



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

JAN 12 2026

**DIVISION LETTER**  
**No. 002, s. 2026**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Private Senior High School Principals  
All Others Concerned

This Office informs all concerned that there will be a **meeting** of **all Private Senior High School Registrars** on January 21, 2026, 1:00 pm, at the SDO Bataan Bulwagan ng mga Bayani at Banal, Kabukiran, Calaylayan, Abucay, Bataan.

**Agenda:**

1. Validation and submission of documents for Special Order
2. Submission of Work Immersion Action Plan
3. Other SHS Concerns

Participants in this meeting are the Education Program Supervisor, SGOD; Private Senior High School Registrars; and other SGOD personnel. Participants shall bring a copy of their approved school calendar for School Year 2025-2026 and Work Immersion Action Plan.

Immediate and wide dissemination of this Letter is desired.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent 

SO2  
January 8, 2026



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