



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

December 26, 2025

DIVISION ADVISORY
NO. 327, s. 2025

**SUSPENSION OF GOVERNMENT OFFICE OPERATIONS IN
CELEBRATION OF NEW YEAR'S DAY ACTIVITIES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
SDO Personnel
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to Memorandum Circular No. 111 issued by the Office of the President and the Department of Education Unnumbered Memorandum dated December 18, 2025 signed by **FATIMA LIPP D. PANTONGAN**, Undersecretary and Chief of Staff, please be informed that work in all government offices is suspended on the following dates:

- **Monday, December 29, 2025**
- **Friday, January 2, 2026**

2. This suspension aims to provide government employees ample opportunity to celebrate New Year's Day activities and to facilitate travel to and from various regions.

3. However, offices and units whose functions involve the delivery of basic, vital, and health services, as well as those with preparedness and response duties, are expected to render services as necessary.

4. All concerned are advised to make the necessary adjustments in their schedules and ensure that urgent matters are addressed prior to the said dates.

5. For your guidance and compliance.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN



Republic of the Philippines
Department of Education
THE OFFICE OF THE SECRETARY

MEMORANDUM

To : Undersecretaries
Assistant Secretaries
Bureau/Service Directors
Regional Directors
All Others Concerned

Subject: **SUSPENSION OF GOVERNMENT OFFICES IN CELEBRATION OF
NEW YEAR'S DAY ACTIVITIES**

Date : 18 December 2025


Pursuant to Memorandum Circular No. 111 of the Office of the President dated 18 December 2025, work in all **government offices is hereby suspended on Monday, 29 December 2025, and Friday, 02 January 2026.**

This is to provide government employees with full opportunity to celebrate New Year's Day activities and to allow them to travel to and from different regions in the country.

However, those offices/units whose functions may involve the delivery of basic, vital, and health services, and preparedness and response duties shall be expected to render services.

Please be guided accordingly.

By authority of the Secretary:


FATIMA LIPP D. PANTONGGAN
Undersecretary and Chief of Staff



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