



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

OFFICE MEMORANDUM

No. 048, s. 2025

From : CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

To : EXECOM Members

Subject : EXECUTIVE COMMITTEE MEETING

Date : October 06, 2025

Please be informed that there will be an **Executive Committee (EXECOM) Meeting** on **October 06, 2025, 2:00 PM** at the **Conference Room, 3rd floor, SDO-Bataan Bldg., Abucay, Bataan**. Participants to this meeting are the following select EXECOM members and guests:

1. Carolina S. Violeta, EdD, CESO V
2. Jerry Dimla Cruz, DEM, CESO VI
3. Atty. Hazel G. Dilig-Carandang
4. Milagros M. Peñaflor, PhD
5. Ramon C. Perez
6. Myra V. Dilig
7. Rhodora C. Ganzon
8. Ma. Liza A. Manuel
9. Engr. Merck Bryan A. Gragasin
10. Lorena Inlong
11. Ethel Joyce Bartolome
12. Jethro M. Nocom
13. Dr. Jennifer M. Alip
14. Lourdes DJ. Gabaya
15. Emily P. Cantillano
16. Raymond Joseph V. Mendoza
17. Gerald A. Lingad

The following agenda shall be discussed:

1. Status of PPAs - Rhodora C. Ganzon
2. Current and Continuing Appropriations and Possible Existence of Accounts Payable – Myra V. Dilig
3. BAC Updates – Jerry Dimla Cruz, DEM, CESO VI
4. Early Procurement Activity - Jerry Dimla Cruz, DEM, CESO VI and Raymond Joseph V. Mendoza
5. Filling Up of Items (Teaching and Non-Teaching) – Ma. Liza A. Manuel
6. School Titling – Atty. Hazel G. Dilig-Carandang
7. Repair Works – Engr. Merck Bryan A. Gragasin
8. Other Matters

Attendance of all concerned is a must. On the other hand, expenses for the snacks of the participants shall be charged against the Division MOOE funds.

Please be guided accordingly.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

SDO/jmn



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"We Mould Heroes"

