



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

JUL 03 2025


DIVISION MEMORANDUM

No. 213, s. 2025

**STRICT MONITORING OF TIMELY SUBMISSION OF CURRICULUM
IMPLEMENTATION DIVISION - RELATED SCHOOL REPORTS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In support of effective curriculum implementation and supervision, all school heads are hereby reminded to submit timely and complete reports related to Curriculum Implementation Division (CID) concerns for School Year 2025-2026. This includes the following:
 - a. Learning and Service Continuity Plan (LSCP)
 - b. School Calendar
 - c. Class Program with Enrolment Data and Teachers' Program
 - d. Administrative and Supervisory Plan and Accomplishment Report
 - e. School Reading Program
 - f. LAC Session Plan
 - g. CRLA, PhiIRI and RMA Results
 - h. Remediation Plan in Reading and Numeracy
 - i. Quarterly Exam Results
 - j. Other Required CID-Related Reports
2. The timely submission of the above documents is vital for efficient planning, monitoring, and delivery of technical assistance. Consequently, it may have implications on the performance evaluation of the School Head.
3. In addition, notices of school-based activities must be submitted at least one (1) week prior to the scheduled date of implementation to allow proper coordination and ensure provision of necessary support from the Schools Division Office.
4. Immediate and wide dissemination of this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

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