



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

October 14, 2025

DIVISION MEMORANDUM

No. 459, s. 2025

**EMERGENCY ONLINE ORIENTATION MEETING ON THE CONDUCT OF
SIMULTANEOUS INFRASTRUCTURE INSPECTION AND AUDIT**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In preparation for the upcoming **Simultaneous Infrastructure Inspection and Audit** in all public schools under the Schools Division of Bataan, an **Emergency Online Orientation Meeting** will be conducted on **October 15, 2025 (Wednesday)**, from **12:30 p.m. to 1:30 p.m.** via MS Teams: **<https://tinyurl.com/SDOBNTN25-SIIA>**.
2. The meeting aims to:
 - 2.1 present the **Division directives and procedures** in the conduct of the infrastructure inspection and audit;
 - 2.2 clarify the **roles and responsibilities** of district supervisors, school heads, and the School Infrastructure Unit (SIU);
 - 2.3 discuss **safety protocols** for learners and personnel during the activity; and
 - 2.4 provide guidance on the **temporary shift in learning modalities** (modular and online) while the inspection is being conducted.
3. All **Public Schools District Supervisors, School Heads, School DRRM Coordinators, SDO and School Physical Facilities Units** are **required to attend** the said meeting.
4. Punctuality and active participation are expected to ensure the success of this coordination meeting.
6. Let us continue to uphold our shared commitment to providing **safe, secure, and resilient schools** for all Bataño learners and personnel.
7. For immediate dissemination and strict compliance.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 

Enclosure: As stated
To be included in the Perpetual Index
Under the following subjects

ONLINE ORIENTATION MEETING
INFRASTRUCTURE INSPECTION AUDIT