



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

OCT 24 2025

DIVISION MEMORANDUM

No. 479, s. 2025

**IMMEDIATE SUBMISSION OF QUALIFIED SENIOR HIGH SCHOOL TVL
LEARNERS FROM PUBLIC AND PRIVATE SCHOOLS FOR THE
IMPLEMENTATION OF THE FREE TESDA NATIONAL CERTIFICATION
(NC) ASSESSMENT**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public and Private SHS Heads
All Others Concerned

1. Pursuant to DepEd Order No. 003, s. 2025, titled "Guidelines on the Implementation of Quality-Assured Assessment for the National Certification of Learners in the Senior High School Technical-Vocational-Livelihood (SHS-TVL) Track and Expansion of the Number of Competency Assessors," this Division, in partnership with the Technical Education and Skills Development Authority (TESDA) – Bataan Provincial Office, calls for the immediate submission of qualified Senior High School TVL learners from both public and private schools for the implementation of the Free TESDA National Certification (NC) Assessment.
2. This initiative aims to ensure that Senior High School TVL learners obtain TESDA-recognized national qualifications, thereby enhancing their employability, industry readiness, and overall workforce competitiveness.
3. The Free NC Assessment shall cover SHS–TVL learners currently enrolled in SY 2025–2026 from both public and private Senior High Schools offering TVL specializations.
4. The assessment is completely free of charge, and no fees shall be collected from learners. Schools are directed to identify and submit the list of qualified SHS–TVL learners per specialization, ensuring that the required learner information template is accomplished accurately and completely.
5. To facilitate proper scheduling and documentation, all Senior High Schools through their SHS Assistant Principals and TVL Coordinators are directed to submit the list



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of qualified learners who will undergo the free TESDA NC Assessment using the links provided below:

- a. Private Senior High Schools: <https://tinyurl.com/PrivateSHS-NCassessment>
 - b. Public Senior High Schools: <https://tinyurl.com/PublicSHS-NCassessment>
6. Download the template provided in the shared folder corresponding to your school type (Public or Private SHS). After accomplishing the template, upload your school's file in the same folder using the following file naming format:
- [Name of SHS] – List of Learners for FREE TESDA Assessment 2026.xlsx
7. Ensure the accuracy and completeness of entries before uploading. Submissions with incorrect file names or incomplete data will not be processed. **The deadline for submission of learner lists is on or before November 5, 2025.**
 8. The Division Senior High School Focal Person shall consolidate and endorse, through the Office of the Schools Division Superintendent, the final list of qualified TVL learners from both public and private Senior High Schools to the TESDA Provincial Office on or before the specified deadline. The TESDA Provincial Office shall then facilitate the scheduling and coordination of the assessment with TESDA-accredited assessment centers to ensure its timely and organized implementation.
 9. This Memorandum shall also serve as the official travel authority of the identified students scheduled for assessment, together with their teacher-chaperons.
 10. Schools are encouraged to provide logistical and administrative support to ensure the smooth conduct of the assessment, with travel and other related expenses chargeable to school MOOE or other local funds, subject to the usual accounting and auditing rules and regulations.
 11. Immediate and wide dissemination of this Memorandum to all concerned is directed.

For:
CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

CIS/ *[Signature]*
Reference: DepEd Order No. 003, s. 2025
To be indicated in the Perpetual Index under the following subjects:
NC ASSESSMENT SENIOR HIGH SCHOOL TVL TESDA

[Signature]
JERRY DIMLA CRUZ, DEM, CESO VI
Assistant Schools Division Superintendent