



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM
 No. 478, s. 2025

OCT 23 2025

CHANGES TO DIVISION MEMORANDUM NO. 464 AND 468, s.2025
RE: DIVISION TRAINING IN ENGLISH AND VALUES/ESP

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. This Office announces the changes in schedule of the following;

TITLE OF TRAINING	ORIGINAL SCHEDULE	NEW SCHEDULE	VENUE
1.Division Training of Grade 4-6 Teachers in Teaching Reading Comprehension	October 28-30, 2025	November 17-19, 2025	AMPC
2.Division Upskilling of Values and ESP Teachers	October 28-30, 2025	November 17-19, 2025	Villa Amanda

2. The adjustment is made in consideration of the **Midyear Break for Teachers**, pursuant to the Unnumbered Memorandum dated October 22, 2025 signed by Atty. Fatima Lipp D. Panontongan, Undersecretary and Chief of Staff, and Carmela C. Oracion, Assistant Secretary, Officer In Charge, Office of the Undersecretary for Learning Systems on the Declaration of Midyear Break as Wellness Break and the Guidelines for the Conduct of Professional Development Activities.
3. All other provisions stated in Division Memorandum No. 464 and 468, s. 2025, shall remain in effect.
4. Immediate dissemination of this Memorandum is desired.

CAROLINA S. VIOLETA, EdD, CESO V
 Schools Division Superintendent
 FOR THE SCHOOLS DIVISION SUPERINTENDENT

JERRY DIMLA CRUZ, DEM, CESO VI
 Assistant Schools Division Superintendent

16
 October 23, 2025





Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN



Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

FOR : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : *[Signature]*
ATTY. NATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff
Office of the Secretary

[Signature]
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : DECLARATION OF MIDYEAR BREAK AS WELLNESS BREAK
AND GUIDELINES FOR PROFESSIONAL DEVELOPMENT
ACTIVITIES

DATE : October 22, 2025

This is to inform all concerned that the Midyear Break scheduled this year from October 27 to 30, 2025 shall be declared a Wellness Break for teachers, in light of DepEd Order No. 012, s. 2025.

This Midyear Break is a recognition of the need to support the overall well-being of our teaching personnel, which is a critical foundation of education quality, as stated in the Secretary's five-point reform agenda.

Schools and divisions must still conduct In-Service Training (INSET) and professional development programs on any other preferred dates within the remaining days of School Year 2025-2026 since these activities are intended to enhance teaching competencies and instructional effectiveness and to align the core programs and strategic initiatives of this Department.

The conduct of activities must not interfere with classes and may be integrated through school-based training and utilization of learning action cells. These activities may still be funded through existing Human Resource Training and Development (HRTD) funds that have been directly released to the Schools Division Offices (SDOs).



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In view of the foregoing, for schools and divisions that have prepared and scheduled professional development programs for teachers during the Midyear Break period, procured venues and meals may be requested for a change of date based on prevailing procurement and auditing rules. If change of date is unfeasible, since the procured venues and meals can no longer be rescheduled, activities may still be conducted voluntarily. Teachers who participate voluntarily shall be exempt from subsequent activities on the same topic within the school year.

To ensure proper coordination and monitoring, school heads are required to submit their plans for professional development activities to their respective SDO through the School Governance and Operations Division (SGOD), while division plans for the conduct of INSET activities must be submitted to the Human Resource Development Division/National Educators Academy of the Philippines in the Region (HRDD/NEAP-R). The SGOD and HRDD/NEAP-R shall ensure activities are still conducted by the end of the school year.

This Memorandum modifies inconsistent provisions of DM-OULS-2025-095 in view of the declaration of the Wellness Break.

For your guidance and compliance.

J.D. M. Midyear Break as Wellness Break
0.174 - October 22, 2025



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