



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

JUL 15 2025

NO. 289, s. 2025

**USE OF THE INCIDENT MANAGEMENT REPORTING SYSTEM (IMRS)
AS A SUBSTITUTE FOR THE DRRMS RADaR APPLICATION**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary Principals
All Others Concerned

1. This Office announces the official use of the **Incident Management Reporting System (IMRS)** as a substitute for the **DRMMS RADaR App**, which is currently unavailable due to technical issues.
2. All incident reports shall be submitted through the **IMRS** until further notice. This ensures the continued efficiency and accuracy of incident data reporting across all schools and offices in the division.
3. The **IMRS** must be accomplished by the **School DRRM Coordinator** within **twenty-four (24) hours of the occurrence of any incident**. Timely submission is essential for effective response, monitoring and coordination at all levels.
4. The Incident Management Reporting System (IMRS) caters to the following components:
 - School Profile
 - Event/ Incident/ Disaster Reporting
 - Rapid Damage Assessment
 - Actions Taken
5. You may access the Incident Management Report System through the following link:

<https://forms.gle/CVaAnVXzkAdzVH6Y7>



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6. Wide and immediate dissemination of this memorandum is desired.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

Encl. As Stated

To be included in the perpetual Index under the following subjects:

DRRM	SCHOOL HEADS	LEARNERS
SAFETY	TEACHERS	SDRRMC

SO12/GAL
July 14, 2025