



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION ADVISORY

No. 197 s. 2025

AUG 14 2025

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisor
Elementary, Secondary and SHS Heads
All others Concerned

This Office informs all concerned about the **PARALEGAL TRAINING PROGRAM OF ASSERT CL UNION LEADERS** which will be held on August 14-15, 2025 at Teacher's Camp, Baguio City.

Participation to this activity is on Official Business.

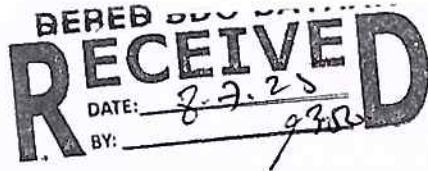
Attached is a copy of the Regional Memorandum No. 246, s. 2025, for further details and inquiries.

Immediate dissemination of this Advisory is enjoined.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

In compliance with the DepEd Order No. 8 s. 2013, this Division Advisory is issued not for endorsement per D.O. 28 s. 2001 only for the information of DepEd Officials, personnel as well as the concerned public

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Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

AUG 07 2025

REGIONAL MEMORANDUM

No. 246 s. _____, 2025

PARALEGAL TRAINING PROGRAM OF ASSERT CL UNION LEADERS

To: Schools Division Superintendent
Elementary School Principals/Head Teachers/TIC's/OIC's

The Action for Solidarity for the Empowerment of Teachers, Central Luzon Union (ASSERT CL UNION) will hold its **PARALEGAL TRAINING PROGRAM OF ASSERT CL UNION LEADERS** August 14-15, 2025, at Teachers' Camp Baguio City.

1. The training aims to foster awareness, improve due process adherence, and empower teachers and staff across our region.
2. The target participants are the Division and District ASSERT CL UNION Officers.
3. Participation is **on official business** subject to the availability of funds.
4. A registration fee of two thousand pesos (Php 2,000.00) shall be charged from each participant to defray expenses for meals, conference kits, venue, honoraria for speakers and other administrative costs charged against MOOE/local funds. Likewise, transportation / travel expenses can also be charged to MOOE/local funds subject to the usual accounting and auditing rules and regulations. Registration fee shall be collected on the venue.
5. In consideration of travel time, August 13 (Day 0) shall be accorded to participating leaders.
6. For more information, contact the following Union officers:
 - Alvaro R. Pabustan, Jr -0917-193-7219
 - Ariel A. Bajares -0925-716-7852
 - Alex Dela Cruz -0975-605-5457
7. Immediate and wide dissemination of this Memorandum is desired.

RONNIE S. MALLARI PhD CESO V
Regional Director



Address: Matalino St. D.M. Government Center, Maimpis,
City of San Fernando (P)
Telephone Number: (045) 598-8580 to 89
Email Address: region3@deped.gov.ph
Website: <https://region3.deped.gov.ph/>





A S S E R T - C L U N I O N

Action and Solidarity for the Empowerment of Teachers

DOLE Union Reg. No. 1898
CSC Accreditation Certificate No. 1616
CSC CNA Registration No. 3375

July 15, 2025

DR. RONNIE S. MALLARI PhD., CESO V

Regional Director

Department of Education – Region III

City of San Fernando, Pampanga

Subject: Request for Issuance of DepEd Regional Memorandum/Order for the Paralegal Training on August 14-15, 2025, at Teachers Camp, Baguio City.

Dear Sir:

Warm greetings!

The Assert CL Union respectfully requests the support of the Department of Education Regional Office III in issuing a DepEd Memorandum or DepEd Order to provide official administrative endorsement for the upcoming Part 1 Paralegal Training, scheduled on August 14–15, 2025, at Teachers Camp, Baguio City.

This issuance is vital in formally recognizing the activity as an official function, thereby allowing full participation of designated attendees on official business.

The training is intended to equip selected education personnel with fundamental legal knowledge and skills relevant to their roles as school-based paralegals. It aims to foster legal awareness, improve due process adherence, and empower teachers and staff across our region. Attendance at this activity is on **official business**. A registration fee of ₱2,000 per participant will be collected, which may be chargeable against school MOOE/local funds, subject to the usual accounting and auditing rules and regulations.

We believe that the release of an official memorandum or order will significantly facilitate coordination and compliance from the relevant divisions and offices.

Thank you very much for your steadfast support and continued commitment to the professional and legal empowerment of our education workforce.

Sincerely,

ALVARO R. PABUSTAN JR.

Vice President – ASSERT CL

President - ASSERT CL Pampanga Chapter

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ACTIVITY MATRIX

Day 1 – August 14, 2025 (THURSDAY)	
Time	Activity
7:30 – 8:30 AM	Registration and Arrival of Participants
8:30 – 9:00 AM	Opening Program - Prayer - National Anthem - Welcome Remarks - Objectives of the Training
9:00 – 10:30 AM	Lecture 1: Global Economic and Philippine Situationer Dr. Elvira C. David, RPM, Rpsy, RGC
10:30 – 10:45 AM	Morning Break
10:45 – 12:00 NN	Lecture 2: Roles and Responsibilities of a School Paralegal Alvaro R. Pabustan, Jr.
12:00 – 1:30 PM	Lunch Break
1:30 – 3:00 PM	Lecture 3: Due Process in Administrative Cases Atty Noy Santiago
3:00 – 3:15 PM	Afternoon Break
3:15 – 4:30 PM	Workshop 1: Case Study on Handling Complaints LAWS
4:30 – 5:00 PM	Day 1 Closing Recap and Announcements
7:00 – 9:00PM	Solidarity Night

Day 2 – August 15, 2025 (FRIDAY)	
Time	Activity
8:00 – 8:30 AM	Recap of Day 1
8:30 – 10:00 AM	Workshop 2: Drafting Incident Reports and Affidavits LAWS
10:00 – 10:15 AM	Morning Break
10:15 – 12:00 NN	Panel Discussion: Challenges and Best Practices in School-Based Legal Compliance – LAWS
12:00 – 1:30 PM	Lunch Break
1:30 – 3:00 PM	Open Forum and Q&A
3:00 – 4:00 PM	Closing Program - Awarding of Certificates - Closing Message
4:00 – 5:00 PM	Departure of Participants

PARTICIPANTS

August 14-15, 2025

Teachers Camp, Baguio City

PAMPANGA DIVISION

1. ALVARO R. PABUSTAN, JR
2. ARNOLD M. DIMALANTA
3. MARWIN N. ESCOTO
4. GRACE P FLEIR
5. JANET Y. PARAS
6. JEN CARLOS
7. RONALD INGAL
8. JAY R. MIRANDA
9. JOHN KENNETH L. MANIAGO
10. Ma. TERESA C. PLURAD
11. ALELI GONZALES
12. AIDA I. MENDOZA
13. FELIPA C. CATAJAN
14. EDITHA C. SANCHEZ
15. LORENA D. YUSI
16. SONNY A. LINGAD
17. JONATHAN L. JIMENEZ
18. RACHELLE R. PAMINTUAN
19. MA EDITHA R. MANANSALA *Am*
20. ERIC INFANTE
21. RACHELLE D. LADRILLO
22. CATALINA E. GALANG
23. JENNEY PAMANDAMAN
24. LARRY M. MARCIAL
25. WARREN DAVID II
26. FILIPINA A. MANGALINAN
27. REYNOLD MANALAC
28. MARIA LOURDES VELEZ
29. RONEL SUVA
30. JANETTE DIZON
31. ARNEL CULALA
32. EAGLE RONQUILLO
33. ERWIN DAVID
34. RODOLFO LIWANAG
35. EDNA ANGELES
36. MARITES DAVID
37. PERLITA CALARA
38. AURORA GALIT
39. RICHARD D DUENAS
40. MARK ERIC U. BALAGTAS
41. ALLAN DELOS REYES
42. EDNALYN FAJARDO

ANGELES CITY DIVISION

43. JEROME ESGUERRA
44. JING MALIG
45. NELSON SESE
46. JESUS TIPINO JR
47. REGIE YAMZON
48. JOSE GONZALES
49. GILBERT DIZON
50. GAZELLE GALOLA
51. ALVIN AGUSTIN
52. WISON PUGADO
53. CEASAR HENSON
54. ALLAN REYES
55. ANTHONY TARUC
56. NOEL TRIDENT REMOLLO
57. DENNIS KHAN TUAZON
58. MICHELLE YUMUL
59. VANESSA PAGADUAN
60. PATRICIO SAYSON
61. DEEH DELOS SANTOS
62. CELSO SIMBAHAN
63. ABIGAIL CUNAN
64. KENNETH B. CANTUS
65. REYNA S TUAZON
66. LEA-MAY M. DAVID

CITY OF SAN FERNANDO

67. IVAN SALAS
68. JOHN DELLE PANLAQUI
69. JOYCE BINUYA
70. JAMIE JANELA PURAON
71. MARJORIE PINEDA
72. MARICAR DIZON
73. MARY GRACE B JIMENEZ
74. GELO DIZON
75. APPLE TUNGOL

MABALACAT CITY

76. ROMEO GONZALES
77. JAMES PAUL DUNGCA
78. ROELITO AGUSTIN
79. REY CANETE
80. JERIX PANGANIBAN
81. TEODORO WAGAS
82. MARK LLOYD ROMERO
83. REA MANALANG
84. JEANMARK CUMAGUN
85. ROZELLE MAE LAMPANO
86. ROEL PASAMONTE
87. JEROME FAUSTO

TARLAC CITY

- 88. ABEL D. SAPUNGAY
- 89. HILARIO YUMUL
- 90. JONARD P MILLORA
- 91. BENJO M. TARIFA
- 92. RACHEL GRACE D. SARGAN
- 93. RUBEN GAITE
- 94. GEM P MASIGLA
- 95. DIOSDADO G. PALOMAR
- 96. JULIUS G. YALUNG
- 97. REYMUNDO P SALCEDO
- 98. EDISON K. SOTTO
- 99. FERNANDO Y. MARCOS
- 100. EDGAR II D. MARANOC
- 101. RONALD TANEDO
- 102. TRACY ANN M. DIZON
- 103. AARON REZ I. BONDOC
- 104. JUDEA S. TOMAJIN