



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

NOV 14 2025

DIVISION ADVISORY

No. 302, s. 2025

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public School Heads
All Others Concerned

This Office informs all concerned that the Bataan Peninsula State University (BPSU), in partnership with the Schools Division Office of Bataan, will hold an online **Learning Series re: Project TAMAR (Teachers Taking Lead in Action Research) which focus on Research Writing and Pre-Forum Mentoring on November 15, 2025.**

The participants for this session are SDO Bataan teachers who have already joined the previous TAMAR webinar on Action Research Capacity Building held earlier this academic year. This mentoring round aims to enhance teachers' competencies in action research formulation, mentoring, and presentation readiness.

Attached is the letter from Dr. Jesselyn C. Mortejo, Project Leader, Project TAMAR and the Director, Quality Assurance Division, BPSU, for reference.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

In compliance with DepEd Order No. 8, s. 2013, this Division Advisory is issued not for endorsement per D.O. 28, s. 2001 only for the information of DepEd Officials, personnel as well as the concerned public.


SO3/hgc
November 14, 2025



BATAAN PENINSULA STATE UNIVERSITY
Quality Assurance Office

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November 13, 2025

CAROLINA S. VIOLETA Ed.D, CESO V
Schools Division Superintendent
DepEd Bataan

Subject: *Request for DepEd Advisory on Project TAMAR Learning Series (Research Writing and Pre-Forum Mentoring) on November 15, 2025*

Dear Dr. Violeta:

Warm greetings from Bataan Peninsula State University (BPSU)!

This is to respectfully request the issuance of a **DepEd Advisory** for the upcoming Project TAMAR (Teachers Taking the Lead in Action Research) Learning Series on **November 15, 2025**, which will focus on Research Writing and Pre-Forum Mentoring to be conducted via online platform.

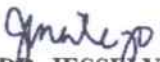
A previous communication regarding the Project TAMAR Learning Series was already forwarded to your good office; however, that letter did not indicate the specific dates for the succeeding November to December sessions. The upcoming activity serves as a continuation of the capacity-building initiatives jointly implemented by Bataan Peninsula State University and the Department of Education – SDO Bataan to enhance teachers' competencies in action research formulation, mentoring, and presentation readiness.

The participants for this session are DepEd teachers who have already joined the previous TAMAR webinar on Action Research Capacity Building held earlier this academic year. This mentoring round aims to provide them with guidance and technical feedback before the culminating forum and presentation phase.

We are deeply grateful for SDO Bataan's continued support and partnership in sustaining this university–DepEd initiative. We look forward to your favorable consideration and the issuance of a corresponding DepEd Advisory to formally enjoin participation of interested teachers in this online session.

Thank you very much for your time and kind attention.

Very truly yours,


DR. JESSELYN C. MORTEJO
Project Leader, *Project TAMAR*
Director, Quality Assurance Office
Bataan Peninsula State University



BPSU | QUAO

Capitol Compound, Tenejero, City of Balanga, Bataan 2100
Email: qualityassurance@bpsu.edu.ph

Vision: An inclusive and sustainable University recognized for its global academic excellence by 2030.

Mission: To develop innovative leaders and empowered communities by delivering transformative education, research, extension, and production through Change Drivers and responsive policies.



BATAAN PENINSULA STATE UNIVERSITY
Office of the University President

01 October 2025

UNIVERSITY MEMORANDUM

PRES.MEM.2025.2133

Reference: PRES.2025.4000-A/DUN285.ETSO.NFC

IMPLEMENTATION OF PROJECT TAMAR FOR AY 2025-2026

To: Select Employees

Through: Vice President for Research, Extension, and Technology Transfer
Director, ETSO
Campus Director
Dean

From: University President

The undersigned is pleased to inform you that the project proposal entitled Project TAMAR for AY 2025-2026 has been approved for implementation. To ensure systematic implementation, the following series of activities shall be conducted, to wit:

Activities	Expected Output	Date/Mode	People Involve/ Speakers	Resources and Budget
Team Planning and Orientation	Finalized activity calendar	August 30, 2025	Dr. Jesselyn C. Mortejo	Google Form of Survey
	Confirmed list of teacher-participants		EdD Students	
Participant Profiling & Needs Analysis	Needs Analysis Report			
Module 1-2 (Research Fundamentals & Problem Identification) - Activity: - Overview of research in education - Nature, types, and characteristics of good research - Problem identification and framing of research questions	Draft research problem statements	October 11, 2025 Hybrid: Face to Face and Online	Mr. Lucky Sonny Ligsanan Emcees Moderators	Meals 8,000 150 snacks X20 3000 250X20 5000 Supplies 7000 Pubmat Pre-registration (100 participants)



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Capitol Compound, Terejero, City of Balanga, Bataan 2100 PH
Email: president@bpsu.edu.ph

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Change Culture and improve policies.



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Module 3-4 (Research Methods & Literature Review) - Activity: - Quantitative, qualitative, and mixed-methods approaches - Sampling techniques - Locating, reviewing, and synthesizing related literature Capacity Building: Module 5-6 (Data Gathering & Analysis) - Activity: - Data collection tools, validity, and reliability - Descriptive and inferential statistics - Qualitative data analysis techniques				Speakers Google classroom
Mentoring Session 1 (Concept Paper Development) - Activity: - One-on-one or small-group consultations with assigned mentors - Refinement of research problem, objectives, and methodology - Output: - Approved concept paper - Mode: Online mentoring via scheduled calls/video meetings	Approved Concept Paper	October 4, 2025	Mentors: 20 mentees each Dr. Glenda Magno EdD Students Dr. Noeme Nocom EdD Students Dr. Jesselyn Mortejo EdD Students	Google Meet
Mentoring Session 2 (Proposal Drafting) - Activity: - Guided writing of research proposals	Research proposal presentation before a panel of reviewers	October 11	Mr Sonny Ligsanan EdD Students	Google Meet



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following APA format	Feedback and recommendations		Dr. Ariel A. Bongco	
○ Mentor feedback and revisions			EdD Students PROJECT Members	
Research Writing & Pre-Forum Mentoring • Activity: ○ Finalizing chapters (Intro to Conclusion) ○ Mentor review of complete manuscripts • Output: ○ Final manuscript ready for forum presentation	Final manuscript ready for forum presentation	November-December		Google meet

As part of the project team, you are required to attend all the component activities of the project and to submit progress reports to the office of the undersigned, through proper channels, for documentation purposes, and justification of expenses.

For your information, guidance, and compliance.

Digitally signed by
Matibag Ruby Santos
Date: 2025.10.02
09:03:03 +08'00'

RUBY B. SANTOS-MATIBAG, Ed.D.
University President



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Capitol Compound, Tenejero, City of Balanga, Bataan 2100 PH
Email: president@bpsu.edu.ph

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