



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION LETTER
No. 086, s. 2025

JUL 09 2025

To: Assistant Schools Division Superintendent
Public Schools District Supervisors
Concerned School Heads
All Others Concerned

This Office informs all concerned newly appointed and reassigned **Non-Teaching Personnel** with their School heads and promoted **School Principals** of the scheduled giving of advise on **July 10, 2025 at 2:30 PM** to be held at the **Bulwagan ng mga Bayani at Banal**, SDO Bataan, Kabukiran, Calaylayan, Abucay, Bataan.

Kindly make the necessary arrangements to attend punctually. Your presence and active participation are highly expected.

ADMINISTRATIVE OFFICER II - ELEMENTARY		
NAMES		SCHOOL HEADS
1	ANDREA FAYE Q. QUICHO	JOSE GUANZON
2	KIMBERLY M. PARAS	AILEEN NUÑEZ
3	MARIA JANINE O. TAULE	BASILISA ICASIANO
4	EVELYN M. SUNGLAO	JOSELITO GAZA
5	REYZHELL C. CORTEZ	DAN-EMEL BAUTISTA
6	CRISTYLYN E. MANECLANG	JETHRO NOCOM
7	WILFREDO A. ANTONIO JR.	JASMIN FELIPE
8	PATRICIA ROSSELLINNI B. GUINTO	ENRICO SUSI
9	KEVIN PATRICK R. LLAGUNO	ROMUALDO COMIA
10	JEZZA BELLE P. NAVARRO	DR. MARILYN DE GUZMAN

ADMINISTRATIVE OFFICER II - SECONDARY		
NAMES		SCHOOL HEADS
1	MARY ANN C. ROXAS	REYNALDO VISDA
2	CELINA M. PEÑA	ARCELE SERVERA
3	JHO ANDREA H. MACALINAO	GLECEIRIA MATEO
4	ROCHELLE VI C. LANGAMAN	REGINA CASTILLO
5	PAMELA MAE C. ALMONIA	OMAR MAGKALAS
6	ROMIENEL B. MALANA	EDGARDOO JESUS BASA II
7	JOSEPHINE P. SARMIENTO	LUDIVINA OMANIA
8	PRINCESS LOVE L. MERIÑO	MARIJOY MENDOZA
9	JANET JANE T. IBASAN	DAVE BASTO

ADMINISTRATIVE ASSISTANT III (SR BOOKKEEPER)		
NAME		SCHOOL HEAD
1	SATHIA APRIL N. MILLARES	GEMMA TERESA CABREROS



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REGISTRAR I		
	NAME	SCHOOL HEAD
1	ANN GORGETT S. CARLOS	ARIEL VALENCIA
SCHOOL PRINCIPAL I		SCHOOL PRINCIPAL II
1	GEMMA B. CANARE	MARICEL A. BANSIL
ADMINISTRATIVE OFFICER II (REASSIGNED)		
	NAMES	SCHOOL HEADS
1	JENEVEI ACAR	VIOLA DE GUZMAN
2	ROVEE MENDOZA	EMILY GAZA
3	PHILIP RANDY DE LEON	JOED SANTOS
4	MAY GRACE VILLANUEVA	JANET AFABLE
5	CARL KESSIA SIBULO	AIDA CAPILI
6	LESTER JAMES MOJICA	MARISA REGALA

This letter also serves as authority to travel of participants.

Please be guided accordingly.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

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