



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

SEP 05 2025

No. 368 s. 2025

**ADDENDUM TO THE DIVISION MEMORANDUM NO. 318 S. 2025
ONBOARDING AND ORIENTATION PROGRAM FOR ADMINISTRATIVE
OFFICERS II PROJECT DEVELOPMENT OFFICERS,
AND ADMINISTRATIVE ASSISTANTS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary, Junior, and Senior High School Principals
All Others Concerned

1. This is to issue an addendum to Division Memorandum No. 318, s. 2025, titled **ONBOARDING AND ORIENTATION PROGRAM FOR ADMINISTRATIVE OFFICERS II PROJECT DEVELOPMENT OFFICERS, AND ADMINISTRATIVE ASSISTANTS**
2. This Addendum serves to provide the revised batch of participants. The earlier list previously issued is hereby superseded and should be disregarded.

NO	STATION	DESIGNATION	NAME
SDO-BATAAN			
1	SDO Bataan	Schools Division Superintendent	Carolina S. Violeta, EdD, CESO V
2	SDO Bataan	Assistant Schools Division Superintendent	Jerry Dimla Cruz, DEM, CESO VI
3	SDO Bataan	SGOD Chief Education Supervisor	Ramon C. Perez
4	SDO Bataan	CID Chief Education Supervisor	Milagros M. Peñaflor, PhD
5	Dinalupihan East District	PSDS	Ruel D. Lingad
6	Dinalupihan West District	PSDS	Ronie S. Mendoza
7	Hermosa District	PSDS	Arlene S. Carlos
8	Orani District	PSDS	Jeolfa G. Reyes
9	Samal District	PSDS	Elma P. Dizon
10	Abucay District	PSDS	Elvira R. Mina
11	Pilar District	PSDS	Minerva P. Rillo

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12	Orion District	PSDS	Teresita R. Ordiales
13	Limay District	PSDS	Francisco B. Bautista
14	Mariveles District	PSDS	Rodger R. de Padua
15	Bagac District	PSDS	Jonathan B. de Guzman
16	Morong District	PSDS	Mariel M. Labandilo
17	SDO Bataan	Speaker	Myra V. Dilig
18	SDO Bataan	Speaker	Rhodora C. Ganzon
19	SDO Bataan	Speaker	Ethel Joyce Bartolome
20	SDO Bataan	Speaker	Pilar C. Ignacio
21	SDO Bataan	Speaker	Ma. Liza Manuel
22	SDO Bataan	Speaker	Harold R. Espeleta
23	SDO Bataan	Nurse	Nurse on Duty
24	SDO Bataan	Nurse	Nurse on Duty
25	SDO Bataan	Planning Officer / Secretariat	Nico M. Mangaliman
26	SDO Bataan	Senior Education Program Specialist Secretariat	Jethro M. Nocom
27	SDO Bataan	TWG (Technical Committee / ICT)	Nicko Manalansan
28	SDO Bataan	Senior Education Program Specialist Secretariat	Raymond Joseph V. Mendoza
29	SDO Bataan	Speaker	Roberto R. Pantig

SCHOOL		ADMINISTRATIVE OFFICER II
Abucay District		
1.	Abucay North ES	Sophia Ellis M. Ramirez
2.	Bangkal ES	Relyn Manahan
3.	Capitangan ES	Rhoda Beth P. Dumalag
4.	Jose Abejar MES	Mary Ann M. Ladera
5.	Kabukiran ES	Shyrene de Guzman
6.	Mabatang ES	Catherine V. Alarcon
7.	Salian ES	Marfin Lojie R. de Jesus
8.	T. Pinpin MES	Marifer T. Visda
9.	B. Camacho NHS (SHS)	Maria Yvette F. Tria
10.	B. Camacho NHS (JHS)	Mary Ann Roxas
Bagac District		
1.	Bagac ES	Darlene Grace C. Galicia
2.	Banawang ES	Lory Jane S. Gonzales



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3.	Binuangan ES	Angelica Velasco
4.	Binukawan ES	Jim Nor Cunanan
5.	Parang ES	Maria Cariza R. Pizarro
6.	E.C. Bernabe NHS	Alliza Joyce M. Bagtas
Dinalupihan East District		
1.	Bayan-Bayanan ES	Edwin M. Ocampo
2.	Pita ES	Rea C. Espiritu
3.	Daang Bago ES	Gellie del Rosario
4.	Dinalupihan ES	Edlyn P. Castro
5.	Layac IS	Leilani L. Cabigting
6.	New San Jose ES	Randy Salandanan
7.	Old San Jose ES	Jerlyn P. Paguio
8.	Pagalanggang ES	Maricel P. Baltbat
9.	Sapang Balas ES	Maria Teresa L. Rioperio
10.	San Simon ES	Fedatel T. Reyes
11.	Tucop IS	Maria Cristina D. Bucud
12.	Pentor ES	Randy Philip R. de Leon
13.	Pagalanggang NHS	Romienel Malana
Dinalupihan West District		
1.	Bangal ES	Darrelle T. Pangilinan
2.	Colo ES	Kelvin John B. Ocampo
3.	Jose C. Payumo Jr. ES	Ciara Kathrina D. Felicitas
4.	Luakan ES	Micha Ella M. Macaspac
5.	Magsaysay ES	Donna D. Ocampo
6.	Naparing ES	Jhona Velasquez
7.	Pinulot ES	Zharmane T. Relucano
8.	Roosevelt ES	Rhodora M. Cortez
9.	Saguing ES	Emelinda M. Basi
10.	San Pablo ES	Joyce S. Tala
11.	San Ramon ES	Mary Jane M. Santos
12.	Payangan IS	Reychell C. Cortez
13.	Luakan NHS- SHS	Helen S. Padilla
14.	Luakan NHS-JHS	Carl Kessia P. Sibulo
15.	Jose Payumo MHS-SHS	Pamela Almodia
Hermosa District		
1.	Almacen ES	Dennis P. Guinto
2.	Bacong ES	Evelyn M. Sunglao
3.	Balsik ES	Conery Beltran
4.	Casupanan ES	Eunice M. Rivera
5.	Culis ES	Rovee Mendoza



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6.	Hermosa ES	Ardeth C. Belleza
7.	Mandama ES	Frances Dale N. Mendoza
8.	Mabuco ES	Marc Gail Marcelino
9.	Parapal ES	Jezza Belle P. Navarro
10.	Sumalo IS	Kevin Patrick Llaguno
11.	Tipo ES	Leslie L. Encarnación
12.	St. Virginia Leozon MIS	MARIE ANTONETTE R. TEODORO
13.	Hermosa National HS-SHS	Herminihilda L. Macalinalao
14.	Hermosa National HS-JHS	Celina Pena
15.	Pandatang ES	PATRICIA ROSSELLINNI B. GUINTO
Limay District		
1.	Alangan ES	Andrea Faye Quicho
2.	Arsenal ES	Riezel Munoz
3.	Carbon ES	Janice Francis D. Arce
4.	Bliss ES	Clariza J. Calimbas
5.	Duale ES	Mary Angelli Concepcion Santiago
6.	Gabaldon ES	Alex Adonna
7.	Kinarangan IS	Ivy Joy Imperial
8.	Kitang ES	Francelle C. Tabije
9.	Lamao ES	Zephlyn Mallari
10.	Limay ES	Ma. Janine O. Taule
11.	Luz ES	Lizandro E. Lopez
12.	St Francis ES (Bacong)	Levelyn T. Cruz
13.	St Francis ES	Archie R. Bagtas
14.	Limay NHS- JHS	Claudette L. Cabal
15.	Limay NHS- SHS	Rhoda Parcon
16.	Lamao NHS-SHS	Maria Vanessa B. Oconer
Mariveles District		
1.	Alasasin Es	Roselene M. Silva
2.	Alion ES	Jerry V. Destrura
3.	AGLES	Donna N. Salcedo
4.	Balon ES	Claire E. Biare
5.	Baseco ES	Flor Clyne Mendoza
6.	Batangas 2 ES	Sherlyn N. Bautista
7.	Bayview ES	Charmaine Loise T. Dizon
8.	BEPZ ES	Lenneine O. Manayan
9.	Biaan Aeta IS	Marivie S. Peralta
10.	Cabcaben ES	Arjhon M. Reyes
11.	Ipag ES	Brexter C. Caballas
12.	Ipag NHS	Jafferson Luyo



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13.	Lucanin ES	Joben Conrad Saplala
14.	Marina Bay ES	Liezel Denolgo
15.	MNHS- Camaya	Lorena R. Lacia
16.	MNHS- Malaya	Charito S. Miguel
17.	Mt. View ES	Ezekiel T. Rubric
18.	Renato L. Cayetano MES	Jeverlyn H. Villaluz
19.	Sisiman ES	Lorielyn A. Manuel
20.	Sto Nino Biaan ES	Oline Mandocdoc
21.	Townsite ES	Kimberly M. Pasas
22.	MNHS-Sitio Mabuhay	Elvira A. Cruz
23.	MNHS-Poblacion	Janet T. Tuyor
24.	MNHS-Cabcaben	Josephine Sarmiento
Morong District		
1.	Binaritan ES	Ma. Cristina B. Gueco
2.	Facundo MES	Febbie Yloisa B. Santos
3.	Mabayo ES	Krissa Loyola
4.	Minanga ES	Clarisse E. Minor
5.	Morong ES	Ma. Debbie S. Limongco
6.	Sampaloc IS	Jema Carmela R. Gaor
7.	Morong NHS	Lourdes V. Reyes
8.	Morong NHS-SHS	Harinaya Recosana
Orani District		
1.	Alikabok ES	Esther Perreras
2.	Dona IS	Christian Forbes
3.	Kaparangan ES	Dianne Nicole Bautista
4.	Orani North ES	Mirasol Maniquez
5.	Orani South ES	Christine Lorenzo
6.	Pantalan Bago ES	Bessie Aroban
7.	Pantan Luma ES	Angie Marie Gavino
8.	Paraiso ES	Arlene Antonio
9.	Pulo IS	Seith Kawit
10.	Tapulao ES	Angelica Ferrera
11.	Pag-asa ES clustered Tala	Jenevie Acar
12.	Sibul ES	Lester Mojica
13.	Gov Efren Pascual SICS	Arlene Tamoro
14.	ONHS-Pagasa	Allan Kaye Legaspi
15.	ONHS-Parang-Parang	Chene Tasic
16.	ONHS-Main	Andrea Jho Hill Macaliniao
Orion District		
1.	Arellano ES	Myra Isidro



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2.	Bantan Es	Ma. Theresa A. Morong
3.	Bilolo Es	Jessamine Victoria M. de Jesus
4.	Calungusan ES	Donna Mabel Yumang
5.	Camachile Es	Kristel Joy de Leon
6.	Capunitan ES	Christian Michael Samonte
7.	Daan Pare Es	Pauline Joy B. Simeon
8.	Eva Aeta ES	Alicia A. Marquez
9.	General Lim ES	Jura Katrina Manla
10.	Pablo Roman ES	Arlyn V. Espiritu
11.	Puting Buhangin ES	Ivy Ethel D. Cunanan
12.	Sabatan ES	Celestina A. Lopez
13.	Sta Elena Es	Cynthia L. Agbo
14.	Sto Domingo ES	Andrew King J. Pizarro
15.	BSF	Sphero Castillo
16.	BSF-SHS	Angelita V. Quezon
17.	JEAGMHS-SHS	Bernadette L. Sacdalan
Samal District		
1.	Samal North ES	Avegail Nanasca
2.	Gugo Es	Lady Mae Esconde
3.	Lalawigan ES	Marry Conn M. Gacutan
4.	Samal South ES	Zaira Mae M. Villegas
5.	Calaguiman ES	Lorena Q. Du
6.	Adamson ES	Ma. Cecilia B. Bernabe
7.	Asuncion Consunji ES	Marissa C. Cruz
8.	Sapa ES	Marielle C. Victoria
9.	F.C.del Rosario IS	Mary Ann O. Prianes
10.	Samal NHS-SHS	Rosalia M. Buensuceso
Pilar District		
1.	Alauli ES	Michelle T. Serran
2.	Bagumbayan ES	Maria Regina C. Salamanca
3.	Balut ES	Gelli D. Estrella
4.	Diwa ES	Perses Veadini D. Sabino-
5.	J. S. Herrera Sr. MES	Rozan A. Quisay
6.	Liyang ES	Argel Angelo D. Ignacio
7.	Nagwaling ES	Mary Grace P. Villanueva
8.	Panilao ES	Amorsolo P. Reyes
9.	Pilar ES	Ma. Concepcion C. Ronquillo
10.	Sta. Rosa ES	Sheryl P. Alonzo
11.	Wakas ES	Pauliner T. Salaveria

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12.	Pablo Roman NHS-SHS	Jessica G. Dimabuyo
13.	Pablo Roman NHS-JHS	Rochelle Vi Langaman

SCHOOL	PROJECT DEVELOPMENT OFFICER
WAKAS ES BAGUMBAYAN ES	JERICO G. CRUZ
SAPA ES CALAGUIMAN ES SAMAL SOUTH ES	ROSELYN L. PUNZALAN
T.PINPIN MES ABUCAY NORTH ES SALIAN ES	MAGNOLIA M. DE LEON
SAGUING ES J.C PAYUMO MES LUAKAN ES	JENGKIE B. GONZALES
CAPUNITAN ES ARELLANO MES PUTTING BUHANGIN ES	RICO C. CALMA
PANTALAN LUMA ES ORANI SOUTH ES PANTALAN BAGO ES	JO ANN J. ESLUZAR
LAYAC ES DAANG BAGO ES STA ISABEL ES	CHARIZ A. LINTAG
MORONG ES BINARITAN ES PANIBATUHAN ES	JIREH JOSHUA P. MINAS



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SAN RAMON ES DINALUPIHAN ES KATAASAN ES	MARJORIE C. DIEGO
GABALDON ES ST FRANCIS ES (BACONG) LIMAY ES	JUDY ANNE M. TUYOR
SAN BENITO ES MAGSAYSAY ES BAMBAN ES	KATHRINA Q. CRUZ

	NAME	DESIGNATION	SCHOOL
1	Agtunong, Unselma T	Adm. Asst. II	Kanawan IS
2	Alcovendas, Ace	Adm. Asst. II	Mariveles NHS-Alion
3	Anuran, Faith F	Adm. Asst. II	Bamban ES
4	Arceo, Rica S	Adm. Asst. II	Dr. Victoria MHS
5	Azupardo, Pholmar F	Adm. Asst. II	Mariveles NHS-Alasasin
6	Balagtas, Arvie Jane	Adm. Asst. II	Pag-asa ES (Dinalupihan)
7	Bantay, Arlene S	Adm. Asst. II	Pulo IS
8	Caisip, Jessica J	Adm. Asst. II	Ipag HS
9	Carlos, Jomel P	Adm. Asst. II	Adamson ES
10	Carreon, Margie A.	Adm. Asst. II	Bangkal Resettlement ES
11	Cunanan, Joel D	Adm. Asst. II	Pentor ES
12	Dabu, Glaiza J	Adm. Asst. II	Pandatung ES
13	De Lara, Elvie P	Adm. Asst. II	Mabiga ES
14	Dimayuga, Christian Paul	Adm. Asst. II	Happy Valley ES
15	Gesmundo, Lucky M	Adm. Asst. II	Dalao ES
16	Gonzales, Jean M	Adm. Asst. II	Saysain HS
17	Habacs, Almira B	Adm. Asst. II	Saysain ES
18	Jimenez, Joreza Ann Ria F	Adm. Asst. II	Magsaysay HS
19	Lingad, Kenneth Paolo R	Adm. Asst. II	Mambog ES
20	Manahan, Regine V	Adm. Asst. II	Orani NHS-Main
21	Manalo, Ariel B	Adm. Asst. II	Tubo-Tubo IS
22	Mangalindan, Marjorie B	Adm. Asst. II	Mabayo HS



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23	Neypes, Abigail B	Adm. Asst. II	Palili ES
24	Nojadera, Jedelyn	Adm. Asst. II	Overland ES
25	Paguio, Ma. Jenin V	Adm. Asst. II	Panibatuhan ES
26	Paras, Mark Joseph A	Adm. Asst. II	Mariveles NHS-Batangas II
27	Ragudos, Karl M	Adm. Asst. II	F.C. Del Rosario IS
28	Iglesia, Yvonne D.	Adm. Asst. II	Abucay North ES
29	Rivera, Miguel III P	Adm. Asst. II	Maite es
30	Villegas, Dianne Marie	Adm. Asst. II	Sumalo IS
31	Yumang, Cristina Elena S	Adm. Asst. II	Hermosa NHS-Annex
32	Pabro, Karille Mae T.	Adm. Asst. II	Mariveles NHS-Poblacion
33	Tala, Neil Gianne	Adm. Asst. II	J.C. Payumo NHS
34	Aguilando, Elias S.	Adm. Asst. II	Payangan IS
35	Galinato, Sonny D.	Adm. Asst. II	Bangkal HS
36	Mendoza, Argel B.A	Adm. Asst. II	Quinawan IS
37	Valenzuela, Chriss John C.	Adm. Asst. II	Udyong HS
38	Sison, Mico	Adm. Asst. II	Maligaya ES
39	Briones, Alyssa	Adm. Asst. II	Pinulot ES
40	Ryssa Mae Sucaldito	Adm. Asst. II	Hermosa ES
41	Evangelista, Anjie Rose D.	Adm. Asst. II	Pinagsumilan ES
42	Villaruel, Francis	Adm. Asst. II	Samal NHS-Annex

3. All concerned are advised to take note of this adjustment. All other provisions in the original memorandum and advisory pertaining the date of the activity remain in effect.
4. Immediate and wide dissemination of this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

To be included in the Perpetual Index
Under the following headings:

Training/Seminar

SOS/pvm