



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM
NO. 298, s. 2025

JUL 18 2025

ORIENTATION OF SCHOOL DRRM COORDINATORS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals
All Others Concerned

1. This Office, through School Governance & Operations Division, announces the conduct of **Orientation of School DRRM Coordinators** on the following schedules:

- Batch 1: July 24, 2025 (Thursday)
- Batch 2: July 25, 2025 (Friday)

To be held at **Villa Amanda Resort & Restaurant**, Capitangan, Abucay, Bataan from **8:00 AM to 4:00 PM**.

2. The activity aims to:

- a) understand the legal basis, framework, and policies governing School DRRM, including DepEd Orders and national disaster risk management mandates;
- b) define the roles and responsibilities of DRRM coordinators within the school setting and in coordination with division and regional DRRM councils;
- c) familiarize participants with D.O no. 22, s. 2024 titled "*Revised Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies*"; and
- d) facilitate the development of the School's Learning continuity plan.

3. Attached are the list of participants and training matrix for reference.



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4. This Memorandum also serves as travel authority of the identified participants.
5. Immediate and wide dissemination of this Memorandum is desired.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

SO12/GAL
July 17, 2025



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List of Participants

Day 1 (July 24, 2025)

No.	Name of Personnel	Office
1	Carolina S. Violeta	SDO-Bataan
2	Armando C. Capili	SDO-Bataan
3	Ramon C. Perez	SDO-Bataan
4	Danilo C. Caysido	SDO-Bataan/ Resource Speaker
5	Jessalyn Anne M. Linsangan	SDO-Bataan / TWG
6	Evangeline D. Gallardo	SDO-Bataan / TWG
7	Gerald A. Lingad	SDO-Bataan/ Resource Speaker
8	Merck Bryan A. Gragasin	SDO-Bataan/ Resource Speaker
9	Robert B. Badrina	DOST – PAGASA / Resource Speaker
10	Francez Paulene T. Likwong	SDO-Bataan/ SM&E
11	Roy Vincent Malicdem	SDO-Bataan / TWG
12	Mark Anthony A. Sobrevinas	SDO-Bataan / PMT
13	Randy Salandanan	New San Jose ES / Emcee
14	Scarlet Lapid	Nurse on Duty
15	Maria Arnie Reyes	Nurse on Duty
ABUCAY DISTRICT		
16	Analiza V. Dominguez	Abucay North ES
17	Relyn Manahan	Bangkal ES
18	Bernadeth D. Bantigue	Bangkal Resettlement ES
19	Merlina R. Tinao	Capitangan ES
20	Gemma B. Canare	Hacienda ES
21	Myrna B. Torres	Jose Abejar Memorial ES
22	Raymond Joseph V. Mendoza	Kabukiran ES
23	Rosalie F. Sarmiento	Mabatang ES
24	Rose Anne C. Perez	P. Rubiano ES
25	Gemmaruth G. Castro	Salian ES
26	Emily DR. Mendoza	Tomas Pinpin Memorial ES
27	Vilma D. Bermillo	Wawa ES
28	Rosemarie Inocencio	Bangkal HS
29	Reynaldo B. Visda	Bonifacio Camacho NHS
30	Milagros T. Mendoza	Bonifacio NHS-SHS
31	Villamor B. Magat	Mabatang NHS



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32	Arsenio N. Ongoco Jr.	Abucay HS
BAGAC DISTRICT		
33	Jessica A. Torres	Bagac ES
34	Dante O. Pagsolingan	Banawang ES
35	Norbilyn Ilao	Binuangan ES
36	Lani C. Pagsolingan	Binukawan ES
37	Nancy C. Carreon	Overland ES
38	Joel B. Vargas	Parang ES
39	Leonardo Apales	Paysawan ES
40	Mary Ann S. Valdez	Pinagsumilan ES
41	Norman T. Mosquida	Quinawan IS
42	Grace F. Daracay	Saysain ES
43	Jessica Quimlat	Bagac NHS – Parang
44	Alma R. Garcia	Bataan High School for the Arts
45	Dave Basto	E. C. Bernabe Memorial HS
46	Evelyn Perez	Saysain NHS
DINALUPIHAN EAST		
47	Evelyn Regala	Bayan-bayanan ES
48	Efren G. Espiritu	Daang Bago ES
49	Mayrah A. Esconde	Dalao ES
50	Jane D. Robles	Dinalupihan ES
51	Mildred B. Famorcan	Layac IS
52	Celia L. Sangalang	New San Jose ES
53	Nelia D. Toledo	Old San Jose ES
54	Jocelyn M. Reyes	Pagalanggang ES
55	Joel S. Santos	Pentor ES
56	Agnes C. Lapid	Pita ES
57	Philip Ferdinand Q. Cruz	San Simon ES
58	Vicent R. Navarro	Sapang Balas ES
59	Raffy R. Abilong	Sta. Isabel ES
60	Rolan S. Peñaflor	Sto. Niño ES
61	Geraldine C. Flores	Tucop IS
62	Edgardo Jesus Basa II	Pagalanggang NHS
63	Marlene Lulu	Sta. Lucia HS



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DINALUPIHAN WEST		
64	Diane May R. Ventura	Pag-asa ES
65	Danah Mae D. De Padua	Bangal ES
66	Mary Ann M. De Mesa	Colo ES
67	Joseph A. Robles	Happy Valley ES
68	Maricel A. Bansil	Jose C. Payumo Jr. ES
69	Helen C. Mendoza	Kataasan ES
70	Ariel P. Cañaveral	Luakan ES
71	Juvy T. Nacu	Magsaysay ES
72	Nancy S. Escobido	Maligaya ES
73	Loida D. Fausto	Naparing ES
74	Dan-Emel V. Bautista	Payangan IS
75	Miralou T. Garcia	Pinulot ES
76	Leovigildo V. Guinto	Roosevelt ES
77	Marivic Lorna A. Garcia	Saguing ES
78	Perlie S. Baclig	San Benito ES
79	Jake B. Bautista	San Pablo ES
80	Ma. Fe Teresa T. Peñaflor	San Ramon ES
81	Miraflor A. Ronquillo	Tubo-tubo IS
82	Omar G. Magcalas	Jose C. Payumo Jr. MHS
83	Aida Capili	Luakan NHS
84	Ronaldo Punla	Luakan NHS – Annex
85	Ara Velasco	Magsaysay NHS
86	Odielon Gamboa	Roosevelt NHS
HERMOSA DISTRICT		
87	Olivia L. Basi	Almacen ES
88	Joselito Gaza	Bacong ES
89	Liezelle V. Torio	Balsik ES
90	Hilda D. Sayson	Bamban ES
91	Erlinda S. Custorio	Casupanan ES
92	Emily A. Gaza	Culis ES
93	Rosario S. Canlas	Hermosa ES
94	Marietta L. Tubig	Mandama ES
95	Jennifer J. Comia	Mabiga IS
96	Miguel Rivera	Maite IS



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97	Melanie S. Bugay	Mambog ES
98	Joed T. Rodriguez	Mabuco ES
99	Enrico S. Susi	Pandatung ES
100	Marilyn De Guzman	Parapal ES
101	John Paul C. Solon	Pastolan IS
102	Romualdo G. Comia	St. Ma. Virginia P. Leonzon MES
103	Erwin T. Terible	Pulo IS
104	Lor P. Ronquillo	Saba IS
105	Jasmin A. Felipe	Sumalo IS
106	Alvin D. David	Tipo ES
107	Arlene M. Matilde	Balsik NHS
108	Arcele Servera	Hermosa NHS
109	Aileen Macaspac	Hermosa NHS-Annex
PILAR DISTRICT		
110	Pauline B. Roxas	Alauli ES
111	Imelda N. Martin	Bagumbayan ES
112	Leonard S. Malang	Balut ES
113	Amelia F. Retuta	Diwa ES
114	Melissa N. Mizon	J.S Herrera Sr. MES
115	Shiela D. Carlos	Liyang ES
116	Jeanette Afable	Nagwaling ES
117	Perlita S. Pareño	Panilao ES
118	Imelda C. Estrada	Pantingan ES
119	Joseph Ralph S. Dizon	Pilar ES
120	Angelito M. Licup	Sta. Rosa ES
121	Kristine C. Tentia	Wakas ES
122	Angelo R. Basilio	Dr. Victoria B. Roman MHS
123	Myrna E. Castillo	Pablo Roman NHS



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List of Participants
Day 2 (July 25, 2025)

No.	Name	Office/Unit
1	Carolina S. Violeta	SDO-Bataan
2	Armando C. Capili	SDO-Bataan
3	Ramon C. Perez	SDO-Bataan
4	Danilo C. Caysido	SDO-Bataan/ Resource Speaker
5	Jessalyn Anne M. Linsangan	SDO-Bataan/ TWG
6	Evangeline D. Gallardo	SDO-Bataan / TWG
7	Gerald A. Lingad	SDO-Bataan/ Resource Speaker
8	Merck Bryan A. Gragasin	SDO-Bataan/ Resource Speaker
9	Robert B. Badrina	DOST – PAGASA / Resource Speaker
10	Maria Amieleen DJ. Gabaya	SDO-Bataan
11	Roy Vincent A. Malicdem	SDO-Bataan / TWG
12	Mark Anthony A. Sobrevinas	SDO-Bataan / PMT
13	Randy Salandanan	New San Jose ES / Emcee
14	Joseph Sandy C. Santiago	Nurse on Duty
15	Bernadette Halili	Nurse on Duty
LIMAY DISTRICT		
16	Jose C. Guanzon	Alangan ES
17	Richard M. Alboro	Arsenal ES
18	Dexter V. Fernandez	Bliss IS
19	Charito Lyn H. Lumibao	Carbon ES
20	Alberto B. Lorenzo	Duale ES
21	Arlene M. Vallejos	Gabaldon ES
22	Ivan Gail R. Yarra	Kinaragan IS / Peas ES
23	Imelda Corpuz	Kitang ES
24	Ma. Bernadette E. Mendiola	Lamiao ES
25	Basilisa S. Icasiano	Limay ES
26	Rowena M. Lisud	Luz ES
27	Kristine Joy Matilla	St. Francis ES (Bacong)
28	Janice A. Mercado	St. Francis II ES
29	John R. Quiroz	Lamiao NHS
30	Amelyn Zulueta	Lamiao NHS - SHS
31	Frederick Y. Simbol	Limay NHS



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32	Wilbert D. Langreo	St. Francis NHS
MORONG DISTRICT		
33	Blessie S. Velasco	Binaritan ES
34	Ma. Linda V. Manzano	Facundo Angeles MES
35	Leovigildo E. Domingo Jr.	Kanawan IS
36	Leilani P. Leaño	Mabayo ES
37	Rowin R. Sanchez	Minanga ES
38	Ma. Cecilia L. Paguio	Morong ES
39	Gemalyn T. Barquin	Nagbalayong ES
40	Jose D. Labandillo Jr.	Panibatuhan ES
41	Emelita G. Paguio	Sampaloc IS
42	Gemma Teresa P. Cabreros	Morong NHS
43	Melody P. Del Rosario	Morong SHS
44	Odissa P. Dasilao	Mabayo NHS
45	Ma. Liza P. Incleto	Nagbalayong NHS
ORION DISTRICT		
46	Irene B. Angeles	Arellano ES
47	Ricky C. Gonzales	Bantan ES
48	Maria Corazon M. Alarcon	Bilolo ES
49	Rheniel B. Gatdula	Calungusan ES
50	Myrna Z. Lonzon	Camachile ES
51	Jocelyn M. Reyes	Capunitan ES
52	Joan C. Padua	Daan Pare ES
53	Jeric Lopez	Eva Aeta ES
54	Manuel G. Pangomlayem Jr.	General Lim ES
55	Resie R. Baluyot	Pablo Roman ES
56	Miguela B. Cayabyab	Putting Buhangin ES
57	Jhenie R. Agustin	Sabatan ES
58	Evelyn C. Quicho	Sta. Elena ES
59	Christine Chelo P. Gabriel	Sto. Domingo ES
60	Jesusa Pizarro	Udyong NHS
61	Cesar L. Valenzuela	Bataan School of Fisheries
62	Jennifer S. Dominguez	Justice E.A. Gancayco MHS
ORANI DISTRICT		
63	Jackie Lou Wiest So	Alikabok ES
64	Mario R. Victoria	Dona IS



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65	Anna May P. Roberts	Kabalutan ES
66	Rodrigo S. Panlaque Jr.	Kaparangan ES
67	Viola T. De Guzman	Pag-asa ES
68	Rachelle Evaristo	Legua IS
69	Jeffrey V. David	Orani North ES
70	Ma. Concepcion M. Reyes	Orani South ES
71	Rowena C. Perez	Pantalan Bago ES
72	Jefferson John Basto	Pantalan Luma ES/ Talimundoc ES
73	Christian N. Carizal	Paraiso ES
74	Hamilton Cruz	Pulo IS
75	Marissa B. Regala	Sibul ES
76	Lolita Benamir	Tala ES
77	Carolyn R. Reyes	Tapulao ES
78	Gleceria C. Mateo	Orani NHS
79	Troy B. Villasol	Orani NHS – Pag-asa
80	Crisanto V. Santos	Orani NHS – Parang-parang
81	Ariel S. Valencia	Gov. Efren B. Pascual Sr. Orani Integrated Central School
SAMAL DISTRICT		
82	Noah De Lara	Adamson ES
83	Maria Ailene L. Libao	Asuncion Consunji MES
84	Norma S. Guinto	Calaguiman ES
85	Jethro M. Nocom	F.C. Del Rosario IS
86	Aurelia L. Garcia	Gugo ES
87	Maria Chona M. Villegas	Lalawigan ES
88	Jeana L. De Los Santos	Palili IS
89	Charito D. Corpus	Samal North ES
90	Virginia S. Macabuhay	Samal South ES
91	Alice M. De Guzman	Sapa ES
92	Felisa C. Bravo	Samal NHS
93	Antonio B. Venegas Jr.	Samal NHS – Annex
94	Lorinda R. Poblete	Samal NHS-SHS
MARIVELES DISTRICT		
95	Noel T. Lagman	A.G. Llamas ES
96	Marjorie M. Palomo	Alasasin ES
97	Crisalda C. Palad	Balon ES



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98	Susana R. Cruz	Baseco ES
99	Jeneffer A. Madarang	Batangas 2 ES
100	Cirilo C. Caborales Jr.	Bayview ES
101	Phoebe Hazzlee I. Valeroso	Bepz ES
102	Mariquita A. Banal	Biaan Aeta IS
103	Charnia A. Morales	Cabcaben ES
104	Maria May Forio	Ipag ES
105	Elda E. Afable	Lucanin IS
106	Janny D. Manla	Marina Bay ES
107	Gemma F. Dalugdug	Mt. View ES
108	Maricel Hualde	Alion ES
109	Marites S. Pasudag	Renato L. Cayetano MS
110	Geraldine C. Dimaculangan	Sisiman ES
111	Leann C. Luna	Sto. Nino Biaan ES
112	Aileen R. Nunez	Townsite ES
113	Mirasol M. Tabarangao	Baseco NHS
114	Ludivina S. Omania	Mariveles NHS – Cabcaben
115	Jerry C. Perello	Mariveles NHS Cab. Annex – Alasasin
116	Arvin De Dios	Mariveles NHS Cab. Annex – Batangaas II
117	Jennelyn Sibayan	Mariveles NHS Cab. Annex – New Alion
118	Joey Silva	Mariveles NHS Malaya
119	Marijoy B. Mendoza	Mariveles NHS Poblacion
120	Mildred V. Nichols	Mariveles NHS Poblacion Annex – Sisiman
121	Rolando T. Limua	Ipag NHS
122	Carlito C. Pontillas	Mariveles NHS Camaya Campus
123	June Servera	Mariveles SHS Sitio Mabuhay



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Training Matrix

Orientation of School DRRM Coordinators

Time	Topic	Resource Person
8:30 - 9:00	Arrival of Participants Registration	TWG
9:00 – 9:15	Opening Program Preliminaries: National Anthem Prayer Opening Remarks Statement of Purpose	 AVP AVP CAROLINA S. VIOLETA, EDD, CESO V Schools Division Superintendent RAMON C. PEREZ SGOD-Chief
9:15 – 9:45	Basic Weather Elements	ROBERT B. BADRINO Weather Specialist DOST-PAG-ASA
9:45 – 10:15	Health Break	
10:15 – 11:15	Continuation of D.O. No. 24, s. 2024	GERALD A. LINGAD DIVISION DRRM COORDINATOR
11:15 – 12:00	Official Use of Incident Management Reporting System	GERALD A. LINGAD DIVISION DRRM COORDINATOR
12:00 – 1:00	Lunch Break	
1:00 – 1:15	Energizer	RANDY SALANDANAN
1:15 – 2:15	Category of Damages on Classrooms	ENGR. MERCK BRYAN A. GRAGASIN Division Engineer III
2:15 – 2:45	Health Break	
2:45 – 3:45	Learning Continuity Plan	DANILO C. CAYSIDO Education Program Supervisor
3:45 – 4:15	Awarding of Certificates Closing Program Ways Forward	JESSALYN ANNE M. LINSANGAN SPECIAL EDUCATION PROGRAM SPECIALIST - SOCIAL MOBILITY & NETWORKING

RANDY SALANDANAN
Master of Ceremony