



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

**DIVISION MEMORANDUM**

No. 248,

s. 2025

JUN 18 2025

**TRAINING AND DEMONSTRATION TEACHING ON THE USE OF  
PHONICS ACTIVITY SETS**

To: Assistant Schools Division Superintendent  
Chiefs Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and School Heads  
Key Stage 1 (Grades 1–3) Teachers  
All Others Concerned

1. Pursuant to Regional Memorandum No. 138, s. 2025, the Department of Education– Region III, through the Curriculum and Learning Management Division (CLMD), will conduct a Training and Demonstration Teaching on the Use of Phonics Activity Sets as part of the initiative to enhance foundational literacy instruction among early grade learners.
2. The training aims to:
  - a. Provide specialized workshops and coaching for teachers to improve instruction in foundational reading and address learning gaps;
  - b. Pilot quality, developmentally appropriate phonics resources in both digital and print formats to support diverse learners; and
  - c. Collect insights to establish a scalable, evidence-based framework for phonics instruction across the region.
3. The Division of Bataan will host the training on June 25, 2025, at Pilar Elementary School, 8:00 AM.
4. The designated participants are selected Key Stage 1 teachers from various elementary schools within the division. (See Enclosure No. 1).
5. The following Regional and Division personnel will facilitate the activity:  
Dr. Ramil G. Ilustre – Regional EPS in English, CLMD  
Mr. Ricky T. Lansang – Head Teacher III, SDO Zambales



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Mr. Aldrin dela Cruz – IT Expert and Technical Writer, SDO Nueva Ecija

Ms. Divina M. Cacayan – Demonstration Teacher, SDO San Jose del Monte

Ms. Teresita B. Lagaza – SDO Representative

6. Travel and other incidental expenses relative to participation in this activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulations. Snacks and lunch of participants shall be provided by F and J De Jesus, Inc., the supplier of the Phonics Activity Sets.

7. For inquiries and clarifications, schools may contact Dr. Ramil G. Ilustre through email at [ramil.ilustre@deped.gov.ph](mailto:ramil.ilustre@deped.gov.ph).

8. This Memorandum shall serve as the Travel Authority of the participants.

9. Immediate dissemination of and compliance with this memorandum is enjoined.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

Encls: None

References: RM 138, s, 2025

To be indicated in the Perpetual Index

Under the following subjects:

PHONICS  
REGIONAL ENGLISH READING PROGRAM

READING SUCCESS  
VOCABULARY

CI11/prr





Republic of the Philippines  
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REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

Enclosure No. 1

PARTICIPANTS IN THE TRAINING AND DEMONSTRATION TEACHING ON THE USE OF PHONICS ACTIVITY SETS			
Pilar Elementary School, Pilar, Bataan			
06/25/2025 / 8:00 AM			
School	Grade Level	Name of Participants	School Principal/ Head Teacher
Tomas Pinpin MES	1	Jasmin N. Barbosa	EMILY D.R. MENDOZA
	2	Zenaida S. Dela Cruz	
	3	Sharon T. Guanzon	
	4	Suzette S. Legaspi	
	5	Rio T. Mandia	
	6	Jenette C. Lingad	
Kitang ES	1	April Lyn S. Esperida	IMELDA CORPUZ
	2	Lorraine Lee A. Sangalang	
	3	Senamar W. Gumayagay	
	4	John Mark M. Tuyor	
	5	Ace F. Ebuen	
	6	Janice M. Creencia	
Morong ES	1	Sonia R. Vistan	MA. CECILIA L. PAGUIO
	2	Ailene F. Sulangi	
	3	Baby Ciela Marie V. Mendi	
	4	Elena C. Frane	
	5	Lenie L. Gutierrez	
	6	Ruel P. Labrador	
AGLES	1	Jay Ann Y. Lopez	NOEL T. LAGMAN
	2	Michele A. Presas	
	3	Ricardo Jr. G. Vidal	
	4	Alvin M. Santiago	
	5	Janice M. Caalam	



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	6	Denyse P. Dela Luna	
Pagalanggang NHS	7	Florisabelle M. Adriano	EDGARDO JESUS S. BASA II
	7	Patricia S. Lapid	
	8	Christian F. Buyoc	
	8	Lizette Christine L. Dulo	
			RUFINO V. RUBINO
SDO BATAAN	1	EPS - ENGLISH	ROBERTO R. PANTIG, PhD
Total Participants 35			





Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON

JUN 09 2025

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**MEMORANDUM**

No. 138, s. 2025

**TRAINING AND DEMONSTRATION TEACHING ON THE USE OF  
PHONICS ACTIVITY SETS**

To : Schools Division Superintendents ) Division of City of San Jose  
Del Monte  
) Division of Bataan  
) Division of Baliwag City  
) Division of Nueva Ecija  
) Division of Pampanga  
) Division of Zambales

All Others Concerned

1. Phonics instruction plays a crucial role in **Key Stage 1 (KS1)** education, as it provides the foundational skills children need to become confident and fluent readers and writers. Phonics teaches children the relationship between **letters (graphemes)** and their corresponding **sounds (phonemes)**. By decoding words systematically, children can read unfamiliar words independently, which is essential for early literacy development.
2. Relative to the foregoing, this Office, through the Curriculum and Learning Management Division, shall conduct a one-day training and demonstration teaching on the use of Phonics Activity Sets to establish a data-driven monitoring system to tract learner reading performance, measure improvements in phonics proficiency, and adjust interventions as needed.
3. The training aims to:
  - a. provide specialized workshop and coaching for teachers to strengthen their skills in teaching foundational reading and addressing learning gaps;
  - b. pilot high-quality, developmentally appropriate phonics resources tailored to different learning needs, including digital and print-based materials; and
  - c. gather insights to develop a scalable, evidence-based framework for regionwide implementation, ensuring equitable access to phonics instruction.
4. The schedule of the training and demonstration teaching is as follows:

Schools Division Office	Venue	Date
a. Bataan	Pilar Elementary School	June 25, 2025
c. Baliwag City	Mariano H. Ponce National High School	June 26, 2025



Address: Matalino St. D.M. Government Center, Maimpis,  
City of San Fernando (P)  
Telephone Number: (045) 598-8580 to 89  
Email Address: [region3@deped.gov.ph](mailto:region3@deped.gov.ph)  
Website: <https://region3.deped.gov.ph/>





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REGION III-CENTRAL LUZON

d. City of San Jose del Monte	Division Training Hall	June 27, 2025
d. Nueva Ecija	Gen. Tinio District	June 17-18, 2025
e. Pampanga	Bacolor South District Training Hall	June 19, 2025
f. Zambales	Subic Sports Complex	June 24, 2025

5. The Members of the Technical Working Group who will take charge in the intensive training are the following:

Name	Position	SDO/Office
a. Ramil G. Ilustre	EPS English	CLMD
b. Ricky T. Lansang	Head Teacher III	Zambales
c. Aldrin dela Cruz	IT Expert and Technical Writer	Nueva Ecija
d. Divina M. Cacayan	Demonstration Teacher	
e. Teresita B. Lagaza		

6. Travel expenses of members of TWG shall be charged against NBC 595 and be downloaded to their respective school and division office, subject to usual auditing and accounting rules. Snack and lunch of teacher-participants shall be provided by F and J De Jesus, Inc. as supplier of the Phonics Activity Sets.

7. For any questions as regards the pilot implementation, please contact Dr. Ramil G. Ilustre, Regional EPS in English, at email address [ramil.ilustre@deped.gov.ph](mailto:ramil.ilustre@deped.gov.ph).

8. Immediate dissemination and compliance of this Memorandum is desired.

  
**RONNIE S. MALVAR, PhD, CESO V**  
Regional Director

Encl.: None

References: NBC 595

To be indicated in the Perpetual Index  
under the following subjects:

PHONICS

REGIONAL ENGLISH READING PROGRAM

READING SUCCESS  
VOCABULARY

CLMD1/clmd10  
June 6, 2025



Address: Matalino St. D.M. Government Center, Maimpis,  
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Website: <https://region3.deped.gov.ph/>

