



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

JAN 12 2026

DIVISION LETTER
No. 003, s. 2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Private School Principals
SGOD Personnel
All Others Concerned

This Office informs all concerned that there will be an **orientation-meeting of all Private School Principals** on January 16, 2026, 8:00am onwards, at the SDO Bataan Bulwagan ng mga Bayani at Banal, Kabukiran, Calayayan, Abucay, Bataan.

The following topics shall be discussed:

1. Provisions of DepEd Order No. 88, s. 2010, DepEd Order No. 11, s. 2021 and other issuances relative Private School Processes
2. Reiteration of Regional Memorandum No. 085, s. 2025 titled Amended Guidelines on the Submission of Private School Applications for Operational Compliance Schedule
3. Updates on Digitization of Private School Files
4. BAPS/ BAPPREESA Matters
5. LIS Concerns
6. Other Matters

Participants in this meeting are the School Governance and Operations Division Chief; Education Program Supervisor, SGOD; SGOD personnel; and Private School Principals.

A registration fee of four hundred pesos (P 400.00) shall be collected by the Bataan Association of Private Schools (BAPS) and Bataan Association of Private Pre-Elem and Elementary School Administrators (BAPPREESA) for the meals of the participants.

Immediate dissemination and strict compliance of this Letter is enjoined.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

802/mgr
January 8, 2026



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**ORIENTATION- MEETING OF PRIVATE SCHOOLS
 MATRIX**

TIME	AGENDA	RESOURCE PERSON
8:00AM- 8:30AM	Preliminaries Makabayan Song Opening Prayer Roll Call Message	 HERMIE G. DURAN SEPS RAMON C. PEREZ SGOD Chief
8:30AM- 9:00AM	Application for Tuition Government Permit, Government Recognition, SHS Permit, School Branch, Extension	MAR-ELEN FE G. RENOSA EPS, SGOD
9:00AM- 10:00 AM	Modification of Curriculum, Assessment, Awards and Recognition	HERMIE G. DURAN SEPS
10:00AM- 10:30AM	Special Curricular Programs	MISTY B. DELA CRUZ EPS II
10:30AM- 11:00AM	HEALTH BREAK	
11:00AM- 11:30AM	Special Order Permanent, Temporary Closure	MAR-ELEN FE G. RENOSA EPS, SGOD
11:30AM- 12:00PM	Modification of School Calendar	JUDYLYN T. GATDULA ADA IV
12:00PM- 1:00PM	LUNCH BREAK	
1:00PM- 1:30PM	Alternative Delivery Mode, International School, Home Schooling, Open High School	MAR-ELEN FE G. RENOSA EPS, SGOD
1:30PM – 2:00PM	Application for Tuition, Miscellaneous and other School Fees (Increase, No Increase)	HERMIE G. DURAN SEPS
2:00PM- 2:30PM	Timeline of Submission based on Regional Memorandum No. 085, s. 2025	MAR-ELEN FE G. RENOSA EPS, SGOD
2:30PM- 3:00PM	HEALTH BREAK	
3:00PM- 3:30PM	LIS Concerns	NICO M. MANGALIMAN Planning Officer III
3:30PM- 4:30PM	Updates on: Digitization of Private School Files Other Matters	MAR-ELEN FE G. RENOSA EPS, SGOD
4:30PM- 5:00PM	BAPS/ BAPPREESA Matters	