the configuration to make the examination live at the scheduled time.

II. For Offline Examination Modality (Print-Based)

For schools administering the examination offline using answer sheets, the following procedure must be observed:

1. Download Materials:
 - In the Xepto platform, navigate to: **More → Xepto Grades Tool → Answer Sheet Grader.**
 - Download the official Questionnaire (PDF) and the corresponding Bubble Sheet (PDF) for your assigned subject and grade level.
2. Print Materials: Print a sufficient number of questionnaires and bubble sheets for all examinees.

III. Important Reminders for Students (Offline Modality)

Teachers must orient students on the following guidelines before they begin the examination to prevent scanning errors:

- Use LRN Only: Students must shade the bubbles corresponding to their correct and complete Learner Reference Number (LRN). No other information should be written in the LRN field.

- Keep Corners Clear: Do NOT write anything inside the four black square boxes located at the corners of the answer sheet. These are scanner alignment marks.
- No Extra Markings: Avoid any unnecessary marks, doodles, or additional bubbles on the sheet.
- Shade Properly: Shade the entire bubble completely and darkly.

IV. Scanning of Completed Answer Sheets

1. After the examination, collect all completed answer sheets.
2. Use a smartphone with the Xepto Grader application (available on the Google Play Store) to scan each sheet.
3. Ensure you are in a well-lit area to avoid scanning errors. Follow the on-screen prompts in the application.

V. Support and Assistance

Should you have any questions or encounter technical difficulties, please click the Help button on the platform or contact your designated school LMS Champion for immediate assistance.