



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

December 14, 2025

DIVISION MEMORANDUM
No. 565 s. 2025

ADDENDUM TO DIVISION MEMORANDUM NO. 563, S. 2025
ANNOUNCEMENT OF WINNERS FOR THE 2025 GAWAD PANTAS DIVISION-WIDE SEARCH FOR OUTSTANDING TEACHING, NON-TEACHING, AND SDO PERSONNEL

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
SDO Personnel
All Others Concerned

1. This Addendum to ***Division Memorandum No. 563, s. 2025*** is issued on the following grounds:

1.1 Due Process and Proper Validation

Certain nominations for the 2025 Gawad Pantas Division-Wide Search for Outstanding Teaching, Non-Teaching, and SDO Personnel underwent **further validation** after the issuance of the original Memorandum. These nominations were **subsequently reviewed, deliberated upon, and approved by the Division PRAISE Committee** in accordance with established guidelines and procedures.

1.2 Correction of Inadvertent Administrative Omission

This Addendum addresses an **inadvertent administrative omission** that occurred during the consolidation and finalization of the initial list of awardees. The omission was **unintentional and procedural in nature** and did not reflect the merits or qualifications of the concerned awardees.

1.3. Observance of Equity and Fairness

The issuance of this Addendum ensures adherence to the **principles of equity, fairness, and merit-based recognition** by preventing the unjust exclusion of qualified individuals who met all criteria and standards for recognition.



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1.4 Authority of the PRAISE Committee

The recognition of additional awardees is **supported by the validation and approval of the Division PRAISE Committee**, the duly constituted body authorized to evaluate, recommend, and confirm awardees under the Department of Education (DepEd) Program on Awards and Incentives for Service Excellence (PRAISE).

1.5 Transparency and Accountability

This Addendum promotes **transparency and institutional accountability** by formally documenting adjustments to the original Memorandum and ensuring that all official actions are properly recorded and communicated.

1.6 Legal Consistency and Administrative Regularity

This Addendum **supplements specific provisions** of the original Memorandum and does not repeal or contradict it. All other provisions of Division Memorandum No. 563, s. 2025 shall remain valid and in full force and effect.

2. The **additional awardees** for the **2025 Gawad Pantas Division-Wide Search for Outstanding Teaching, Non-Teaching, and SDO Personnel**, are as follows:

Secondary School Head Category

1	Myrna E. Castillo (School Principal IV) - Pablo Roman NHS - Pilar
2	Troy B. Villasol (School Principal III) - ONHS - Pag-asa – Orani

Special Awardee

1	Ahlene Kaye M. Matilde
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3. Further, **Item No. 4** of the aforesaid Memorandum is hereby **amended** to reflect the **adjusted schedule** of the awarding ceremony, as follows:

The official awarding ceremony shall be conducted on **December 16, 2025, 3:00 PM**, at **Lou-is Resort and Restaurant, Balanga City, Bataan**. All attendees are advised to wear **Filipiniana/Barong** as the prescribed official attire.

4. All other provisions of **Division Memorandum No. 563, s. 2025**, **not affected by this Addendum** shall **remain valid and in full force and effect**.



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5. This Memorandum shall likewise serve as the **Travel Authority** of the participants.

6. Immediate dissemination of and strict compliance with this Memorandum is hereby enjoined.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 

To be included in the Perpetual Index
Under the following subjects:

REWARDS AND RECOGNITION
PRAISE

SO5/rjvm