



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

November 26, 2025

No. 536 s. 2025

4th DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING FOR 2025

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals
SDO Personnel
All Others Concerned

1. This Office announces the conduct of the **4th Division Management Committee (MANCOM) Meeting**, scheduled on December 2, 2025 at Lou-is Resort and Restaurant, Balanga City, Bataan.
2. Participants in this meeting are the Assistant Schools Division Superintendent, Chief Education Supervisors, select SDO Personnel, Public Schools District Supervisors, Elementary and Secondary School Principals, and the Technical Working Group (TWG) (*see Enclosure 1*).
3. The Meeting's program is enclosed in this Memorandum (*see Enclosure 2*).
4. A registration fee of **Six Hundred Pesos (Php 600.00)** shall be collected from each participant to cover expenses for food and other incidental costs relative to the conduct of the activity. For school-based participants, the fee shall be charged against the School MOOE/local funds, while for SDO personnel, the amount shall be chargeable to the Division MOOE, subject to the usual accounting and auditing rules and regulations. Furthermore, to ensure an orderly and well-managed flow of the meeting, only duly registered participants shall be permitted to enter the conference hall.



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

5. This Memorandum shall serve as the Travel Authority of the Participants.
6. Immediate dissemination of and strict compliance to this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 

To be included in the Perpetual Index
Under the following subjects:

MANAGEMENT COMMITTEE
SOS/rjm



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OFFICE OF BATAAN

Enclosure 1.

SDO BATAAN'S 4th DIVISION MANAGEMENT COMMITTEE MEETING (MANCOM) for 2025

NO	STATION	DESIGNATION	NAME
SDO-BATAAN			
1	SDO Bataan	Schools Division Superintendent	Carolina S. Violeta, EdD, CESO V
2	SDO Bataan	Assistant Schools Division Superintendent	Jerry Dimla Cruz, DEM, CESO VI
3	SDO Bataan	SGOD Chief Education Supervisor	Ramon C. Perez
4	SDO Bataan	CID Chief Education Supervisor	Milagros M. Peñaflor, PhD
5	Dinalupihan East District	PSDS	Ruel D. Lingad
6	Dinalupihan West District	PSDS	Ronie S. Mendoza
7	Hermosa District	PSDS	Arlene S. Carlos
8	Orani District	PSDS	Jeolfa G. Reyes
9	Samal District	PSDS	Elma P. Dizon
10	Abucay District	PSDS	Elvira R. Mina
11	Pilar District	PSDS	Minerva P. Rillo
12	Orion District	PSDS	Teresita R. Ordiales
13	Limay District	PSDS	Francisco B. Bautista
14	Mariveles District	PSDS	Rodger R. de Padua
15	Bagac District	PSDS	Jonathan B. de Guzman
16	Morong District	PSDS	Mariel M. Labandilo
17	SDO Bataan	Accountant / Presenter	Myra V. Dilig
18	SDO Bataan	Budget Officer / Presenter	Rhodora C. Ganzon
19	SDO Bataan	Legal Officer/ Presenter	Atty. Hazel G. Dilig- Carandang
20	SDO Bataan	Philhealth Consultant/ Presenter	Roberto B. Luneta, MD
21	SDO Bataan	Administrative Assistant I/ Presenter	Marlon B. Ramos
22	SDO Bataan	Engineer III/ Presenter	Merck Bryan Gragasins
23	SDO Bataan	Administrative Officer IV / Presenter	Ma. Liza Manuel
24	SDO Bataan	Senior Education Program Specialist Secretariat (TWG)	Jessalyn Anne Linsangan
25	SDO Bataan	Planning Officer III (TWG)	Nico M. Mangaliman
26	SDO Bataan	Senior Education Program Specialist Secretariat (TWG)	Jethro M. Nocom
27	SDO Bataan	TWG (Technical Committee / ICT)	Mark Anthony Sobervinas



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

28	SDO Bataan	Senior Education Program Specialist Secretariat (TWG)	Raymond Joseph V. Mendoza
29	SDO Bataan	Health Care Attendant	Nurse on Duty
30	SDO Bataan	Health Care Attendant	Nurse on Duty

ABUCAY

1	Ana Liza V. Dominguez	Abucay North ES/ Bangkal ES
2	Bernadeth D. Bantique	Bangkal Resettlement ES
3	Merlina R. Tinao	Capitangan ES
4	Gemma B. Canare	Hacienda ES
5	Myrna B. Torres	Jose Abejar MES
6	Rosalie F. Sarmiento	Mabatang ES
7	Rose Anne C. Perez	P. Rubiano ES
8	Gemmaruth G. Castro	Salian ES
9	Emily D.R. Mendoza	T. Pinpin MES
10	Vilma D. Bermillo	Wawa ES
11	Arsenio N. Ongoco Jr.	Abucay High School
12	Rosemarie Inocencion	Bangkal HS
13	Reynaldo B. Visda	B. Camacho NHS
14	Villamor B. Magat	Mabatang NHS
15	Milagros T. Mendoza	B. Camacho NHS-SHS

Bagac

1	Jessica A. Torres	Bagac ES
2	Dante O. Pagsolingan	Banawang ES
3	Norbilyn Ila	Binuangan ES
4	Lani C. Pagsolingan	Binukawan ES
5	Nancy C. Carreon	Overland ES
6	Joel B. Vargas	Parang ES
7	Leonardo Apales	Paysawan ES
8	Mary Ann S. Valdez	Pinagsumilan ES
9	Norman T. Mosquida	Quinawan IS
10	Grace F. Daracay	Saysain ES
11	Jessica Quimlat	Bagac NHS-Parang
12	Dave D. Basto	E. C. Bernabe Memo. HS
13	Evelyn L. Perez	Saysain NHS



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Dinalupihan East

1	Evelyn G. Regala	Bayan-Bayanan ES
2	Mayrah A. Esconde	Daang Bago ES
3	Efren G. Espiritu	Dalao ES
4	Jane D. Robles	Dinalupihan ES
5	Mildred B. Famorcan	Layac IS
6	Celia L. Sangalang	New San Jose ES
7	Neila D. Toledo	Old San Jose ES
8	Jocelyn M. Reyes	Pagalanggang ES
9	Joel S. Santos	Pentor ES
10	Agnes C. Lapid	Pita ES
11	Philip Ferdinand Q. Cruz	San Simon ES
12	Vicent R. Navarro	Sapang Balas ES
13	Raffy R. Abilong	Sta. Isabel ES
14	Rolan S. Peñaflor	Sto. Nino ES
15	Geraldine C. Flores	Tucop Integrated School
16	Edgardo Jesus S. Basa II	Pagalanggang NHS
17	Marlene G. Lulu	Sta. Lucia HS

Dinalupihan West

1	Danah Mae D. De Padua	Bangal ES
2	Mary Ann M. De Mesa	Colo Elementary School
3	Joseph A. Robles	Happy Valley ES
4	Maricel A. Bansil	Jose C. Payumo Jr. ES
5	Helen C. Mendoza	Kataasan ES
6	Ariel P. Cañaveral	Luakan ES
7	Juvy T. Nacu	Magsaysay ES
8	Nancy S. Escobido	Maligaya ES
9	Loida D. Fausto	Naparing ES
10	Perlie S. Baclog	San Benito ES
11	Ryan Torno	Pag-asa ES
12	Dan-Emel V. Bautista	Payangan IS
13	Miralou T. Garcia	Pinulot ES
14	Leovigildo V. Guinto	Roosevelt ES
15	Marivic Lorna A. Garcia	Saguing ES
16	Jake B. Bautista	San Pablo ES
17	Ma. Fe Teresa T. Peñaflor	San Ramon ES
18	Miraflor A. Ronquillo	Tubo-Tubo IS
19	Omar G. Magcalas	Jose C. Payumo Jr. MHS
20	Aida P. Capili	Luakan NHS



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

21	Ronaldo A. Punla	Luakan NHS - Annex
22	Ara S. Velasco	Magsaysay NHS
23	Odielon O. Gamboa	Roosevelt NHS

Hermosa

1	Olivia L. Basi	Almacen ES
2	Hilda D. Sayson	Bacong ES
3	Liezelle V. Torio	Balsik ES
4	Raymond Caling	Maite IS
5	Marietta L. Tubig	Bamban ES
6	Erlinda S. Custorio	Casupanan ES
7	Emily A. Gaza	Culis ES
8	Rosario S. Canlas	Hermosa ES
9	Joselito S. Gaza	Mandama ES
10	Jennifer J. Comia	Mabiga IS
11	Melanie S. Bugay	Mambog ES
12	Alvin D. David	Mabuco ES
13	Enrico S. Susi	Panditung ES
14	Marilyn De Guzman	Parapal ES
15	John Paul C. Solon	Pastolan IS
16	Romualdo G. Comia	St. Ma. Virginia P. Leonzon MES
17	Erwin T. Terible	Pulo IS
18	Lor P. Ronquillo	Saba IS
19	Jasmin A. Felipe	Sumalo IS
20	Joed T. Rodriguez	Tipo ES
21	Arlene M. Matilde	Balsik NHS
22	Arcele F. Servera	Hermosa NHS
23	Aileene Macaspac	Hermosa NHS-Annex

Morong

1	Blessie S. Velasco	Binaritan ES
2	Ma. Linda V. Manzano	Facundo Angeles MES
3	Leovigildo E. Domingo Jr.	Kanawan IS
4	Leilani P. Leaño	Mabayo ES
5	Rowin R. Sanchez	Minanga ES
6	Ma. Cecilia L. Paguio	Morong ES



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

7	Gemalyn T. Barquin	Nagbalayong ES
8	Jose D. Labandilo Jr.	Panibatuhan ES
9	Emelita G. Paguio	Sampaloc IS
10	Gemma Teresa P. Cabreros	Morong NHS
11	Odissa P. Dasilao	Mabayo NHS
12	Ma. Liza P. Incleto	Nagbalayong NHS
13	Melody P. Del Rosario	Morong NHS-SHS

Orani

1	Christian N. Carizal	Alikabok ES / Paraiso ES
2	Mario R. Victoria	Doña IS
3	Anna May P. Roberts	Kabalutan ES
4	Rodrigo S. Panlaque Jr.	Kaparangan ES
5	RAICHEL M. EVARISTO	Legua IS
6	Jeffrey V. David	Orani North ES
7	Ma. Concepcion M. Reyes	Orani South ES
8	Viola T. De Guzman	Pag-asa ES
9	Rowena C. Perez	Pantalan Bago ES
10	Jefferson John Basto	Pantalan Luma ES
11	Donald Mariano	Talimundoc ES
12	Hamilton Cruz	Pulo IS
13	Marisa B. Regala	Sibul ES
14	Lolita Benamir	Tala ES
15	Carolyn R. Reyes	Tapulao ES
16	Gleceria C. Mateo	Orani NHS
17	Troy B. Villasol	Orani NHS - Pagasa
18	Crisanto V. Santos	Orani NHS - Parang-Parang
19	Ariel S. Valencia	Governor Efren E. Pascual Sr. Integrated Central School

Samal

1	Noah De Lara	Adamson ES
2	Maria Ailene L. Libao	Asuncion Consunji MES
3	Norma S. Guinto	Calaguiman ES
4	Aurelia L. Garcia	Gugo ES
5	Maria Chona M. Villegas	Lalawigan ES
6	Jeaña L. De Los Santos	Palili IS
7	Charito D. Corpus	Samal North ES
8	Virginia S. Macabuhay	Samal South ES



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OFFICE OF BATAAN

9	Alice M. De Guzman	Sapa ES
10	Felisa C. Bravo	Samal NHS - JHS
11	Lorinda R. Poblete	Samal NHS - SHS
12	Antonio B. Venegas Jr.	Samal NHS - Annex

Limay		
1	Jose C. Guanzon	Alangan ES
2	Richard Alboro	Arsenal ES
3	Dexter V. Fernandez	BLISS IS
4	Charito Lyn H. Lumibao	Carbon ES
5	Alberto B. Lorenzo	Duale ES
6	Arlene M. Vallejos	Gabaldon ES
7	Ivan Gail R. Yarra	Kinaragan IS / Peas ES
8	Imelda Corpuz	Kitang ES
9	Ma. Bernadette E. Mendiola	Lamao ES
10	Basilisa S. Icasiano	Limay ES
11	Rowena M. Lisud	Luz ES
12	Janice A. Mercado	St. Francis ES (Bacong)
13	Kristine Joy Matilla	St. Francis II ES
14	John R. Quiroz	Lamao NHS
15	Frederick Y. Simbol	Limay NHS
16	Wilbert D. Langreo	St. Francis NHS

Mariveles		
1	Noel T. Lagman	A. G. Llamas ES
2	Marjorie M. Palomo	Alasasin ES
3	Maricel A. Hualde	Alion ES
4	Crisalda C. Palad	Balon ES
5	Susana R. Cruz	Baseco ES
6	Jeneffer A. Madarang	Batangas 2 ES
7	Cirilo C. Caborales Jr.	Bayview ES
8	Pheobe Hazzlee I. Valeroso	BEPZ ES
9	Mariquita A. Banal	Biaan Aeta IS
10	Charina A. Morales	Cabcaben ES
11	Maria May S. Forio	Ipag ES
12	Elda E. Afable	Lucanin IS
13	Janny de Leon Manla	Marina Bay ES
14	Gemma F. Dalugdug	Mt. View ES
15	Marites C. Pasudag	Renato L. Cayetano MES
16	Geraldine C. Dimaculangan	Sisiman ES



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OFFICE OF BATAAN

17	Leann C. Luna	Sto. Niño Biaan ES
18	Aileen R. Nuñez	Townsite ES
19	Mirasol M. Tabarangao	Baseco NHS
20	Ludivina S. Omania	Mariveles NHS, Cabcaben
21	Jerry C. Perello	Mariveles NHS, Alasasin
22	Arvin N. De Dios	Mar. NHS, Cab.-Batangas II
23	Jenelyn E. Sibayan	Mar. NHS, Cab.-New Alion
24	Joey Silva	Mariveles NHS - Malaya
25	Marijoy B. Mendoza	Mariveles NHS, Poblacion
26	Mildred V. Nichols	Mar. NHS Pob.-Annex -Sisiman
27	Rolando T. Limua	Ipag National High School
28	Carlito C. Pontillas	Mariveles NHS-Camaya Campus
29	June C. Servera	Mariveles SHS - Sitio Mabuhay

Orion

1	Irene B. Angeles	Arellano ES
2	Ricky C. Gonzales	Bantan ES
3	Maria Corazon M. Alarcon	Bilolo ES
4	Rheniel B. Gatlula	Calungusan ES
5	Myrna Z. Lonzon	Camachile ES
6	Jocelyn M. Reyes	Capunitan ES
7	Joan C. Padua	Daan Pare ES
8	Jeric Lopez	Eva Aeta ES
9	Manuel G. Pangomlayem Jr.	General Lim ES
10	Resie R. Baluyot	Pablo R. Roman ES
11	Miguela B. Cayabyab	Puting Buhangin ES
12	Jhenie R. Agustin	Sabatan ES
13	Evelyn C. Quicho	Sta. Elena ES
14	Christine Chelo P. Gabriel	Sto. Domingo ES
15	Jesusa Pizarro	Udyong NHS
16	Cesar L. Valenzuela	Bataan School of Fisheries
17	Jennifer S. Dominguez	Justice E.A.Gancayco MHS

Pilar

1	Pauline B. Roxas	Alauli ES
2	Imelda N. Martin	Bagumbayan ES
3	Leonard S. Malang	Balut ES
4	Amelia F. Retuta	Diwa ES
5	Melissa N. Mizon	J.S. Herrera Sr. MES



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

6	Shiela D. Carlos	Liyang ES
7	Jeanette B. Afable	Nagwaling ES
8	Perlita S. Pareño	Panilao ES
9	Imelda C. Estrada	Pantingan ES
10	Joseph Ralph S. Dizon	Pilar ES
11	Angelito M. Licup	Sta. Rosa ES
12	Kristine C. Tentia	Wakas ES
13	Angelo R. Basilio	Dr. Victoria B. Roman MHS
14	Myrna E. Castillo	P. Roman NHS



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

PROGRAM
4th DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING for 2025

TIME	ACTIVITY	PERSON-IN-CHARGE
8:00-8:30AM	Registration	Technical Working Group
8:30-8:45AM	Opening Program - National Anthem - Prayer - Region III Hymn - Bataan March - Roll Call	AVP
Meeting Proper		
8:45-9:00AM	Call to Order and Message	CAROLINA S. VIOLETA, EdD, CESO V Schools Division Superintendent
9:00-10:00AM	Special Education Fund (SEF) Budget	CAROLINA S. VIOLETA, EdD, CESO V Schools Division Superintendent
10:00-11:00AM	RA 12009	JERRY DIMLA CRUZ, DEM, CESO VI Assistant Schools Division Superintendent
11:00-11:30AM	Calendar of Activities 2026	RAYMOND JOSEPH V. MENDOZA Senior Education Program Specialist
11:30-12:30PM	SGOD Concerns	RAMON C. PEREZ Chief Education Program Supervisor, SGOD
12:00-1:00PM	LUNCH BREAK	
1:30-2:00PM	CID Concerns	MILAGROS M. PEÑAFLO, PhD Chief Education Program Supervisor, CID
2:00-2:30PM	Human Resource Updates	MA. LIZA MANUEL Administrative Officer IV
2:30-3:00PM	Review and Discussion of Budgetary and Accounting Concerns	MYRA V. DILIG Accountant



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

		RHODORA C. GANZON Budget Officer
3:00-3:30PM	PhilHealth YAKAP Program	ROBERTO R. LUNETA, MD PhilHealth Consultant MARLON B. RAMOS Administrative Aide I
3:30-4:00PM	Result of the Infrastructure Inspection	MERCK BRYAN GRAGASIN Engineer
4:00-4:30PM	Case Resolution Report	ATTY. HAZEL G. DILIG-CARANDANG Legal Officer
4:30-4:45PM	Transforming Education: A Journey to World-Class Schools	MARIJOY B. MENDOZA Principal II - Mariveles NHS-Poblacion
4:45-5:00PM	- Ways Forward - Adjournment	NICO M. MANGALIMAN Planning Officer / Secretariat
CHRISTIAN N. CARIZAL Principal IV – Alikabok ES / Paraiso ES <i>Master of Ceremony</i>		