



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

SEP 25 2025

DIVISION MEMORANDUM

No. 415, s. 2025

**CHANGES TO DIVISION MEMORANDUM NO. 399 S. 2025
RE: RE-ORIENTATION ON MONTHLY CANTEEN PROCEEDS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
Public Elementary School Principals
All Others Concerned

1. This Office informs all concerned of the changes on the schedule of the re-orientation on Monthly Canteen Proceeds.
2. As stated in Division Memorandum No. 399, s. 2025, the schedule of the re-orientation was October 7-8, 2025.
3. Given the conflicting programs and activities that will be held simultaneously, the new schedule will be on October 16-17, 2025.
4. All concerned personnel are advised to update their activities to align with the new schedule.
5. The updated program with new dates is attached.
6. Immediate dissemination of this Memorandum is enjoined.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

End: as stated
Reference: as stated
To be indicated in the Perpetual Index
under the following subjects:
SGOD-SHN
CANTEEN PROCEEDS
SCHOOL CANTEEN

S09/CDR
September 24, 2025



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

| District | School Head | | |
|---------------------------------|-------------|-----------|----------|
| | Elementary | Secondary | Nurses |
| DAY 1 - October 16, 2025 | | | |
| Abucay | 11 | 5 | 1 |
| Bagac | 10 | 4 | 1 |
| Dinalupihan East | 15 | 7 | 1 |
| Dinalupihan West | 18 | 0 | 1 |
| Hermosa | 19 | 3 | 1 |
| Limay | 14 | 4 | 1 |
| TOTAL | 87 | 23 | 6 |

| District | School Head | | |
|---------------------------------|-------------|-----------|----------|
| | Elementary | Secondary | Nurses |
| DAY 2 - October 17, 2025 | | | |
| Mariveles | 18 | 11 | 1 |
| Morong | 9 | 4 | 1 |
| Orani | 15 | 4 | 1 |
| Orion | 14 | 3 | 1 |
| Pilar | 12 | 3 | 1 |
| Samal | 10 | 3 | 0 |
| TOTAL | 78 | 28 | 5 |



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OFFICE OF BATAAN

Re-Orientation on Monthly Canteen Proceeds

| October 16, 2025 PROGRAMME | | |
|---------------------------------------|---|---|
| 7:45 – 8:15 AM | Registration | |
| 8:15 – 9:30 AM | National Anthem | AVR |
| | Opening Prayer | |
| | Acknowledgement of Participants | Emcee |
| | Opening Remarks | Ramon C. Perez SGOD Chief |
| | Inspirational Messages | Jerry Dimla Cruz, DEM, CESO VI Assistant Schools Division Superintendent |
| | | Carolina S. Violeta, EdD, CESO V Schools Division Superintendent |
| 9:30 - 10:00 AM | Review of DepEd Order No. 13 series 2017 | Catherine D. Reyes Division Canteen Coordinator |
| 10:00 - 10:30 AM | Orientation Of Canteen Funds DepEd Order No. 8 series 2007 | Myra V. Dilig Accountant III |
| 10:30 -12:00 PM | Transparency and Accounting of Funds | Paul John Dimla Administrative Assistant III Division Bookkeeper |
| 12:00 - 1:00 PM | LUNCH BREAK | |
| 1:00 - 2:00 PM | Utilization of Net Income | Renato Mylon De Guia Administrative Assistant III Senior Bookkeeper |
| 2:00 - 3:30 PM | WORKSHOP | |
| 3:30 -3:45 PM | PM SNACKS | |
| 3:45 - 4:45 PM | Open Forum | TWG / COA |
| 4:45 - 5: 00 PM | Closing Remarks | Dr. Jennifer M. Alip DIC - OIC |



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OFFICE OF BATAAN

Re-Orientation on Monthly Canteen Proceeds

**October 17, 2025
 PROGRAMME**

| | | |
|------------------|--|---|
| 7:45 – 8:15 AM | Registration | |
| 8:15 – 9:30 AM | National Anthem | AVR |
| | Opening Prayer | |
| | Acknowledgement of Participants | Emcee |
| | Opening Remarks | Ramon C. Perez SGOD Chief |
| | Inspirational Messages | Jerry Dimla Cruz, DEM, CESO VI Assistant Schools Division Superintendent |
| | | Carolina S. Violeta, EdD, CESO V Schools Division Superintendent |
| 9:30 - 10:00 AM | Review of DepEd Order No. 13 series 2017 | Catherine D. Reyes Division Canteen Coordinator |
| 10:00 - 10:30 AM | Orientation Of Canteen Funds DepEd Order No. 8 series 2007 | Myra V. Dilig Accountant III |
| 10:30 -12:00 PM | Transparency and Accounting of Funds | Paul John Dimla Administrative Assistant III Division Bookkeeper |
| 12:00 - 1:00 PM | | LUNCH BREAK |
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Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

SEP 18 2025

DIVISION MEMORANDUM

No. 399, s. 2025

**CHANGES TO DIVISION MEMORANDUM NO. 351, S. 2025
RE: RE-ORIENTATION ON MONTHLY CANTEEN PROCEEDS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
Public Elementary School Principals
All Others Concerned

1. This Office informs all concerned of the changes on the schedule of the re-orientation on Monthly Canteen Proceeds.
2. As stated in Division Memorandum No. 351, s. 2025, the original schedule of the re-orientation was September 29 - 30, 2025.
3. In light of the priority given to the Division Training on Expanded Career Progression System, the new schedule will be on October 7-8, 2025.
4. All concerned personnel are advised to update their plans and activities to align with the new schedule.
5. The updated program with new dates is attached.
6. Immediate dissemination of this Memorandum is enjoined.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

End: as stated
Reference: as stated
To be indicated in the Perpetual Index
under the following subjects:
SGOD-SHN
CANTEEN PROCEEDS
SCHOOL CANTEEN

SOG/CDR
September 17, 2025



Facebook: Calaylayan, Abucay, 2114 Bataan
www.facebook.com/DepEdBataan

www.dsedbataan.com
bataan@deped.gov.ph

"We mould Heroes"





Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

| District | School Head | | |
|--------------------------------|-------------|-----------|----------|
| | Elementary | Secondary | Nurses |
| DAY 1 - October 7, 2025 | | | |
| Abucay | 11 | 5 | 1 |
| Bagac | 10 | 4 | 1 |
| Dinalupihan East | 15 | 7 | 1 |
| Dinalupihan West | 18 | 0 | 1 |
| Hermosa | 19 | 3 | 1 |
| Limay | 14 | 4 | 1 |
| TOTAL | 87 | 23 | 6 |

| District | School Head | | |
|--------------------------------|-------------|-----------|----------|
| | Elementary | Secondary | Nurses |
| DAY 2 - October 8, 2025 | | | |
| Mariveles | 18 | 11 | 1 |
| Morong | 9 | 4 | 1 |
| Orani | 15 | 4 | 1 |
| Orion | 14 | 3 | 1 |
| Pilar | 12 | 3 | 1 |
| Samal | 10 | 3 | 0 |
| TOTAL | 78 | 28 | 5 |



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Re-Orientation on Monthly Canteen Proceeds

| October 7, 2025 PROGRAMME | | |
|--------------------------------------|---|--|
| 7:45 – 8:15 AM | Registration | |
| 8:15 – 9:30 AM | National Anthem | AVR |
| | Opening Prayer | |
| | Acknowledgement of Participants | Emcee |
| | Opening Remarks | Ramon C. Perez SGOD Chief |
| | Inspirational Messages | Jerry Dimla Cruz, DEM, CESO VI Assistant Schools Division Superintendent Carolina S. Violeta, EdD, CESO V Schools Division Superintendent |
| 9:30 - 10:00 AM | Review of DepEd Order No. 13 series 2017 | Catherine D. Reyes Division Canteen Coordinator |
| 10:00 - 10:30 AM | Orientation Of Canteen Funds DepEd Order No. 8 series 2007 | Myra V. Dilig Accountant III |
| 10:30 -12:00 PM | Transparency and Accounting of Funds | Paul John Dimla Administrative Assistant III Division Bookkeeper |
| 12:00 - 1:00 PM | LUNCH BREAK | |
| 1:00 - 2:00 PM | Utilization of Net Income | Renato Mylon De Guia Administrative Assistant III Senior Bookkeeper |
| 2:00 - 3:30 PM | WORKSHOP | |
| 3:30 -3:45 PM | PM SNACKS | |
| 3:45 - 4:45 PM | Open Forum | TWG / COA |
| 4:45 - 5: 00 PM | Closing Remarks | Dr. Jennifer M. Alip DIC - OIC |



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Re-Orientation on Monthly Canteen Proceeds

**October 8, 2025
PROGRAMME**

| | | |
|------------------|--|---|
| 7:45 – 8:15 AM | Registration | |
| 8:15 – 9:30 AM | National Anthem | AVR |
| | Opening Prayer | |
| | Acknowledgement of Participants | Emcee |
| | Opening Remarks | Ramon C. Perez SGOD Chief |
| | Inspirational Messages | Jerry Dimla Cruz, DEM, CESO VI Assistant Schools Division Superintendent |
| | | Carolina S. Violeta, EdD, CESO V Schools Division Superintendent |
| 9:30 - 10:00 AM | Review of DepEd Order No. 13 series 2017 | Catherine D. Reyes Division Canteen Coordinator |
| 10:00 - 10:30 AM | Orientation Of Canteen Funds DepEd Order No. 8 series 2007 | Myra V. Dilig Accountant III |
| 10:30 -12:00 PM | Transparency and Accounting of Funds | Paul John Dimla Administrative Assistant III Division Bookkeeper |
| 12:00 - 1:00 PM | | LUNCH BREAK |
| 1:00 - 2:00 PM | Utilization of Net Income | Renato Mylon De Guia Administrative Assistant III Senior Bookkeeper |
| 2:00 - 3:30 PM | | WORKSHOP |
| 3:30 -3:45 PM | | PM SNACKS |
| 3:45 - 4:45 PM | Open Forum | TWG / COA |
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