



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

SEP 09 2025

DIVISION MEMORANDUM
No. 313, s. 2025

2025 DIVISION SPORTS TRAINING ON OFFICIATING

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Tournament Directors and Tournament Supervisors
PESS Coordinators
Coaches and Officials
All Others Concerned

1. This Office announces the conduct of the 2025 Division Sports Training on Officiating with the theme "Play Fair: Standardizing Sports Officiating in Schools" on September 18-20, 2025, at the Orani Sports Complex, Orani, Bataan.
2. This activity is designed to capacitate teacher-officials by strengthening their technical knowledge, refining their officiating skills, and enhancing their overall competencies in sports management. It further seeks to instill the values of integrity, impartiality, and professionalism in the performance of officiating duties, thereby ensuring the orderly, efficient, and credible conduct of all games and tournaments in accordance with established rules and standards.
3. The participants in this training are the teacher-officials (2 for Elementary and 2 for Secondary) in every district.
4. The participants are required to bring their sports paraphernalia and wear appropriate sports attire.
5. Attached to this Memorandum are the following:
 - *Enclosure 1: Training Matrix*
 - *Enclosure 2: List of Venues (for Breakout Sessions)*
 - *Enclosure 3: List of Participants*
6. Service credits shall be granted to all teachers involved in the 2025 Division Sports Training on Coaching and Officiating following DepEd Order No. 13, s. 2024 titled "Revised Guidelines on the Grant of Vacation Service Credits for Teachers" and Civil Service Commission – Department of Budget and



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Management Joint Circular No. 2, s. 2015, re: Policies and Guidelines on Overtime, Services and Overtime Pay for Government Employees, respectively. On the other hand, non-teaching personnel shall be granted Compensatory Time-Off (CTO) per CSC-DBM Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

7. Meal (Lunch) is provided throughout the training by the organizers while all other expenses incurred for the said event shall be charged to School Maintenance and Other Operating Expenses (MOOE) or other available funds subject to the usual accounting and auditing rules and regulations.
8. This Memorandum shall serve as the Travel Authority of the participants.
9. Immediate dissemination of this Memorandum is highly enjoined.
10. For information, guidance, and compliance.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 


SO15/RMI
September 8, 2025



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Enclosure 1 to Division Memorandum No. _____, s. _____

2025 DIVISION SPORTS TRAINING FOR OFFICIATING
September 18-20, 2025

TRAINING MATRIX

TIME	DAY 1	DAY 2	DAY 3
7:30 AM – 8:30 AM	REGISTRATION / OPENING PROGRAM	SPORT SPECIFIC TRAINING (Breakout Sessions)	SPORT SPECIFIC TRAINING (Breakout Sessions)
8:30 AM – 10:00 AM	MAIN PLENARY SESSION (Orani Sports Complex)		
10:00 AM – 10:30 AM	HEALTH BREAK		
10:30 AM – 12:00 PM	SPORT SPECIFIC TRAINING (Breakout Sessions)	SPORT SPECIFIC TRAINING (Breakout Sessions)	SPORT SPECIFIC TRAINING (Breakout Sessions)
12:00 PM – 1:00 PM	LUNCK BREAK		
1:00 PM – 3:00 PM	SPORT SPECIFIC TRAINING (Breakout Sessions)	SPORT SPECIFIC TRAINING (Breakout Sessions)	PRACTICUM AND EVALUATION
3:00 PM – 3:30 PM	HEALTH BREAK		
3:30 PM – 5:00 PM	SPORT SPECIFIC TRAINING (Breakout Sessions)	SPORT SPECIFIC TRAINING (Breakout Sessions)	AWARDING/CLOSING PROGAM



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Enclosure 2 to Division Memorandum No. ____, s. ____

2025 DIVISION SPORTS TRAINING ON OFFICIATING

September 18-20, 2025

List of Venues (For Breakout Sessions)

Orani Sports Complex	Bataan Peninsula State University – Orani Campus	Governor Efren B. Pascual Sr. Orani Integrated Central School	Orani National High School – Main	Orani National High School – Parang Parang
Dance Sports Taekwondo Wrestling Wushu	Archery Athletics Baseball Football/Futsal Softball	Badminton Basketball Billiards Chess Swimming	Arnis Boxing Para Games Sepak Takraw Volleyball	Aero Gymnastics MAG Gymnastics WAG Gymnastics RG Gymnastics Table Tennis Tennis



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Enclosure 3 to Division Memorandum No. _____, s. _____

2025 DIVISION TRAINING ON OFFICIATING
List of Participants

No.	Name	Position/Designation
1	CAROLINA S. VIOLETA, EDD, CESO V	SDS
2	JERRY DIMLA CRUZ, DEM, CESO VI	ASDS
3	RAMON C. PEREZ	SGOD-Chief
4	MA. THERESA C. PEREZ	EPS-MAPEH
5	JONATHAN DE GUZMAN	Tournament Supervisor
6	APOLINARIO ALDAMAN	Tournament Supervisor
7	CESAR VALENZUELA	Tournament Supervisor
8	ROMER VALENCIA	Tournament Supervisor
9	ARIEL BORJA	Tournament Director
10	JOSEPH SY	Tournament Director
11	JONATHAN ESCARO	Tournament Director
12	OLIVER NUGUID	Tournament Director
13	MARIA ANA E. PEÑA	Tournament Director
14	ROSE JEAN DELA ROSA	Tournament Director
15	SAMSON ANGAT	Tournament Director
16	ISMAEL CANARE	Tournament Director
17	MARLON FLOJO	Tournament Director
18	NELSON MANUEL	Tournament Director
19	RAFAEL MANLANGIT	Tournament Director
20	DERICK GARCIA	Tournament Director
21	DYLANN PEÑA	Tournament Director
22	CARLITO MARIANO	Tournament Director
23	STIMSON TORRES	Tournament Director
24	CARMELA DIGA	Tournament Director
25	ROBERT RANA	Tournament Director
26	ROSENDO AQUE	Tournament Director
27	NICOLAI REY CAMILO	Tournament Director
28	RUBY ELOPRE	Tournament Director
29	EDELIZA VILLEGAS	Tournament Director
30	MARK FRANCIS NAVARRO	Tournament Director
31	ARVHEN MAGPOC	Tournament Director
32	RAFAEL RAMEL	Tournament Director
33	REYNAN SIBAYAN	Tournament Director
34	RODCIONELLE BRIAN DULAY	Tournament Director
35	ROGELLER MANZANO	Tournament Director
36	VER ANN SANTOS	Tournament Director



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37	EDELISA MALANG	Tournament Director
38	ANDY TANAEL	Tournament Director
39	RODELIO MARIANO	Tournament Director
40	GERALD UMANG	Tournament Director
41	ANGELITO LICUP	Tournament Director
42	JOSE GUANZON	Tournament Director
43	RONNEL GONZALES	Tournament Director
44	MELODY VILLARBA	Tournament Director
45	JOYCE ANN BALAN	Tournament Director
46	ARIEL SANTOS	Tournament Director
47	LOWELL EXEQUIEL PARAS	Tournament Director
48	SJ PAUL GALLARDO	Tournament Director
49	RAQUEL DENISE BRAZA	Tournament Director
50	IRMA FLORES	Tournament Director
51	MARIANNE GALLARDO	TA
52	RENATO MYLON N. DE GUIA	TWG
53	ROJOMEL M. IDQUIVAL	TWG