



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

September 20, 2025

DIVISION MEMORANDUM
No. 407, s. 2025

**CANCELLATION OF THE SEMINAR-WORKSHOP ON THE
PREPARATION OF WORK AND FINANCIAL PLAN (WFP) 2025
FOR BATCH 3**

To: Assistant Schools Division Superintendent
School Heads
Assistant School Heads
Accountant III
Budget Officer III
Accountant I
Administrative Officers II
Senior Bookkeepers (Autonomous and Non-Autonomous)
Disbursing Officers (Autonomous and Non-Autonomous)
Administrative Assistant II
Accounting Personnel
Budget Personnel
All Others Concerned

1. This Office announces the cancellation of the scheduled activity relative to the Seminar-Workshop on the Preparation of Work and Financial (WFP) FY 2025 for Batch 3 on September 22, 2025, per Division Memorandum No. 375, s. 2025 pursuant to Memorandum Circular No. 96 which declared the Fourth Monday of September of every year as "Kainang Pamilya Mahalaga Day."
2. The new schedule of the activity will be announced in a separate memorandum.
3. For information and wide dissemination.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

Encl.: As stated,
Reference
To be indicated in the Perpetual Index
Under the ff subjects:
WORK AND FINANCIAL PLAN 2026



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F2/Fs5



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