

## LESS PAPERWORK, FARTHER IMPACT: HOW REDUCING NON-TEACHING TASKS CAN IMPROVE TEACHERS PERFORMANCE

by:

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As the research shows that teachers spend 6- 10 hours per week on paperwork and non-teaching affiliated tasks. This not only cuts into their particular time but also detracts from the time that could be spent on fulfilling instruction, engaging students, or fastening on professional development. And on January 26, 2024, Vice President and formerly DepEd Secretary Zara Duterte inked the DepEd Order No. 2, series of 2024( DO2) which ordered the immediate junking of administrative tasks of public teachers. As she said that an effective teacher must aim to establish a conducive terrain for effective teaching and learning to succeed.

Teaching is a profession that thrives on finite connection, creativity, and the capability to inspire knowledge. The constant juggling of paperwork, compliance forms, and data entry can erode the truly purpose of education and affect both teachers, performance and pupil issues. From assignment planning, tracking students' progress, maintaining communication with parents, and completing detailed reports, these tasks demand a significant portion of a schoolteacher's time outside of classroom instruction.

How these tasks will be productive if redundant administrative tasks will be excluded. So, How administrative load affects schoolteacher Performance? Then, are some of the negative effect of excessive administrative tasks. Excessive administrative tasks dropped the time for Instructional Planning similar as making different educational materials , some experience breakdown, others limit their social life, and lessen the great impact on Student- Teacher connections.

What will be the benefits of reducing administrative tasks burden? When teachers are freed from unnecessary administrative work, they can regain their time and energy towards conditioning that directly benefit students' learning similar as refining assignment and educational quality, may improve personal and professional development, make a stronger students connections, and produce greater job satisfaction and students literacy, it's essential to minimize the distractions caused by inordinate administrative tasks. By reducing paperwork, teachers can give their full time and energy to concentrate on what they can do stylish which are tutoring and inspiring scholars. When teachers have further time to develop high- quality assignments, make strong connections, and engage in professional growth, the results are clear — better school teacher performance, increased job satisfaction, and bettered pupil issues. Reducing the administrative burden is not just a strategy for happier teachers but it's a pathway to further effective education.

EDCOM 2,(2024, February 10). DepEd should ensure removal of teacher admin tasks in 60 days - EDCOM 2 <https://edcom2.gov.ph/deped-should-ensure-removal-of-teacher-admin-tasks-in-60-days-edcom-2/>