



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

NO. 504, s. 2025

NOV 06 2025

PREPAREDNESS MEASURES FOR TYPHOON UWAN

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals
Private Elementary and Secondary School Principals
District and School DRRM Coordinators
All Others Concerned

1. In light of the weather advisory issued by the Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA) regarding the possible landfall of **Typhoon "UWAN"**, all schools are hereby directed to undertake precautionary and preparedness measures to ensure the safety of learners, personnel, and school properties.
2. Please coordinate with your Local Government Units (LGUs), Barangays, and Local Disaster Risk Reduction and Management Offices (LDRRMOs) for the conduct of Local Pre-disaster Risk Assessment to determine possible hazards and appropriate preparedness actions.
3. See attached Annex A for the detailed precautionary and preparedness measure to be observed before, during, and after the typhoon.
4. All concerned are enjoined to exercise utmost caution and vigilance during this period. The safety and well-being of our learners and personnel shall remain our top priority.
5. For guidance and strict compliance.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

End. As stated.

Reference: DOST PAGASA TC ADVISORY NO. 5

To be indicated in the Perpetual Index

Under the following subjects

DRRMS PREPAREDNESS TYPHOON
SCHOOLS OFFICES

SO14/GL

November 6, 2025



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ANNEX A

I. Before the Typhoon

1. Monitor weather updates and advisories from PAGASA, LGU, and DepEd Central/Regional/Division Offices.
2. Secure school facilities by checking roofs, windows, doors, and electrical connections.
3. Store important school documents and electrical equipment in elevated and safe areas.
4. Prepare an emergency kit containing flashlights, batteries, first aid supplies, ready-to-eat food, and potable water.
5. Coordinate with the Local Government Unit (LGU), Barangay, and Local DRRMO for PDRA and possible evacuation plans.
6. Ensure that all learners and personnel are informed of safety protocols.
7. Suspend or reschedule outdoor and school activities as necessary.

II. During the Typhoon

1. Stay indoors and keep away from windows and glass doors.
2. Continuously monitor official updates from PAGASA and the Division Office.
3. Avoid going outside, crossing flooded areas, or wading in floodwaters.
4. If evacuation is necessary, proceed calmly to the designated evacuation center following the guidance of local authorities.
5. Keep communication lines for emergency coordination.



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III. After the Typhoon

1. Conduct an immediate assessment of school facilities for any damage.
2. Report all incidents, damages, and the number of affected learners, and school personnel using the Incident Management Reporting System (IMRS).
3. Ensure that the school environment is safe before resuming classes.
4. Participate in clean-up operations while observing safety protocols.
5. Coordinate with local authorities and health units for debris clearing and sanitation activities.
6. Provide psychosocial support to affected learners and personnel as needed.
7. Document and submit post-disaster reports and photos for record and monitoring purposes.