



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

**DIVISION LETTER**

No. 105, s. 2025

AUG 07 2025

**ONLINE TRAINING FOR JS TEACHERS AND MONTHLY  
SYNCHRONOUS SESSIONS (August 15 2025, to November 21, 2025) FOR  
JHS AND SHS TEACHERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Secondary School Heads  
All Others Concerned

This Office informs the schedule of Online Orientation and Training among all JHS Grade 10 teachers regarding the DepEd Bataan LMS utilization and the schedule of synchronous sessions among all JHS and SHS teachers on the following schedule:

For Grade 10 teachers may choose any one of this schedule

August 6, 2025 (Wednesday, 3:00 PM - 5:00 PM)

August 7, 2025 (Thursday, 3:00 PM - 5:00 PM)

August 8, 2025 ( Friday, 3:00 PM - 5:00 PM)

**SYNCHRONOUS SESSIONS**

JHS Teachers - Every 2<sup>nd</sup> Friday of the month, 3:00PM - 4:00PM

SHS Teachers - Every 3<sup>rd</sup> Friday of the month , 3:00PM -4:00 PM

All teachers concerned may adjust the assigned class schedule to give way for this preparation and monitoring of teachers and students performance.

Immediate dissemination of this letter is desired.

**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

Ci4P  
August 5, 2025

August 01, 2025

**CAROLINA S. VIOLETA, EdD, CESO V.**

School Division Superintendent

Department of Education - Schools Division of Bataan

**Through:**

**MR. DANILO CAYSIDO**

Education Program Supervisor - Mathematics

Department of Education - Schools Division of Bataan

**Subject: Proposal for Xepto Learning Management System (LMS) Online Training for JHS Teachers and Monthly Synch Sessions for both JHS and SHS.**

Dear SDS Violeta,

A pleasant day to you!

We are writing to formally propose a dedicated online training and sync session for Grade 10 teachers, as well as sync sessions for both Grade 10 & SHS of DepEd Bataan, on the use and implementation of the Xepto Learning Management System (LMS). The goal of this initiative is to equip our educators with the necessary skills to effectively utilize the platform, thereby enhancing the digital learning experience for our students.

Understanding the demanding schedules of our teachers, we have prepared to conduct the training and synchronous sessions entirely online for maximum accessibility and convenience.

To accommodate the availability of the participants, we would like to propose the following schedules:

**GRADE 10 TEACHERS:** (Schedule is broken into 3 Batches)

- August 6, 2025 (Wednesday, 3:00 - 5:00 PM)
- August 7, 2025 (Thursday, 10:00 AM - 12:00 PM)
- August 8, 2025 (Friday, 3:00 - 5:00 PM)



**SYNCH SESSIONS:**

- JHS - Every 2nd Friday of the month, 3:00 - 4:00 pm
- SHS - Every 3rd Friday of the month, 3:00 - 4:00 pm

We are confident that this training will be a significant step in strengthening our division's e-learning capabilities. We are prepared to coordinate with your office and targeted participants to ensure a smooth and successful training program.

Thank you for your time and consideration.

Respectfully yours,



Jed Mariñas  
Business Development Director